HASTINGS CITY COUNCIL
AGENDA

Council Chambers – City Hall
220 North Hastings Avenue
November 27, 2017
5:30 PM

ROLL CALL:

PLEDGE OF ALLEGIANCE:

MOTION TO ADOPT CURRENT AGENDA for November 27, 2017 Regular Meeting.

PUBLIC NOTICE - Official Notice of the Regular Meeting was published in the Hastings Tribune on Friday, November 24, 2017. Pursuant to Nebraska Revised Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is located at the back of the Council Chambers. Also, a current copy of the Nebraska Open Meetings Act is posted on the south wall of the Council Chambers which is accessible to members of the public.

COUNCIL COMMUNICATION:

Reports of Liaisons.

CITIZEN COMMUNICATIONS: (Only for agenda items not related to a public hearing.)

MAYOR'S COMMUNICATIONS:

CONSENT AGENDA:

1. All Consent Items.

   (a) Approval of the minutes of the Council Meeting of November 13, 2017

   (b) Approval of claims and payroll

   (c) Approve receiving and placing on file department monthly reports

   (d) Approval of Work Order SW-326

   (e) Approval of Work Order WA-346

REGULAR AGENDA:

2. Unfinished Business of Preceding Meeting.

3. Public Hearings.

   (a) Motion to adjourn as Mayor and City Council and reconvene as Board of Equalization

   Public hearing on the levying of assessments in Alley Improvement District No. 2013-1

   (b) Motion to adjourn as Board of Equalization and reconvene as Mayor and City Council

   (c) Resolution No. 2017-50 levying assessments in Alley Improvement District 2013-1

   (d) Motion to adjourn as Mayor and City Council and reconvene as Board of Equalization

   Public hearing on the levying of assessments in Street Improvement District No. 2016-2

   (e) Motion to adjourn as Board of Equalization and reconvene as Mayor and City Council

   (f) Resolution No. 2017-51 levying assessments in Street Improvement District No. 2016-2

   (g) Public hearing on the request of the City Engineer to adopt Storm Water Management Plan (SWMP) and amend Sections 42-101, 42-102, 42-112, 42-114, and 42-117 of Hastings City Code regarding Storm Water Management

   Ordinance No. 4531 amending Sections 42-101, 42-102, 42-112, 42-114, and 42-117 of Hastings City Code regarding Storm Water Management

4. General Business.

   (a) Approval of awarding bid to Landmark Implement, Inc. for the purchase of a Compact Utility Tractor for the Parks Department.

   (b) Approval of Extension of Underwriting Engagement Letter with D. A. Davidson as the City of Hastings' Fiscal Agent

   (c) Approval of the purchase of two (2) 2018 police package SUV vehicles from Hastings Ford

5. Ordinances and Resolutions.

   (a) Ordinance No. 4536 creating Street Improvement District 2017-3

   (b) Ordinance No. 4538 to rename Pin Tail Avenue and Pin Tail Circle to Pintail Avenue and Pintail Circle

6. Final Passage of Ordinances.

7. Appointments.

8. Miscellaneous and Other Business.

9. Possible Closed Session (if necessary or requested).

ADJOURN:

The Mayor and City Council reserve the right to enter into an executive session at any time during the meeting, in accordance with the Nebraska Open Meetings Act, even though the closed session may not be indicated on the agenda.

It is the intention of the Mayor and City Council to take up the items on the agenda in sequential order. However, the Mayor and City Council reserve the right to take up matters in a different order to accommodate the schedules of the city council members, person having items on the agenda, and the public.

CITY OF HASTINGS, NEBRASKA
MINUTES OF CITY COUNCIL REGULAR MEETING
Monday, November 13, 2017

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Hastings, Nebraska was conducted in the Council Chambers of City Hall, 220 N. Hastings Avenue, on November 13, 2017.

The meeting was called to order at 5:30 p.m. in Regular Session by Mayor Stutte with the following members present: Jeniffer Beahm, Ginny Skutnik, Sarah Hoops, Butch Eley, Scott Snell, Phil Odom, John Harrington. Absent: Paul Hamelink.

The Mayor led the group in recital of the Pledge of Allegiance to the United States of America.

Moved by Ginny Skutnik seconded by Scott Snell to adopt current agenda for November 13, 2017 Regular Meeting. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Mayor Stutte read the Public Notice - Pursuant to the Nebraska Revised Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is located at the back of the Council Chambers. Also, a current copy of the Nebraska Open Meetings Act is posted on the south wall of the Council Chambers which is accessible to members of the public.

COUNCIL COMMUNICATION:
Councilmember Beahm reported on the Mayor's Youth Council meeting held last week. The group is working on a tri-school event and multiple community service project opportunities. Eleven members of the group attended tonight's meeting.

Councilmember Skutnik reported on the Museum Board of Trustees meeting held last week. Special events are scheduled in the near future, with some of them requiring reservations.

CITIZEN COMMUNICATIONS:
None.

MAYOR'S COMMUNICATIONS:
Mayor Stutte announced that tonight's meeting is utilizing live streaming video for the first time. This is a great opportunity for those who don't have access to cable to watch the meeting live online.

Police Chief Kortum's retirement coffee is being held this afternoon and all are invited to attend. He congratulated Captain Hessler for his promotion. The field has been narrowed to four candidates for the Police Chief position.

Congratulations to Ryan Martin, Parks & Recreation Superintendent, who received an award for Nebraska Recreation and Park Association's Outstanding Recreation Professional.

Mayor Stutte read a proclamation for Caregiver's Week. Jinx Hackler spoke on behalf of the South Central Town Hall Caregiver Coalition.

Mayor Stutte recognized service anniversaries for Don Hachtel, Police, 20 years; Jessica Noyd, Museum, 5 years; and Jarred Hackler, Fire, 10 years.

CONSENT AGENDA:

1. All Consent Items.

Moved by Ginny Skutnik seconded by John Harrington to approve all Consent Items, as presented. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(a) Approval of the minutes of the Council Meeting of October 23, 2017
(b) Approval of the minutes of the Worksession of October 16, 2017
(c) Approval of claims and payroll
(d) Approve receiving and placing on file department monthly reports
(e) Approval of the request of Mary Lanning Rehab/Pediatric Rehab to utilize city streets for the World Down Syndrome/Racing for 3.21 on March 21, 2018
(f) Approval of Work Order EL-26
(g) Approval of Work Order EL-27
(h) Approval of Work Order WA-348
(i) Approval of Real Estate Improvement Contract for Residential Water Distribution System (WDS-2 2017-4)
(j) Approval of Work Order SW-328
(k) Approval of Real Estate Improvement Contract for Residential Sewer Distribution System (SDS-2 2017-5)
(l) Approval of Work Order WA-347
(m) Approval of Real Estate Improvement Contract for Residential Water Distribution System (WDS-2 2017-6)
(n) Approval of Work Order SW-327
(o) Approval of Real Estate Improvement Contract for Residential Sewer Distribution System (SDS-2 2017-7)

REGULAR AGENDA:

2. Unfinished Business of Preceding Meeting.

None.

3. Public Hearings.

(a) Public hearing on the request of the Community Redevelopment Authority for Redevelopment Plan Modification #9.19.1.1 for the Redline Properties, LLC Phase II Redevelopment Project in Redevelopment Area VII. Don Threewitt, Development Services Director, gave a staff report. This is a new construction property located in the blighted Redevelopment Area VII. CRA intends to provide Tax Increment Financing for portions of the project. No public testimony was given. Clerk received no objections.

Moved by Scott Snell seconded by John Harrington to approve Resolution 2017-45 for Plan Modification No. 9.19.17.1 to Redevelopment Area VII for Redline Properties, LLC Phase II redevelopment project. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(b) Public hearing on the request of the Community Redevelopment Authority for Redevelopment Plan Modification #9.19.1 for the 4G Properties, LLC Redevelopment Project in Redevelopment Area VII. Don Threewitt, Development Services Director, gave a staff report. The project intends to redevelop the property for a new restaurant site. No public testimony was given. Clerk received no objections.

Moved by Phil Odom seconded by Sarah Hoops to approve of Resolution 2017-46 for Plan Modification No. 9.19.17 to Redevelopment Area VII for 4G Properties, LLC redevelopment plan. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(c) Public hearing on the request of the Community Redevelopment Authority for a Blight and Substandard Study and General Plan for Redevelopment Area I (Hastings downtown area). Don Threewitt, Development Services Director, gave a staff report. This property was originally declared blighted and substandard in 1987. No formal study was done at the time. No public testimony was given. Clerk received no objections.

Moved by Ginny Skutnik seconded by Sarah Hoops to approve Resolution 2017-44 for a Blight and Substandard Study for Area I and a general redevelopment plan for the area.
Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(d) Public hearing on the request of Joan Shaw for a Conditional Use Permit for a bed and breakfast use at 827 North Lincoln Avenue. Don Threewitt stated that a few standards need to be met for the bed and breakfast, which are listed as conditions on the resolution. Joan Shaw, 827 North Lincoln, spoke in support. No other public testimony was given. Clerk received no objections.

Moved by Phil Odom seconded by John Harrington to approve Resolution 2017-43, a Conditional Use Permit for a Bed and Breakfast use at 827 North Lincoln Ave, subject to the conditions listed on the resolution. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(e) Public hearing on the request of the City of Hastings Utilities Department for a Conditional Use Permit for Well 30 (26th Street and North Baltimore Avenue). Don Threewitt gave a staff report. The proposed use is for a water extraction well to be constructed as a portion of the larger Aquifer Storage and Restoration project. No public testimony was given. Clerk received no objections.

Moved by John Harrington seconded by Ginny Skutnik to approve Resolution 2017-41, a Conditional Use Permit for Well 30 located in a portion of Well Field Second Addition.
Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(f) Public hearing on the request of the City of Hastings Utilities Department for a Conditional Use Permit for Well 36 (12th Street and North Baltimore). Don Threewitt gave a staff report. This is a standard water well to be constructed to enhance municipal water delivery to the area. No public testimony was given. Clerk received no objections.

Moved by Scott Snell seconded by Sarah Hoops to approve Resolution No. 2017-42, a Conditional Use Permit for Municipal Well 36 located in Tax Lot 12 of the Northeast Quarter (NE4) of the Northeast Quarter (NE4) of Section 11, Township 7 North, Range 10 West of the 6th P.M. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(g) Public hearing on the request of the City of Hastings Development Services Department for amendment to Section 29-106 of the Hastings City Code regarding installation and location of electric meters. Don Threewitt gave a staff report. This amendment will give clarity in language to the updated electrical code. No public testimony was given. Clerk received no objections.

ORDINANCE NO. 4527 AMENDING SECTION 29-106 OF THE HASTINGS CITY CODE REGARDING INSTALLATION AND LOCATION OF ELECTRIC METERS

Said Ordinance was read by title and thereafter Councilmember Sarah Hoops moved for passage of the ordinance, which motion was seconded by Councilmember Ginny Skutnik.

The Mayor then stated the question “Shall Ordinance No. 4527 be passed and adopted?” Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Councilmember Sarah Hoops moved that the statutory rule requiring reading on three different days be suspended; Councilmember Ginny Skutnik seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

(h) Public hearing on the request of Johnson Imperial Homes for zoning change from "R-3G Garden Apartment Residential" and "C-3 Commercial Business" to "CP-O Commercial Office Planned District" for Lochland Meadows Subdivision Number 12. Don Threewitt gave a staff report. This zoning change request accompanies the final plat approved on October 9, 2017. No public testimony was given. Clerk received no objections.

ORDINANCE NO. 4528 APPROVING A ZONING CHANGE FROM "R-3G GARDEN APARTMENT RESIDENTIAL" AND "C-3 COMMERCIAL BUSINESS" TO "CP-O COMMERCIAL OFFICE PLANNED DISTRICT" FOR LOCHLAND MEADOWS SUBDIVISION NUMBER 12

Said Ordinance was read by title and thereafter Councilmember Ginny Skutnik moved for passage of the ordinance, which motion was seconded by Councilmember Jeniffer Beahm.

The Mayor then stated the question “Shall Ordinance No. 4528 be passed and adopted?” Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Councilmember Ginny Skutnik moved that the statutory rule requiring reading on three different days be suspended; Councilmember Sarah Hoops seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom,

Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

(i) Public hearing on the request of the City of Hastings Development Services Department for a change of zoning of portions of Westbrook Village 16th Addition and Westbrook Village 11th Subdivision from "A-Agricultural" and "C-1 Local Business" to "R-1 Single-family Residential". Don Threewitt gave a staff report. The intension is to create uniformity within the development. No public testimony was heard. Clerk received no objections.

ORDINANCE NO. 4530 APPROVING THE CHANGE OF ZONING OF PORTIONS OF WESTBROOK VILLAGE 16TH ADDITION AND WESTBROOK VILLAGE 11TH SUBDIVISION FROM "A-AGRICULTURAL" AND "C-1 LOCAL BUSINESS" TO "R-1 SINGLE-FAMILY RESIDENTIAL"

Said Ordinance was read by title and thereafter Councilmember John Harrington moved for passage of the ordinance, which motion was seconded by Councilmember Butch Eley.

The Mayor then stated the question “Shall Ordinance No. 4530 be passed and adopted?” Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Councilmember Ginny Skutnik moved that the statutory rule requiring reading on three different days be suspended; Councilmember Butch Eley seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

(j) Public hearing on the request of Alan Anderson, Westbrook Village, LLC, to bring the final plat for Shadow Ridge 7th Addition within the corporate limits of the City of Hastings. Don Threewitt gave a staff report. Applicant worked with city staff on the design and layout. No public testimony was heard. Clerk received no objections.

Moved by Butch Eley seconded by Ginny Skutnik to approve bringing the final plat for Shadow Ridge 7th Addition within the corporate limits of the City of Hastings, Adams County, Nebraska. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(k) Moved by Ginny Skutnik seconded by Sarah Hoops to approve the final plat for Shadow Ridge 7th Addition. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(l) Public hearing on the request of Alan Anderson for a zoning change from "A-Agricultural" to "R-1 Single-family Residential" for Shadow Ridge 7th Addition to the City of Hastings. Don Threewitt gave a staff report. This will maintain consistency in the zoning districts and conforms to the adjacent development in the area.

ORDINANCE NO. 4529 APPROVING THE ZONING CHANGE FROM "A-AGRICULTURAL" TO "R-1 SINGLE-FAMILY RESIDENTIAL" FOR SHADOW RIDGE 7TH ADDITION TO THE CITY OF HASTINGS

Said Ordinance was read by title and thereafter Councilmember Ginny Skutnik moved for passage of the ordinance, which motion was seconded by Councilmember Sarah Hoops.

The Mayor then stated the question “Shall Ordinance No. 4529 be passed and adopted?” Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Councilmember Sarah Hoops moved that the statutory rule requiring reading on three different days be suspended; Councilmember Ginny Skutnik seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

(m) Public hearing on the application of Frew Enterprises, LLC dba "Hastings Sodbusters" for a Class "I" Liquor License at 601 East South Street. No public testimony was given. Clerk received no objections.

Moved by Scott Snell seconded by Phil Odom to approve Resolution No. 2017-52. . .Approving the application of Frew Enterprises, LLC dba "Hastings Sodbusters" for a Class "I" Liquor License at 601 East South Street. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(n) Moved by John Harrington seconded by Scott Snell to approve the manager application of Bryan C. Frew in connection with the Class "I" Liquor License of Frew Enterprises, LLC dba "Hastings Sodbusters" located at 601 East South Street. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

4. General Business.
(a) Moved by Butch Eley seconded by Phil Odom to approve rental rates for the new 6-Place Hangar at the City of Hastings Municipal Airport. Dave Wacker, City Engineer, gave a staff report. The rental rates will be integrated into the Fee Resolution.
Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(b) Moved by Ginny Skutnik seconded by Sarah Hoops to award contract for project 2017-5 MARPTL - 5th Street and Marian Road Traffic Signal to: IES Commercial, Inc, 120 South Lincoln Street, Holdrege, NE 68949, in the amount of $128,817.00 and authorize the Mayor and City Clerk to execute contract documents. Dave Wacker gave a staff report. The school district and city have agreed to share in the cost of the intersection project. Traffic lights are scheduled to be operational prior to the start of the 2018 school year.
Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(c) Moved by Butch Eley seconded by Sarah Hoops to approve Kevin Johnson as the Director Appointment for PPGA (Public Power Generation Agency). Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink.

(d) Moved by John Harrington seconded by Sarah Hoops to approve the Release of Easement for Heartland Concrete. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(e) Moved by Ginny Skutnik seconded by Scott Snell to approve the Amended Interlocal Agreement with Adams County regarding Enhanced (E-911) Emergency Telephone Service. Captain Brian Hessler, Police, gave a staff report. This action will change language on how funds are collected. The Adams County Board and Sheriff have agreed to the amendment.
Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

5. Ordinances and Resolutions.
(a) ORDINANCE NO. 4526 AMENDING SECTION 15-419 OF HASTINGS CITY CODE PROVIDING FOR PERMIT REQUIREMENTS FOR THE PLACING OF DUMPSTERS ON PUBLIC STREETS.

Said Ordinance was read by title and thereafter Councilmember Ginny Skutnik moved for passage of the ordinance, which motion was seconded by Councilmember Butch Eley.

Don Threewitt gave a staff report. This topic was presented at the October Worksession. The permit fee will be waived for the first 72 hours.

The Mayor then stated the question “Shall Ordinance No. 4526 be passed and adopted?” Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Councilmember Butch Eley moved that the statutory rule requiring reading on three different days be suspended; Councilmember Ginny Skutnik seconded the motion to suspend the rules

and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

(b) ORDINANCE NO. 4535 AMENDING SECTION 15-101 AND ADDITION OF SECTION 15-422.5 TO HASTINGS CITY CODE DEALING WITH PARKING ON VACANT LOTS

Said Ordinance was read by title and thereafter Councilmember Butch Eley moved for passage of the ordinance, which motion was seconded by Councilmember Ginny Skutnik.

The Mayor then stated the question "Shall Ordinance No. 4535 be passed and adopted?" Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Don Threewitt gave a staff report. This topic was discussed at the October Worksession. There is currently no code dealing with licensed vehicles parking on vacant lots.

Councilmember Ginny Skutnik moved that the statutory rule requiring reading on three different days be suspended; Councilmember Sarah Hoops seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

(c) ORDINANCE NO. 4532 VACATING A 60 FOOT PUBLIC USE/RIGHT-OF-WAY EASEMENT LOCATED NORTH OF LOT 9, SOUTH OF LOT 10, EAST OF THE WEST SUBDIVISION BOUNDARY AND WEST OF WENDELL DRIVE IN SHADOW RIDGE SUBDIVISION

Said Ordinance was read by title and thereafter Councilmember Sarah Hoops moved for passage of the ordinance, which motion was seconded by Councilmember Ginny Skutnik.

Don Threewitt gave a staff report. This is a portion of the Madi-Park Subdivision replat. The Utility Department asked to reserve the easement.

The Mayor then stated the question "Shall Ordinance No. 4532 be passed and adopted?" Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Councilmember Ginny Skutnik moved that the statutory rule requiring reading on three different days be suspended; Councilmember John Harrington seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

(d) Moved by John Harrington seconded by Butch Eley to approve the final plat for Madi-Park Acres, a 2.28 acre subdivision of the City of Hastings, Adams County, Nebraska. Don Threewitt gave a staff report. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

(e) ORDINANCE NO. 4534 TO AMEND SECTION 15-310 OF THE OFFICIAL CITY CODE TO PROVIDE FOR SPEED LIMITS ON LOCHLAND ROAD

Said Ordinance was read by title and thereafter Councilmember Butch Eley moved for passage of the ordinance, which motion was seconded by Councilmember Ginny Skutnik.

Dave Wacker gave a staff report. A speed study was completed this summer and results were discussed with law enforcement, administration and street department.

The Mayor then stated the question “Shall Ordinance No. 4534 be passed and adopted?” Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Councilmember Ginny Skutnik moved that the statutory rule requiring reading on three different days be suspended; Councilmember Sarah Hoops seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on November 17, 2017. Effective date of the ordinance is November 29, 2017.

6. Final Passage of Ordinances.
None.

7. Appointments.
Moved by Scott Snell seconded by Ginny Skutnik to approve appointments to Boards and Commissions as presented. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Appointment
Airport Advisory Board: Christopher Thom, 2-22-2016 to 2-1-2019, Chairman
Reappointments
Board of Appeals: Heath Lemke, 11-6-2017 to 11-1-2022;
Business Improvement District: Tim Jacobi, 11-6-2017 to 11-10-2020; John Hamburger, 11-6-2017 to 11-10-2020; Mike Nevrivy, 11-6-2017 to 11-10-2020; Roy DeMars, 11-6-2017 to 11-10-2020; Jeb Brant, 11-6-2017 to 11-10-2020; Bob Murphy, 11-6-2017 to 11-10-2020
City Tree Board: Ethan Stout, 11-6-2017 to 11-15-2020; Matt Fong, 11-6-2017 to 11-15-2017; David Glass, 11-6-2017 to 11-15-2017
Community Redevelopment Authority: Roger Coffman, 11-6-2017 to 11-1-2020; Dick Hysell, 11-6-2017 to 11-1-2022

8. Miscellaneous and Other Business.
(a) Presentation by Brad Hedrick from Windstream.

9. Closed Session
Moved by Ginny Skutnik seconded by Butch Eley to move into closed session at 6:44p.m. for reason of negotiation, litigation, and personnel. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Moved by Ginny Skutnik seconded by John Harrington to come out of closed session at 7:25p.m. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

Moved by Ginny Skutnik seconded by Sarah Hoops there being no further business to adjourn at 7:26p.m. Roll Call: Ayes: John Harrington, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: Paul Hamelink. The motion carried.

APPROVED:

_____
Corey Stutte, Mayor

ATTEST:

_____
Kimberly S. Jacobitz, City Clerk

(S E A L)

INVOICE APPROVAL LIST BY FUND REPORT

VOUCHERS TO BE PAID 11/27/17

City of Hastings

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 001 GENERAL FUND							
Dept: 000.000							
001-000.000-424.100 Cable TV Fra							
	HASTINGS PUBLIC ACCESS	QRT 3 FEE	FRANCHISE FEE JUL-SEPT 20	0	11/13/2017	11/27/2017	14,958.37
							14,958.37
001-000.000-442.165 Ambulance fe							
	BLUE CROSS-BLUE SHIELD	PEDROSA	REFUND FOR OVERPAYMENT	0	10/23/2017	11/27/2017	556.92
							556.92
					Total Dept. 000000:		**15,515.29**
Dept: 010.000 City administrator's							
001-010.000-721.050 Postage							
	NEOPOST USA INC.	CITYHALL	POSTAGE - CITY HALL METER	0	11/01/2017	11/27/2017	1,000.00
							1,000.00
001-010.000-723.050 Advertising							
	HASTINGS TRIBUNE	210108	OCT ADVERTISING	0	10/31/2017	11/27/2017	872.89
	HASTINGS TRIBUNE	210113	TREASURER ANNUAL PUBLIC/	0	10/31/2017	11/27/2017	100.14
							973.03
001-010.000-724.050 Printing							
	EAKES OFFICE SOLUTIONS	INV26247	COPIES 6/25 - 9/24	0	10/27/2017	11/27/2017	594.73
							594.73
001-010.000-727.200 R & M Buildir							
	MENARDS - HASTINGS	46708	RESPIRATOR/COVERALLS/GL(	0	11/07/2017	11/27/2017	46.23
	PRESTO-X	6238958	OCT PEST CONTROL	0	10/26/2017	11/27/2017	53.00
							99.23
001-010.000-729.150 Other Operat							
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	2.88
							2.88
001-010.000-737.215 Computer Sc							
	AP TECHNOLOGY LLC	IN016933	ezSIGNER RENEWAL	0	11/10/2017	11/27/2017	180.00
							180.00
					Total Dept. City administrator's office:		**2,849.87**
Dept: 020.000 Civil service							
001-020.000-720.355 Employee Pr							
	FAMILY RESOURCES OF GR	2142	EAP QRTLY INSTALLMENT	0	10/31/2017	11/27/2017	1,481.25
							1,481.25
001-020.000-724.050 Printing							
	EAKES OFFICE SOLUTIONS	INV26247	COPIES 6/25 - 9/24	0	10/27/2017	11/27/2017	599.88
							599.88
					Total Dept. Civil service:		**2,081.13**
Dept: 030.000 City attorney							
001-030.000-720.300 Professional							
	PTAK/DAVID//	REIMBURESMENT	RENEWAL - NE SUPREME COU	0	11/01/2017	11/27/2017	98.00
							98.00
					Total Dept. City attorney:		**98.00**
Dept: 070.000 Other governmenta							
001-070.000-720.150 Contingency							
	B2 ENVIRONMENTAL INC	11708	MICROBIAL ASSESSMENT / RE	0	10/27/2017	11/27/2017	975.00
							975.00
001-070.000-720.200 Elections							

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	ADAMS COUNTY CLERK		9/12/17 SPECIAL ELECTION	0	10/30/2017	11/27/2017	29,771.97
							29,771.97
001-070.000-720.215	Lobbyist Acti						
	O'HARA LINDSAY & ASSOCI	HAS1117	LOBBYING SERV MONTHLY C(	0	11/01/2017	11/27/2017	2,000.00
							2,000.00
001-070.000-720.307	ELSA Transl						
	REAL TIME TRANSLATION, I	111537	20 MINS - OCT 16 - 31, 2017	0	11/01/2017	11/27/2017	30.00
							30.00
001-070.000-720.456	Employee Dr						
	PHYSICAL THERAPY & SPOF	OCTOBER	DRUG / 7 PCP / 2	0	10/31/2017	11/27/2017	530.00
							530.00
001-070.000-741.200	Building Impr						
	COMMUNICATIONS ENGINEI	2017497	STREAMING CONN/CHAMBER	0	10/26/2017	11/27/2017	80.00
	KIRKHAM, MICHAEL & ASSO	87556	PROF ENG SERVICES	0	11/07/2017	11/27/2017	907.67
							987.67
			Dept. Other governmental accounts:				**34,294.64**
Dept: 080.000	**Development Servi**						
001-080.000-720.300	Professional						
	NORTH AMERICAN VAN LINE	234281AAA	MOVING CHARGES - D. THREE	0	11/06/2017	11/27/2017	6,193.46
							6,193.46
001-080.000-720.305	Recording fe						
	ADAMS COUNTY REGISTER	OCTOBER	RECORDING FEES	0	11/02/2017	11/27/2017	44.00
							44.00
001-080.000-720.350	Training & Cc						
	NE PLANNING AND ZONING	515616	REGISTRATION FEES	0	11/03/2017	11/27/2017	50.00
							50.00
001-080.000-723.050	Advertising						
	HASTINGS TRIBUNE	210135	ADVERTISING	0	10/31/2017	11/27/2017	549.61
							549.61
001-080.000-729.050	Dues & Subs						
	US BANK CORPORATE PAYM	APA	MEMBERSHIP DUES	0	11/02/2017	11/27/2017	700.00
	US BANK CORPORATE PAYM	ICC	MEMBERSHIP DUES	0	11/10/2017	11/27/2017	135.00
							835.00
001-080.000-729.151	Credit Card F						
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	0.92
							0.92
001-080.000-730.050	Office Suppli						
	BUSINESS WORLD PRODUC	635771	OFFICE SUPPLIES	0	10/06/2017	11/27/2017	2.88
	BUSINESS WORLD PRODUC	636336	CALCULATOR	0	10/30/2017	11/27/2017	84.99
							87.87
001-080.000-730.100	Books & Map						
	US BANK CORPORATE PAYM	ICC	CODE BOOKS	0	11/10/2017	11/27/2017	732.11
							732.11
			Total Dept. Development Services:				**8,492.97**
Dept: 110.000	**Auditorium**						
001-110.000-727.200	R & M Buildir						
	WILLIAMS EXTERMINATING,	46196	OCT EXTERMINATING	0	10/03/2017	11/27/2017	46.00
	WILLIAMS EXTERMINATING,	46518	NOV EXTERMINATING	0	11/08/2017	11/27/2017	46.00
							92.00

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
					Total Dept. Auditorium:		**92.00**
Dept: 120.000 Cemetery							
001-120.000-727.200 R & M Buildir							
	BIG G COMMERCIAL ACCOU	585761/1	R&M BLDGS	0	10/30/2017	11/27/2017	65.02
							65.02
001-120.000-727.500 R & M Heavy							
	BIG G COMMERCIAL ACCOU	585960/1	TIRE IMPACTS	0	11/01/2017	11/27/2017	208.39
	BIG G COMMERCIAL ACCOU	586537/1	CREDIT - RETURN FUEL SYST	0	11/09/2017	11/27/2017	-21.61
	MIDWEST TURF & IRRIGATIC	3766280-00	TORO PARTS	0	08/23/2017	11/27/2017	16.89
	N A P A AUTO PARTS	749700	POWER WASHER HOSE	0	10/30/2017	11/27/2017	33.02
							236.69
001-120.000-727.800 R & M Vehicl							
	CHRIS'S CAR WASH	8	CAR WASH	0	10/23/2017	11/27/2017	9.35
							9.35
001-120.000-729.150 Other Operat							
	GRACE'S LOCKSMITH SERV	58755	PADLOCK	0	10/30/2017	11/27/2017	18.00
	KELLY SUPPLY COMPANY	15092030-0	FLAG POLE CLAMPS	0	11/01/2017	11/27/2017	38.68
	KULLY PIPE & STEEL SUPPL	680718	FLAG POLE PIPE	0	11/01/2017	11/27/2017	14.95
	ULINE	91750581	PROPANE CABINET	0	10/27/2017	11/27/2017	725.91
							797.54
001-120.000-730.050 Office Suppli							
	EAKES OFFICE SOLUTIONS	7372787-0	RECORD BOOK	0	10/30/2017	11/27/2017	7.99
	EAKES OFFICE SOLUTIONS	7375012-0	PENCIL HOLDER	0	11/01/2017	11/27/2017	5.59
							13.58
001-120.000-731.250 Fuel & Oil							
	THOMSEN OIL CO.	263739	UNLEADED FUEL	0	10/26/2017	11/27/2017	816.57
	THOMSEN OIL CO.	263806	DIESEL FUEL	0	11/01/2017	11/27/2017	457.91
							1,274.48
001-120.000-737.100 Landscaping							
	US BANK CORPORATE PAYM	TRACTOR SUPPLY	HOSE REEL CART	0	10/27/2017	11/27/2017	99.99
							99.99
001-120.000-737.705 Shop Supplie							
	BIG G COMMERCIAL ACCOU	585958/1	FLAGS / FASTENERS	0	11/01/2017	11/27/2017	90.21
							90.21
001-120.000-742.420 Departmenta							
	LANDMARK IMPLEMENT INC	05089566	UTILITY VEHICLE	0	11/02/2017	11/27/2017	10,124.84
	MIDWEST TURF & IRRIGATIC	3770534-00	SNOW BROOM	0	10/16/2017	11/27/2017	5,500.00
							15,624.84
					Total Dept. Cemetery:		**18,211.70**
Dept: 130.000 Parks							
001-130.000-726.200 Telephone							
	US BANK CORPORATE PAYM	PAYPHONE.COM	911 PAYPHONES AT WADING F	0	10/31/2017	11/27/2017	422.93
							422.93
001-130.000-727.200 R & M Buildir							
	BIG G COMMERCIAL ACCOU	585764/1	R&M SUPPLIES	0	10/30/2017	11/27/2017	12.30
	BIG G COMMERCIAL ACCOU	586298/1	VALVE BOX / LIGHTS - DUNCAI	0	11/06/2017	11/27/2017	13.12
	BIG G COMMERCIAL ACCOU	586316/1	BATHROOM HARDWARE	0	11/06/2017	11/27/2017	14.20
	BIG G COMMERCIAL ACCOU	586407/1	FURNACE FILTER	0	11/07/2017	11/27/2017	1.59
	ECHO SYSTEMS	S7406513.001	OSWEGO PEPSI MACH OUTLE	0	11/07/2017	11/27/2017	26.98
	KULLY PIPE & STEEL SUPPL	680202	MISC PARTS	0	10/23/2017	11/27/2017	166.50
	KULLY PIPE & STEEL SUPPL	680833	MISC PARTS	0	11/02/2017	11/27/2017	41.63
	MENARDS - HASTINGS	46308	R&M BLDG	0	11/01/2017	11/27/2017	35.62

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	NE FIRE SPRINKLER CORP.	2563	REPAIR LEAK - CHAUTQ PAVIL	0	11/06/2017	11/27/2017	1,567.00
	RAYNOR GARAGE DOORS C	23788	GATE REPAIR	0	10/12/2017	11/27/2017	19.26
	SHERWIN-WILLIAMS	2106-8	PROSPECT RR PAINT	0	11/07/2017	11/27/2017	42.21
							1,940.41
001-130.000-727.500	R & M Heavy						
	BIG G COMMERCIAL ACCOU	585843/1	VELCRO	0	10/31/2017	11/27/2017	27.19
	CROP PRODUCTION SERVIC	34586962	REPAIR PARTS	0	10/18/2017	11/27/2017	80.84
	FASTENAL COMPANY	NEHAS139796	PART	0	10/17/2017	11/27/2017	6.60
	HASTINGS OUTDOOR POWE	13589	REPAIR PARTS	0	10/31/2017	11/27/2017	267.10
	N A P A AUTO PARTS	749606	FUSE / POWER FLUID	0	10/30/2017	11/27/2017	36.65
	N A P A AUTO PARTS	749919	NOZZLE	0	10/31/2017	11/27/2017	17.46
	N A P A AUTO PARTS	751488	TORO MOWER PART	0	11/07/2017	11/27/2017	6.58
							442.42
001-130.000-727.800	R & M Vehicl						
	BIG G COMMERCIAL ACCOU	585775/1	FASTENERS	0	10/30/2017	11/27/2017	0.93
							0.93
001-130.000-729.150	Other Operat						
	NE EYE CARE	DAVID DEDRICK	SAFETY GLASSES - DAVID DEI	0	10/31/2017	11/27/2017	195.00
							195.00
001-130.000-729.151	Credit Card F						
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	4.88
							4.88
001-130.000-731.250	Fuel & Oil						
	BOSSELMAN ENERGY, INC.	3772064	KEROSENE	0	10/27/2017	11/27/2017	35.00
							35.00
001-130.000-737.100	Landscaping						
	EARL MAY SEED & NURSER'	31226	LANDSCAPING	0	11/03/2017	11/27/2017	50.00
	MENARDS - HASTINGS	45811	LANDSCAPING BLOCKS	0	10/25/2017	11/27/2017	29.82
	MENARDS - HASTINGS	46133	LANDSCAPING	0	10/30/2017	11/27/2017	10.00
							89.82
					Total Dept. Parks:		**3,131.39**
Dept: 140.000 Water Park							
001-140.000-731.205	Concessions						
	HAUFF SPORTS	18995	GOGGLES	0	11/07/2017	11/27/2017	134.56
							134.56
001-140.000-737.200	Building Mair						
	BIG G COMMERCIAL ACCOU	K82301	EYEBOLT	0	09/19/2017	11/27/2017	15.78
							15.78
					Total Dept. Water Park:		**150.34**
Dept: 145.000 Recreation prograr							
001-145.000-720.350	Training & Co						
	US BANK CORPORATE PAYM	RECREATION & PARK ASSOC	STUDY GUIDE - 5TH EDITION	0	10/27/2017	11/27/2017	58.61
							58.61
001-145.000-723.050	Advertising						
	HASTINGS TRIBUNE	210110	CITY WIDE GARAGE SALE AD\	0	10/31/2017	11/27/2017	108.00
							108.00
001-145.000-724.050	Printing						
	EAKES OFFICE SOLUTIONS	INV26247	COPIES 6/25 - 9/24	0	10/27/2017	11/27/2017	447.44
							447.44
001-145.000-731.403	Spec. Event						
	EILEEN'S COLOSSAL COOKI	SENIOR FEST	REFRESHMENTS/SENIOR FES	0	10/18/2017	11/27/2017	100.75

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	WAL-MART COMMUNITY	07994	MUMMY/SON DATE NIGHT SUI	0	11/01/2017	11/27/2017	22.68
							123.43
			Total Dept. Recreation programming:				**737.48**
Dept: 150.000 Library							
001-150.000-720.300 Professional							
	UNIQUE MANAGEMENT SVC	452947	COLLECTION SERVICES	0	11/01/2017	11/27/2017	250.60
							250.60
001-150.000-720.310 Library Softw							
	US BANK CORPORATE PAYM	TECH SOUP	SOFTWARE	0	11/07/2017	11/27/2017	10.00
							10.00
001-150.000-721.050 Postage							
	NEOPOST USA INC.	HASTINGS LIBRARY	POSTAGE - LIBRARY METER	0	10/27/2017	11/27/2017	202.00
							202.00
001-150.000-723.050 Advertising							
	US BANK CORPORATE PAYM	CONSTANT CONTACT	CONSTANT CONTACT	0	10/31/2017	11/27/2017	95.00
							95.00
001-150.000-727.200 R & M Buildir							
	ANSTINE FIRE & EQUIPMENT	3607	RECHARGE & LABEL FIRE EXT	0	10/24/2017	11/27/2017	52.00
	BIG G COMMERCIAL ACCOU	584601/1	NUTSETTER / MISC FASTENEF	0	10/16/2017	11/27/2017	5.03
	BIG G COMMERCIAL ACCOU	586049/1	RETURN NUTSETTER FOR CR	0	11/02/2017	11/27/2017	-3.15
	SPRING FRESH CLEANING S	3131	JANITORIAL SERV 11/1 - 11/15	0	11/09/2017	11/27/2017	1,575.00
							1,628.88
001-150.000-729.149 Processing F							
	BAKER & TAYLOR, INC.	2033203238	BOOKS & PROCESSING	0	10/18/2017	11/27/2017	37.35
	BAKER & TAYLOR, INC.	2033212905	BOOKS & PROCESSING	0	10/19/2017	11/27/2017	4.15
	BAKER & TAYLOR, INC.	0003026064	CREDIT FOR 331 BAD RFID TA	0	10/24/2017	11/27/2017	-100.00
	BAKER & TAYLOR, INC.	2033247498	BOOKS & PROCESSING	0	10/24/2017	11/27/2017	4.36
	BAKER & TAYLOR, INC.	2033212891	BOOKS & PROCESSING	0	10/24/2017	11/27/2017	9.45
	BAKER & TAYLOR, INC.	2033236194	BOOKS & PROCESSING	0	10/26/2017	11/27/2017	4.15
	MIDWEST TAPE	95517146	DVD'S & PROCESSING	0	10/25/2017	11/27/2017	3.20
	MIDWEST TAPE	95536202	DVD'S & PROCESSING	0	11/01/2017	11/27/2017	22.80
	MIDWEST TAPE	95536263	MARC PROCESSING	0	11/01/2017	11/27/2017	34.80
							20.26
001-150.000-729.151 Credit Card F							
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	6.67
							6.67
001-150.000-730.050 Office Suppli							
	BIG G COMMERCIAL ACCOU	586428/1	LOWER LEVEL SPACE HEATEF	0	11/08/2017	11/27/2017	38.16
	BUSINESS WORLD PRODUC	018851	CARD STOCK	0	10/27/2017	11/27/2017	27.98
	BUSINESS WORLD PRODUC	018905	METALLIC SHARPIES	0	11/10/2017	11/27/2017	10.29
	DEMCO, INC.	6241700	MAGNETIC SHELF LABEL HOL	0	10/26/2017	11/27/2017	201.88
	US BANK CORPORATE PAYM	AMAZON	ROLLING STEP STOOLS	0	11/03/2017	11/27/2017	103.74
	US BANK CORPORATE PAYM	AMAZON	HOT CHOC FOR KEURIG	0	11/03/2017	11/27/2017	59.85
	US BANK CORPORATE PAYM	AMAZON	KEURIG SUPPLIES	0	10/31/2017	11/27/2017	138.16
	WAL-MART COMMUNITY	06736	LUNCH / SANDWICH BAGS	0	11/02/2017	11/27/2017	5.98
							586.04
001-150.000-730.055 Library Suppl							
	EAKES OFFICE SOLUTIONS	7375172-1	ADDRESS STAMP FOR B&T	0	11/08/2017	11/27/2017	26.40
	US BANK CORPORATE PAYM	AMAZON	4 SCANNERS	0	10/27/2017	11/27/2017	390.00
							416.40
001-150.000-730.056 Library Make							
	BIG G COMMERCIAL ACCOU	585227/1	MAKER SPACE MATERIALS	0	10/24/2017	11/27/2017	11.04
	US BANK CORPORATE PAYM	PAYPAL	POLYMAKERS - MAKERSPACE	0	11/03/2017	11/27/2017	137.75

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							148.79
001-150.000-730.115 Library Collec							
	BAKER & TAYLOR, INC.	2033203238	BOOKS & PROCESSING	0	10/18/2017	11/27/2017	170.53
	BAKER & TAYLOR, INC.	2033212905	BOOKS & PROCESSING	0	10/19/2017	11/27/2017	33.57
	BAKER & TAYLOR, INC.	5014736138	BOOKS	0	10/18/2017	11/27/2017	24.08
	BAKER & TAYLOR, INC.	2033247498	BOOKS & PROCESSING	0	10/24/2017	11/27/2017	62.07
	BAKER & TAYLOR, INC.	2033212891	BOOKS & PROCESSING	0	10/24/2017	11/27/2017	37.31
	BAKER & TAYLOR, INC.	2033236194	BOOKS & PROCESSING	0	10/26/2017	11/27/2017	12.01
	BAKER & TAYLOR, INC.	5014744097	BOOKS	0	10/25/2017	11/27/2017	30.16
	BLACKSTONE AUDIOBOOKS	938963	AUDIOBOOKS	0	10/18/2017	11/27/2017	100.00
	GALE-CENGAGE LEARNING	62104486	BOOKS	0	10/17/2017	11/27/2017	77.22
	GALE-CENGAGE LEARNING	62104050	BOOKS	0	10/17/2017	11/27/2017	47.23
	GALE-CENGAGE LEARNING	62111917	BOOKS	0	10/18/2017	11/27/2017	70.47
	GALE-CENGAGE LEARNING	62142520	BOOKS	0	10/24/2017	11/27/2017	70.50
	MIDWEST TAPE	95517146	DVD'S & PROCESSING	0	10/25/2017	11/27/2017	39.99
	MIDWEST TAPE	95532889	HOOPLA	0	10/31/2017	11/27/2017	1,719.98
	MIDWEST TAPE	95536202	DVD'S & PROCESSING	0	11/01/2017	11/27/2017	68.97
	PRAIRIE BOOKS AND GIFTS	10081806	BOOKS	0	10/19/2017	11/27/2017	15.29
	RECORDED BOOKS, LLC	75614818	AUDIOBOOK	0	10/20/2017	11/27/2017	81.18
	RECORDED BOOKS, LLC	75615546	AUDIOBOOK	0	10/24/2017	11/27/2017	64.60
	RECORDED BOOKS, LLC	75619805	eAUDIO	0	10/31/2017	11/27/2017	56.90
	US BANK CORPORATE PAYM	AMAZON	EBOOK - KINDLE	0	11/07/2017	11/27/2017	10.69
	US BANK CORPORATE PAYM	AMAZON	EBOOK - KINDLE	0	11/05/2017	11/27/2017	100.00
	US BANK CORPORATE PAYM	AMAZON	EBOOK - KINDLE	0	10/27/2017	11/27/2017	100.00
	US BANK CORPORATE PAYM	AMAZON	EBOOK - KINDLE	0	10/27/2017	11/27/2017	100.00
	US BANK CORPORATE PAYM	OMAHA WORLD HERALD	BOOKS	0	10/31/2017	11/27/2017	37.40
	US BANK CORPORATE PAYM	AMAZON	DVDS	0	11/01/2017	11/27/2017	47.49
							3,177.64
001-150.000-737.200 Building Mair							
	SPRING FRESH CLEANING S	3131	JANITORIAL SERV 11/1 - 11/15	0	11/09/2017	11/27/2017	118.13
							118.13
					Total Dept. Library:		**6,660.41**
Dept: 220.000 911 center							
001-220.000-720.350 Training & Co							
	US BANK CORPORATE PAYM	PAYPAL	911 TRAINING FOR 2 - CNHRM	0	11/09/2017	11/27/2017	90.00
	US BANK CORPORATE PAYM	MARRIOTT - LINCOLN	LODGING - 2 NIGHTS	0	10/25/2017	11/27/2017	254.50
	US BANK CORPORATE PAYM	MARRIOTT - LINCOLN	LODGING - PARKING - 2 NIGHT	0	10/25/2017	11/27/2017	294.50
	US BANK CORPORATE PAYM	PAYER TIME PUB - LINCOLN	2 MEALS	0	10/23/2017	11/27/2017	30.15
	US BANK CORPORATE PAYM	CORNHUSKER HOTEL	SOFT DRINKS	0	10/23/2017	11/27/2017	5.78
	US BANK CORPORATE PAYM	MISTYS - LINCOLN	2 MEALS	0	10/24/2017	11/27/2017	101.60
	US BANK CORPORATE PAYM	CORNHUSKER HOTEL CAFE	2 MEALS	0	10/25/2017	11/27/2017	28.93
	US BANK CORPORATE PAYM	WENDYS - YORK	2 MEALS	0	10/25/2017	11/27/2017	10.18
	US BANK CORPORATE PAYM	WACO TRUCK STOP	2 DRINKS / FUEL	0	10/25/2017	11/27/2017	42.68
							858.32
001-220.000-730.050 Office Suppli							
	WAL-MART COMMUNITY	01584	PRINTER INKS/SANITIZER/TAF	0	11/08/2017	11/27/2017	96.01
							96.01
					Total Dept. 911 center:		**954.33**
Dept: 230.000 Hastings Fire & Re							
001-230.000-720.300 Professional							
	US BANK CORPORATE PAYM	C3 HOTEL	LODGING - INTERVIEW ASSIST	0	10/20/2017	11/27/2017	90.06
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	8.82
							98.88
001-230.000-726.220 Pest Control							
	PRESTO-X	6208093	HPS PEST CONTROL	0	10/19/2017	11/27/2017	46.00
	PRESTO-X	6208095	LPS PEST CONTROL	0	10/19/2017	11/27/2017	47.00

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							93.00
001-230.000-727.200	R & M Buildir						
	BJ HARRIS INC.	SA17117	SERVICE AGREEMENT RENEV	0	10/18/2017	11/27/2017	700.00
	KRIEGER ELECTRIC CO.	43791	LPS - REPLACE BALLASTS TO	0	10/23/2017	11/27/2017	1,214.20
	PROTEX CENTRAL, INC.	91956	REINSTALL 3 OLD DETECTORS	0	10/27/2017	11/27/2017	318.96
	ZIEMBA ROOFING CO.	8871	REPAIR ROOF AT HPS	0	10/24/2017	11/27/2017	196.00
							2,429.16
001-230.000-727.400	R & M Comm						
	PLATTE VALLEY COMMUNIC	30560	RECONFIGURE TOWER EQUIF	0	09/30/2017	11/27/2017	3,341.95
	PLATTE VALLEY COMMUNIC	30828	REDESIGN PAGING FORMATS	0	10/25/2017	11/27/2017	440.00
							3,781.95
001-230.000-727.700	R & M Tools						
	PROTEX CENTRAL, INC.	91809	INSPECT FIRE EXT	0	10/19/2017	11/27/2017	4.75
							4.75
001-230.000-727.800	R & M Vehicl						
	N A P A AUTO PARTS	749505	FU-16 SOLENOID / WIPER BLA	0	10/29/2017	11/27/2017	54.95
	PLATTE VALLEY COMMUNIC	30854	R-1 ROCKER SWITCH	0	11/02/2017	11/27/2017	24.19
	TOYNE	IN0005771	E-3 GRAB HANDLE	0	10/23/2017	11/27/2017	63.76
							142.90
001-230.000-729.050	Dues & Subs						
	FIRE ENGINEERING	228891-2017	SUBSCRIPTION - KENT GILBEI	0	11/10/2017	11/27/2017	26.00
	FIREHOUSE MAGAZINE	1103758195-17	SUBSCRIPTION - KENT GILBEI	0	09/11/2017	11/27/2017	24.95
	FIREHOUSE MAGAZINE	1105593784	SUBSCRIPTION - CURT SMITH	0	09/11/2017	11/27/2017	24.95
							75.90
001-230.000-729.100	Laundry						
	WAL-MART COMMUNITY	01086	LAUNDRY SUPPLIES	0	10/30/2017	11/27/2017	51.70
	WITMER PUBLIC SAFETY GF	E1650979	GEAR CLEANER	0	11/02/2017	11/27/2017	177.98
							229.68
001-230.000-730.050	Office Suppli						
	BUSINESS WORLD PRODUC	635946	HANGING FOLDERS	0	10/18/2017	11/27/2017	20.99
							20.99
001-230.000-731.250	Fuel & Oil						
	US BANK CORPORATE PAYM	AMPRIDE	FUEL	0	10/21/2017	11/27/2017	47.52
	US BANK CORPORATE PAYM	AMPRIDE	FUE FOR R-6	0	10/24/2017	11/27/2017	16.87
							64.39
001-230.000-731.650	Uniform Allov						
	BIG G COMMERCIAL ACCOU	586529/1	SHOE CHAINS	0	11/09/2017	11/27/2017	180.00
	GALL'S, LLC	8463844	24 WATCH CAPS	0	10/10/2017	11/27/2017	192.00
	SANDRY FIRE SUPPLY LLC	54667	EXTRICATION GLOVES	0	10/20/2017	11/27/2017	992.00
							1,364.00
001-230.000-737.200	Building Mair						
	BIG G COMMERCIAL ACCOU	586529/1	SHOE CHAINS	0	11/09/2017	11/27/2017	73.48
	BIG G COMMERCIAL ACCOU	585661/1	FILTERS	0	10/29/2017	11/27/2017	18.86
	CULLIGAN OF HASTINGS	4404891	RO RENTAL	0	11/01/2017	11/27/2017	26.00
	CULLIGAN OF HASTINGS	4404901	RO RENTAL	0	11/01/2017	11/27/2017	26.00
	CULLIGAN OF HASTINGS	4404911	RO RENTAL	0	11/01/2017	11/27/2017	26.00
	EAKES OFFICE SOLUTIONS	7379592-0	AIR FRESHENERS	0	11/09/2017	11/27/2017	17.00
	EAKES OFFICE SOLUTIONS	7379592-1	AIR FRESHENERS	0	11/10/2017	11/27/2017	8.50
	EAKES OFFICE SOLUTIONS	7364471-0	PAPER TOWELS	0	10/20/2017	11/27/2017	22.16
	MALOUF JR AND ASSOCIATE	IN-32695	TOWELS / LINERS	0	10/31/2017	11/27/2017	86.10
							304.10
001-230.000-737.705	Shop Supplie						

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	BIG G COMMERCIAL ACCOU	585070/1	TOOL BAG	0	10/22/2017	11/27/2017	21.58
	BIG G COMMERCIAL ACCOU	585202/1	SPREADER/ICE MELT/JUG/LIN	0	10/24/2017	11/27/2017	68.61
	BIG G COMMERCIAL ACCOU	585334/1	FASTENERS / HOOKS	0	10/25/2017	11/27/2017	58.82
	N A P A AUTO PARTS	750994	PARTS	0	11/05/2017	11/27/2017	16.89
							165.90
			Total Dept. Hastings Fire & Rescue:				**8,775.60**
Dept: 230.300 Ambulance Service							
001-230.300-720.300 Professional							
	CLIA LABORTORY PROGRAM	28D2006291	CERTIFICATE FEE	0	10/17/2017	11/27/2017	150.00
							150.00
001-230.300-720.304 Billing/collect							
	EMS BILLING SERVICES, INC	20173957	EMS BILLING SERVICE - OCT 2	0	11/01/2017	11/27/2017	6,256.22
							6,256.22
001-230.300-727.800 R & M Vehicl							
	PLATTE VALLEY COMMUNIC	30810	R-6 INSTALL KNOX BOX	0	10/20/2017	11/27/2017	189.00
	PLATTE VALLEY COMMUNIC	30818	R-7 REPLACE SPRING	0	10/24/2017	11/27/2017	16.25
							205.25
001-230.300-731.350 Medical Supp							
	AIRGAS USA	9948638634	OXYGEN CYLINDER RENT	0	10/31/2017	11/27/2017	12.07
	BOUND TREE MEDICAL LLC	82669245	MEDICAL SUPPLIES	0	10/27/2017	11/27/2017	95.90
	BOUND TREE MEDICAL LLC	82669246	MEDICAL SUPPLIES	0	10/27/2017	11/27/2017	724.64
	BOUND TREE MEDICAL LLC	82670593	MEDICAL SUPPLIES	0	10/30/2017	11/27/2017	54.58
	BOUND TREE MEDICAL LLC	82676319	MEDICAL SUPPLIES	0	11/03/2017	11/27/2017	62.36
	BOUND TREE MEDICAL LLC	82677650	MEDICAL SUPPLIES	0	11/06/2017	11/27/2017	893.96
	CROSIER PARK PHARMACY	21607	DRUGS	0	10/12/2017	11/27/2017	25.00
	MATHESON TRIGAS-LINWEL	16454599	OXYGEN	0	11/01/2017	11/27/2017	31.89
	MATHESON TRIGAS-LINWEL	16458979	OXYGEN	0	11/02/2017	11/27/2017	99.45
	US BANK CORPORATE PAYM	WALGREENS	ELECTRIC BEARD TRIMMER	0	11/02/2017	11/27/2017	18.18
	US BANK CORPORATE PAYM	BLS SYSTEMS	CPAP DEVICE & MASKS	0	10/23/2017	11/27/2017	261.00
							2,279.03
001-230.300-731.650 Uniform Allov							
	MUNICIPAL EMERGENCY SE	IN1171465	3PR UNIFORM PANTS	0	10/23/2017	11/27/2017	113.38
							113.38
001-230.300-738.055 Field Equipm							
	MENARDS - HASTINGS	46471	SHELF BINS	0	11/03/2017	11/27/2017	108.86
	MENARDS - HASTINGS	46710	SHELF BINS & LINER	0	11/07/2017	11/27/2017	84.25
	MENARDS - HASTINGS	46921	SHELF BINS / SHOVEL	0	11/10/2017	11/27/2017	102.78
	PROTEX CENTRAL, INC.	92194	2 PURPLE K DRY CHEM EXT	0	10/31/2017	11/27/2017	701.30
							997.19
			Total Dept. Ambulance Service:				**10,001.07**
Dept: 240.000 Police							
001-240.000-720.300 Professional							
	FLATWATER TECHNOLOGIES	2017-6231	TRANSFER PARTS - OLD TO N	0	11/08/2017	11/27/2017	400.00
	FLATWATER TECHNOLOGIES	2017-6231	TRANSFER PARTS - OLD TO N	0	11/08/2017	11/27/2017	270.00
	LAMAR COMPANIES/THE//	108581288	ADVERTISING SIGNS	0	10/30/2017	11/27/2017	500.00
	MAAR/RAQUEL//	P173503	INTERPRET - MIN 2HR	0	10/25/2017	11/27/2017	50.00
	NE LAW ENFORCEMENT TR/	6897	197TH BASIC TRAIN - 2 OFFICE	0	10/31/2017	11/27/2017	100.00
	TRANSUNION RISK & ALTER	OCTOBER	SERVICE 10/1 - 10/31	0	11/01/2017	11/27/2017	122.50
							1,442.50
001-240.000-720.350 Training & Co							
	CONSOLIDATED MANAGEME	213362	21 MEALS 10.19 - 10.25	0	10/25/2017	11/27/2017	158.04
	CONSOLIDATED MANAGEME	213405	22 MEALS - 10.26 - 11.01	0	11/01/2017	11/27/2017	166.53
	CONSOLIDATED MANAGEME	213450	20 MEALS - 11.02 - 11.08	0	11/08/2017	11/27/2017	153.60
	DOUGLAS COUNTY CHAPLA	1017	TRAINING FOR 2 CHAPLAINS	0	11/01/2017	11/27/2017	70.00

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	US BANK CORPORATE PAYM	BUF WILD WINGS	CREDIT - MEALS - BUF WILD W	0	08/29/2017	11/27/2017	-26.81
	US BANK CORPORATE PAYM	RAMADA	CREDIT - LODGING - KEARNEY	0	09/19/2017	11/27/2017	-77.00
	US BANK CORPORATE PAYM	EMBASSY SUITES	GRATUITY - MEALS	0	10/16/2017	11/27/2017	4.19
	US BANK CORPORATE PAYM	GLOCK PRO INC	GLOCK TRAINING	0	10/11/2017	11/27/2017	250.00
	US BANK CORPORATE PAYM	EMBASSY SUITES	LODGING - LAVISTA, NE	0	10/08/2017	11/27/2017	107.50
	US BANK CORPORATE PAYM	DOLAN CONSULTING	TRANING CANCELLED	0	09/21/2017	11/27/2017	-211.80
							594.25
001-240.000-721.050	Postage						
	US BANK CORPORATE PAYM	USPS	POSTAGE	0	10/25/2017	11/27/2017	16.76
	US BANK CORPORATE PAYM	USPS	POSTAGE	0	10/30/2017	11/27/2017	16.49
	US BANK CORPORATE PAYM	USPS	POSTAGE	0	11/06/2017	11/27/2017	18.52
	US BANK CORPORATE PAYM	USPS	POSTAGE	0	11/01/2017	11/27/2017	9.10
	US BANK CORPORATE PAYM	USPS	POSTAGE	0	11/09/2017	11/27/2017	10.06
	US BANK CORPORATE PAYM	USPS	CREDIT - PD POSTAGE TWICE	0	10/23/2017	11/27/2017	-26.13
							44.80
001-240.000-723.050	Advertising						
	BH MEDIA GROUP	20489794	POLICE OFFICER JOB ADVERT	0	10/29/2017	11/27/2017	309.20
	HASTINGS TRIBUNE	210111	CLASSIFIED ADS- POLICE OFF	0	10/31/2017	11/27/2017	146.60
							455.80
001-240.000-724.050	Printing						
	US BANK CORPORATE PAYM	ZAZZLE	BUSINESS CARDS	0	10/03/2017	11/27/2017	115.14
							115.14
001-240.000-727.200	R & M Buildir						
	HAASE/JASON//	817	REMOVE/INSTALL CARPET/FU	0	11/06/2017	11/27/2017	1,012.50
	INTEGRATED SECURITY SO	20170570	AIM 2 CAMERAS AT BLDG	0	11/07/2017	11/27/2017	382.50
	K&G PLUMBING AND HEATIN	171337	REPLACE HANDHELD SHOWE	0	11/01/2017	11/27/2017	112.50
	KUCERA PAINTING	4945	PAINTING - LABOR & MATERIA	0	10/31/2017	11/27/2017	600.00
	RUTT'S HEATING & AC	3655-107	REPLACE WORN BELT ON HE/	0	10/24/2017	11/27/2017	138.17
							2,245.67
001-240.000-727.206	Mowing Prop						
	VAREL/VINCENT H.//	NEAT PROPERTY	604 S. MINNESOTA - MOWING	0	10/29/2017	11/27/2017	70.00
							70.00
001-240.000-727.400	R & M Comm						
	PLATTE VALLEY COMMUNIC	30729	MOBILE RADIO MEMORY ERR	0	10/02/2017	11/27/2017	52.50
							52.50
001-240.000-727.600	R & M Office						
	NOVA FITNESS EQUIPMENT	34839	LABOR AND TRIP CHARGE	0	11/03/2017	11/27/2017	133.00
							133.00
001-240.000-727.800	R & M Vehicl						
	ACE AUTOMOTIVE, INC.	37306	OIL CHANGE #76	0	10/27/2017	11/27/2017	39.98
	ACE AUTOMOTIVE, INC.	AUTO REPAIR ORDER	OIL CHANGE #74	0	10/31/2017	11/27/2017	39.98
	ACE AUTOMOTIVE, INC.	AUTO REPAIR ORDER	FRONT BRAKE PADS/ROTORS	0	10/31/2017	11/27/2017	505.78
	ACE AUTOMOTIVE, INC.	AUTO REPAIR ORDER	OIL CHANGE #83	0	10/31/2017	11/27/2017	39.98
	ACE AUTOMOTIVE, INC.	AUTO REPAIR ORDER	OIL CHNG / PARTS #70	0	10/31/2017	11/27/2017	1,880.16
	ACE AUTOMOTIVE, INC.	38211	REPLACE BATTERY/WELD SE/	0	11/01/2017	11/27/2017	236.79
	FRIESEN CHEVROLET, INC.	258401	R&R ENGINE HARNESS/NEW (	0	10/09/2017	11/27/2017	904.45
	PLATTE VALLEY COMMUNIC	30826	REPAIR OBD CABLE ON RADA	0	10/26/2017	11/27/2017	102.50
							3,749.62
001-240.000-729.050	Dues & Subs						
	HASTINGS TRIBUNE	YEARLY SUB	YEARLY SUBSCRIPTION	0	10/31/2017	11/27/2017	-20.00
	HASTINGS TRIBUNE	YEARLY SUB	YEARLY SUBSCRIPTION	0	10/31/2017	11/27/2017	125.00
							105.00
001-240.000-729.151	Credit Card F						
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	19.06

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							19.06
001-240.000-730.050 Office Suppli							
	EAKES OFFICE SOLUTIONS	7372866-0	LABEL CARTRIDGES	0	10/30/2017	11/27/2017	19.30
	EAKES OFFICE SOLUTIONS	7375822-0	POST CARD BLANKS	0	11/02/2017	11/27/2017	33.98
	WAL-MART COMMUNITY	03742	PRINTER INK/MISC SUPPLIES	0	10/26/2017	11/27/2017	105.40
	WAL-MART COMMUNITY	07265	PAGE DIVIDERS/ ENVLPS/ASP	0	11/07/2017	11/27/2017	11.54
							170.22
001-240.000-731.200 Food Supplie							
	POLICE DEPT. - PETTY CASH	LITTLE CAESARS	MEALS - HOMICIDE WITNESS	0	11/03/2017	11/27/2017	12.01
	US BANK CORPORATE PAYM	CHEDDARS - LINCOLN	2 MEALS	0	10/27/2017	11/27/2017	24.94
	US BANK CORPORATE PAYM	RUSS'S	3 MEALS - CAPTAIN INTERVIEW	0	11/01/2017	11/27/2017	26.29
	WAL-MART COMMUNITY	01585	COFFEE/TEA/LEMONADE/CUP	0	11/08/2017	11/27/2017	62.92
							126.16
001-240.000-731.407 Youth Activiti							
	US BANK CORPORATE PAYM	4 IMPRINT	BADGE STICKERS	0	11/10/2017	11/27/2017	353.80
							353.80
001-240.000-737.200 Building Mair							
	MALOUF JR AND ASSOCIATE	IN32693	PAPER PRODUCTS	0	10/30/2017	11/27/2017	207.75
							207.75
001-240.000-738.055 Field Equipm							
	POLICE DEPT. - PETTY CASH	MENARDS	REPAIR TAPE FOR FINGERPRI	0	11/01/2017	11/27/2017	6.92
	S.O.S. PORTABLE TOILET IN	38021	PORTABLE TOILET RENTAL	0	10/20/2017	11/27/2017	50.00
	US BANK CORPORATE PAYM	FASTENAL	BLK CBL TIES / CAUTION TAPE	0	10/27/2017	11/27/2017	55.46
	US BANK CORPORATE PAYM	WALMART - LINCOLN	PORTABLE CD RECORDER	0	10/27/2017	11/27/2017	39.82
	WAL-MART COMMUNITY	03742	PRINTER INK/MISC SUPPLIES	0	10/26/2017	11/27/2017	15.98
							168.18
					Total Dept. Police:		**10,053.45**
Dept: 330.000 EPA mandates							
001-330.000-738.055 Field Equipm							
	MICROFILM IMAGING SYSTE	74359	SCANNING EQUIP MONTHLY F	0	11/01/2017	11/27/2017	45.00
							45.00
					Total Dept. EPA mandates:		**45.00**
Dept: 330.200 Storm Water Manag							
001-330.200-721.100 Shipping							
	US BANK CORPORATE PAYM	FED EX	WALLEY BACK	0	11/09/2017	11/27/2017	45.00
							45.00
001-330.200-730.050 Office Suppli							
	EAKES OFFICE SOLUTIONS	7373224-0	OFFICE SUPPLIES	0	10/31/2017	11/27/2017	74.99
							74.99
					Total Dept. Storm Water Management:		**119.99**
Dept: 620.000 Airport							
001-620.000-727.200 R & M Buildir							
	EAGLE BUILDING SERVICES	72001	ROLL & MULTI FOLD TOWELS	0	11/03/2017	11/27/2017	33.50
							33.50
001-620.000-727.800 R & M Vehicl							
	FASTENAL COMPANY	NEHAS140251	SNOWPLOW TRKS - SMALL PA	0	11/02/2017	11/27/2017	99.64
							99.64
001-620.000-731.250 Fuel & Oil							
	THOMSEN OIL CO.	263815	200.223 GAL DIESEL	0	11/06/2017	11/27/2017	139.41
							139.41

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
001-620.000-731.255 Fuel & Oil Re							
	BOSSELMAN ENERGY, INC.	28-9198705653	JET A - 2,991.80/GAL	0	11/09/2017	11/27/2017	7,955.20
							7,955.20
						Total Dept. Airport:	**8,227.75**
						tal Fund GENERAL FUND:	**130,492.41**
Fund: 130 LIBRARY GRANT FUNI							
Dept: 000.000							
130-000.000-720.357 Library Progr							
	US BANK CORPORATE PAYM	AMAZON	STORAGE BINS / VOTE BOX SI	0	11/08/2017	11/27/2017	57.98
							57.98
130-000.000-727.225 Grant Expens							
	INKCREDIBLE INC	14555	GRAND RE-OPENING SHIRTS	0	10/26/2017	11/27/2017	90.00
							90.00
						Total Dept. 000000:	**147.98**
						d LIBRARY GRANT FUND:	**147.98**
Fund: 131 LIBRARY SALES TAX F							
Dept: 000.000							
131-000.000-742.300 Construction							
	BIBLIOTHECA, LLC	SI0031630-US	RFID GATE/LIBRARY CONNEC	0	10/11/2017	11/27/2017	62,626.40
	COMPUTER HARDWARE	H20112	DISPLAY PORT CABLE-MAKER	0	11/04/2017	11/27/2017	29.95
	ELECTRONIC CONTRACTIN(	19185077	JOB #019185 RENOVATION	0	10/25/2017	11/27/2017	573.00
	HASTINGS TRIBUNE	210109	GRAND RE-OPENING ADS	0	10/31/2017	11/27/2017	698.50
	INFUZE CREATIVE SERVICE	6569	DONOR RECOGNITION BOARD	0	11/06/2017	11/27/2017	12,636.58
	INFUZE CREATIVE SERVICE	6570	AREA NAMING SIGNS	0	11/06/2017	11/27/2017	4,911.26
	MAYHEW SIGNS, INC.	22027	FREE STANDING & FLAT PANE	0	10/25/2017	11/27/2017	1,494.20
	SPACESAVER STORAGE SY	II24004550	RENOVATION SHELVING	0	08/20/2017	11/27/2017	100,000.00
							182,969.89
						Total Dept. 000000:	**182,969.89**
						BRARY SALES TAX FUND:	**182,969.89**
Fund: 145 POLICE DEPT EQUIP S							
Dept: 000.000							
145-000.000-742.420 Departmenta							
	MID-CONTINENTAL RESTOR	471742393	HASTINGS POLICE STATION	0	10/31/2017	11/27/2017	31,664.29
							31,664.29
						Total Dept. 000000:	**31,664.29**
						PT EQUIP SINKING FUND:	**31,664.29**
Fund: 158 WIRELESS E911 FUND							
Dept: 220.000 911 center							
158-220.000-743.400 Communicati							
	SLEUTH SYSTEMS	XT1900136	SLEUTH INTERFACE LICENSE	0	10/31/2017	11/27/2017	3,000.00
							3,000.00
						Total Dept. 911 center:	**3,000.00**
						nd WIRELESS E911 FUND:	**3,000.00**
Fund: 170 MUSEUM FUND							
Dept: 000.000							
170-000.000-443.070 Museum Stor							

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	GREAT PLAINS HONEY FARM	OCTOBER	HONEY OCT 2017	0	10/31/2017	11/27/2017	-6.80
	GREAT PLAINS HONEY FARM	OCTOBER	HONEY OCT 2017	0	10/31/2017	11/27/2017	34.00
	NE OFFICIAL SOFT DRINK H	OCTOBER	KOOL AID MUG SALES OCT 20	0	10/31/2017	11/27/2017	-7.70
	NE OFFICIAL SOFT DRINK H	OCTOBER	KOOL AID MUG SALES OCT 20	0	10/31/2017	11/27/2017	77.00
	ZEGGERT/JOHN//	OCTOBER 2017	THE HAIR SPRING SALES	0	10/31/2017	11/27/2017	-43.75
	ZEGGERT/JOHN//	OCTOBER 2017	THE HAIR SPRING SALES	0	10/31/2017	11/27/2017	175.00
							227.75
					Total Dept. 000000:		**227.75**
Dept: 170.100 Museum administra							
170-170.100-723.050 Advertising							
	BH MEDIA GROUP	10092103	GII DIGITAL AUG / SEPT / OCT	0	10/29/2017	11/27/2017	267.50
	BH MEDIA GROUP	10092103	GII DIGITAL AUG / SEPT / OCT	0	10/29/2017	11/27/2017	150.00
	BH MEDIA GROUP	10092103	GII DIGITAL AUG / SEPT / OCT	0	10/29/2017	11/27/2017	500.00
	BH MEDIA GROUP	10092103	GII DIGITAL AUG / SEPT / OCT	0	10/29/2017	11/27/2017	99.00
	BH MEDIA GROUP	10092103	GII DIGITAL AUG / SEPT / OCT	0	10/29/2017	11/27/2017	300.00
	FLAGSHIP PUBLISHING, INC	19598	1/4 PAGE NEBRASKA LIFE	0	10/16/2017	11/27/2017	500.00
	KEARNEY HUB	BAL FORWARD	BALANCE FORWARD	0	10/29/2017	11/27/2017	132.00
	KEARNEY HUB	10292017	BRAVO (9) LIED THEATER	0	10/29/2017	11/27/2017	540.00
	PLATTE RIVER RADIO INC	32703-1	HOLIDAY GREETING PKG	0	10/31/2017	11/27/2017	225.00
							2,713.50
170-170.100-723.060 Promo Servic							
	ADAMS COUNTY CONVENTI	SEPTEMBER	SEPTEMBER LODGING TAX	0	11/01/2017	11/27/2017	12,683.01
							12,683.01
170-170.100-724.100 Film Print Co							
	AMAZON CAPITAL SERVICES	1DDY-TCDN-7WPK	MARKETING GRAPHIC CART -	0	11/01/2017	11/27/2017	69.12
							69.12
170-170.100-728.150 Film Royalty							
	GIANT SCREEN FILMS	EARTHFLIGHT - OCT	EARTHFLIGHT ROYALTIES OC	0	10/31/2017	11/27/2017	196.65
	MACGILLIVRAY FREEMAN FI	OCTOBER	DREAM BIG 2017 - OCTOBER	0	10/31/2017	11/27/2017	148.22
	NAT'L GEOGRAPHIC	EXT WEATHER	EXTREME WEAHTER - AUG-O	0	10/31/2017	11/27/2017	81.34
	NWAVE PICTURES DISTRIBU	17-6443	GALAPAGOS - OCT 2017	0	10/30/2017	11/27/2017	400.00
	REAL D INC.	OCTOBER	DREAM BIG / GALAPGOS/SPID	0	10/31/2017	11/27/2017	13.50
	REAL D INC.	OCTOBER	DREAM BIG / GALAPGOS/SPID	0	10/31/2017	11/27/2017	100.00
	REAL D INC.	OCTOBER	DREAM BIG / GALAPGOS/SPID	0	10/31/2017	11/27/2017	25.50
	SUPER CARRIER FILM LLC	OCTOBER	LFRMT: AIRCRAFT CARRIER	0	10/31/2017	11/27/2017	260.66
							1,225.87
170-170.100-729.050 Dues & Subs							
	MOUNTAIN PLAINS MUSEUM	LEVEL 5	MPMA MEMBERSHIP 2017-18	0	11/08/2017	11/27/2017	375.00
							375.00
170-170.100-729.151 Credit Card F							
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	25.27
							25.27
170-170.100-730.050 Office Suppli							
	BUSINESS WORLD PRODUC	636482	SIGNATURE STAMPER VS DIR	0	11/02/2017	11/27/2017	19.98
	BUSINESS WORLD PRODUC	636377	ENGRAVED NAME TAG - DIRE	0	10/30/2017	11/27/2017	13.00
							32.98
170-170.100-731.205 Concessions							
	PEPSI-COLA BOTTLING CO.	6187421	CONCESSIONS	0	11/07/2017	11/27/2017	186.00
	PEPSI-COLA BOTTLING CO.	6186995	CONCESSIONS	0	10/31/2017	11/27/2017	276.00
							462.00
170-170.100-731.215 Penny Press							
	PENNY MEN/THE//	OCTOBER	OCT 2017 PENNY PRESSER R	0	10/31/2017	11/27/2017	26.36
							26.36

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
170-170.100-731.408	Educational E						
	ALLEN'S OF HASTINGS, INC.	TRX: 26	NAF - EDU GROCERY	0	11/03/2017	11/27/2017	78.18
	AMAZON CAPITAL SERVICES	144H-PM6D-FWVM	2 SOLO CUP (400) 4OZ	0	10/26/2017	11/27/2017	14.22
	WAL-MART COMMUNITY	06757	NAF - EDU - LUNCHBAGS, CRC	0	11/02/2017	11/27/2017	33.67
	WAL-MART COMMUNITY	02901	VOLUNTEERING / NAF LUNCH	0	11/03/2017	11/27/2017	32.10
	WAL-MART COMMUNITY	04003	VOLUNTEER / SCHOOL PROGI	0	10/27/2017	11/27/2017	17.31
							175.48
170-170.100-737.200	Building Mair						
	EAKES OFFICE SOLUTIONS	7349473-0	DEGREASER - POPCORN MAC	0	11/07/2017	11/27/2017	19.80
							19.80
170-170.100-737.210	Exhibit Suppl						
	AMAZON CAPITAL SERVICES	1K6W-7RQH-KXGQ	JUNO LIGHTING	0	10/24/2017	11/27/2017	52.10
							52.10
170-170.100-737.212	Event Expen:						
	EILEEN'S COLOSSAL COOKI	8666	COOKIES FOR EVENT	0	11/02/2017	11/27/2017	56.50
	WAL-MART COMMUNITY	08781	RETURN - ROCTOBER LIQUOF	0	10/31/2017	11/27/2017	-45.86
	WAL-MART COMMUNITY	09849	RETIREMENT PARTY SUPPLIE	0	10/25/2017	11/27/2017	26.77
	WAL-MART COMMUNITY	008967	SAMS: CUPS - SIP EVENT	0	11/08/2017	11/27/2017	9.68
							47.09
					Total Dept. Museum administration:		**17,907.58**
					otal Fund MUSEUM FUND:		**18,135.33**
Fund: 180 STREET FUND							
Dept: 000.000							
180-000.000-720.300	Professional						
	US BANK CORPORATE PAYM	PARKS AND BICYCLE PROF	MEMBERSHIP	0	10/31/2017	11/27/2017	110.00
							110.00
180-000.000-720.350	Training & Co						
	US BANK CORPORATE PAYM	RUSS'S	DONUTS FOR CLASS	0	11/08/2017	11/27/2017	49.95
	US BANK CORPORATE PAYM	RUSS'S	BAGELS FOR CLASS	0	11/07/2017	11/27/2017	49.95
	US BANK CORPORATE PAYM	RUSS'S	POP & COFFEE FOR CLASS	0	11/06/2017	11/27/2017	47.28
	US BANK CORPORATE PAYM	APWA	FALL CONFERENCE - KEARNE	0	10/26/2017	11/27/2017	420.00
							567.18
180-000.000-721.050	Postage						
	US BANK CORPORATE PAYM	TOTAL PKG	SHIPPING - CROSSWALK	0	11/09/2017	11/27/2017	41.04
							41.04
180-000.000-724.050	Printing						
	EAKES OFFICE SOLUTIONS	INV26247	COPIES 6/25 - 9/24	0	10/27/2017	11/27/2017	549.58
							549.58
180-000.000-727.200	R & M Buildir						
	BIG G COMMERCIAL ACCOU	585920/1	SINGLE KEY CUT / HAND TRK	0	11/07/2017	11/27/2017	32.99
	ECHO SYSTEMS	S7383869.001	OUTLET FOR TAC HEATER	0	10/19/2017	11/27/2017	16.55
	ULINE	91479555	SAFETY SLEEVES	0	10/18/2017	11/27/2017	981.32
							1,030.86
180-000.000-727.500	R & M Heavy						
	AUTO VALUE-HASTINGS	70-484621	23 BRAKE LINE	0	10/31/2017	11/27/2017	6.99
	AUTO VALUE-HASTINGS	70-485076	25 BATTERIES	0	11/08/2017	11/27/2017	230.74
	AUTO VALUE-HASTINGS	70-484940	52 FUEL HOSE	0	11/06/2017	11/27/2017	5.27
	CONSTRUCTION RENTAL, IN	306944-3	48 PIVOT PARTS	0	10/10/2017	11/27/2017	281.73
	FASTENAL COMPANY	NEHAS140282	GASKET	0	11/03/2017	11/27/2017	5.15
	HASTINGS OUTDOOR POWE	13598	52 SEAL	0	11/01/2017	11/27/2017	5.00
	L C L TRUCK EQUIPMENT, IN	148013	57 SHIFT CABLE	0	11/10/2017	11/27/2017	56.80
	MATHESON TRIGAS-LINWEL	16458978	53 FLINTS	0	11/02/2017	11/27/2017	8.05
	N A P A AUTO PARTS	751711	25 LAMP SOCKET	0	11/08/2017	11/27/2017	4.11

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	NE ENVIRONMENTAL PRODU	PO1960	35 BROOMS AND BEARINGS	0	10/30/2017	11/27/2017	3,127.53
	THREE POINTS TIRE	17707	64 FLAT	0	10/20/2017	11/27/2017	36.00
	UNIVERSAL HYDRAULICS, IN	34412	50 HYD HOSE	0	10/18/2017	11/27/2017	32.97
	UNIVERSAL HYDRAULICS, IN	24413	50 FLOW TEST HYD PUMP	0	10/19/2017	11/27/2017	110.00
							3,910.34
180-000.000-727.800	R & M Vehicl						
	AUTO VALUE-HASTINGS	70-484597	52 ADAPTOR	0	10/31/2017	11/27/2017	3.67
	AUTO VALUE-HASTINGS	70-484527	52 BATTERY	0	10/30/2017	11/27/2017	115.37
	N A P A AUTO PARTS	750265	FILTERS	0	11/01/2017	11/27/2017	5.08
	THREE POINTS TIRE	17783	21 FLAT	0	11/01/2017	11/27/2017	18.00
							142.12
180-000.000-729.050	Dues & Subs						
	US BANK CORPORATE PAYM	AMAZON	MEMBERSHIP	0	11/09/2017	11/27/2017	23.52
							23.52
180-000.000-729.150	Other Operat						
	HASTINGS TRIBUNE	210112	AD FOR STREET MAINT WORK	0	10/01/2017	11/27/2017	127.00
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	7.69
							134.69
180-000.000-730.050	Office Suppli						
	BUSINESS WORLD PRODUC	18838-01	PENS	0	10/30/2017	11/27/2017	5.59
	BUSINESS WORLD PRODUC	18904	FILES	0	11/09/2017	11/27/2017	60.98
							66.57
180-000.000-731.050	Asphalt & Ce						
	CONSOLIDATED CONCRETE	226446	.75CY SG3500 BUCKETED	0	10/03/2017	11/27/2017	75.00
	CONSOLIDATED CONCRETE	226595	7.25CY L3500 - 7TH & 5TH AVE	0	10/10/2017	11/27/2017	768.50
	CONSOLIDATED CONCRETE	226671	7CY L3500 - 7TH & 5TH AVE	0	10/11/2017	11/27/2017	742.00
	CONSOLIDATED CONCRETE	226812	17CY l3500 - CUSTOMER LOAD	0	10/13/2017	11/27/2017	1,743.19
	CONSOLIDATED CONCRETE	226844	.75CY SG3500 - BUCKETED	0	10/16/2017	11/27/2017	75.00
	CONSOLIDATED CONCRETE	226972	10CY SG3500 - 4400 W. 12TH	0	10/18/2017	11/27/2017	977.50
	CONSOLIDATED CONCRETE	227061	3CY SG3500 - 1ST & HASTINGS	0	10/19/2017	11/27/2017	306.75
	CONSOLIDATED CONCRETE	227098	16.25CY SG3500 - 1ST & HAST	0	10/20/2017	11/27/2017	1,576.06
	CONSOLIDATED CONCRETE	227187	5CY SG3500	0	10/23/2017	11/27/2017	491.25
	CONSOLIDATED CONCRETE	227228	2.5CY SG3500 - 2ND & COLOR	0	10/24/2017	11/27/2017	255.63
	CONSOLIDATED CONCRETE	227291	17CY SG3500 - 1ST & HASTING	0	10/25/2017	11/27/2017	1,636.25
	CONSOLIDATED CONCRETE	227337	6CY L3500 - 1ST & HASTINGS	0	10/26/2017	11/27/2017	624.00
	CONSOLIDATED CONCRETE	227436	1CY SG3500 - LOADER BUCKE	0	10/30/2017	11/27/2017	102.25
	CONSOLIDATED CONCRETE	227471	1.75CY SG3500 - 131 E. 3RD	0	10/31/2017	11/27/2017	178.94
	J.I.L. ASPHALT PAVING CO.	170591	11.10SPF TONS ASPHALT	0	10/23/2017	11/27/2017	543.90
	MIDWAY WHOLESALE-GRD I	2172284	5/8" #5 GRADE 40 REBAR	0	10/19/2017	11/27/2017	703.68
	PAULEY LUMBER CO./W.G.//	70334	4' X 8' X 3/4" CDX - 18" FLOAT	0	10/02/2017	11/27/2017	44.54
	PAULEY LUMBER CO./W.G.//	70670	2 X 12 TREATED LUMBER	0	10/11/2017	11/27/2017	337.22
	PAULEY LUMBER CO./W.G.//	70935	4 X 8 MASONITE	0	10/18/2017	11/27/2017	5.00
	PAULEY LUMBER CO./W.G.//	70897	6" EDGER / BOX TRIM NAILS	0	10/18/2017	11/27/2017	33.60
	PAULEY LUMBER CO./W.G.//	70977	2 X 12 X 16" 2 QTS SL	0	10/19/2017	11/27/2017	341.59
	PAULEY LUMBER CO./W.G.//	71002	MARLITE WOOD	0	10/20/2017	11/27/2017	5.00
	PAULEY LUMBER CO./W.G.//	71075	5 QTS SL	0	10/23/2017	11/27/2017	99.75
	PAULEY LUMBER CO./W.G.//	71147	6" EXPANSION/LOADS/FASTEN	0	10/24/2017	11/27/2017	135.28
	PAVING MAINTENANCE SUP	25004681	MASTIC ONE	0	10/24/2017	11/27/2017	1,386.00
							13,187.88
180-000.000-731.250	Fuel & Oil						
	CROP PRODUCTION SERVIC	34615072	9.4GAL PROPANE	0	10/25/2017	11/27/2017	31.58
	CROP PRODUCTION SERVIC	34631130	53 PROPANE HOSE	0	10/27/2017	11/27/2017	49.78
	CROP PRODUCTION SERVIC	34568068	45GAL PROPANE	0	10/18/2017	11/27/2017	65.70
	CROP PRODUCTION SERVIC	34484986	42GAL PROPANE	0	10/04/2017	11/27/2017	61.32

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	THOMSEN OIL CO.	263731	536 DIESEL	0	10/24/2017	11/27/2017	1,118.63
	THOMSEN OIL CO.	263803	954.2 NO-LEAD	0	10/31/2017	11/27/2017	1,057.69
	THOMSEN OIL CO.	263803	954.2 NO-LEAD	0	10/31/2017	11/27/2017	1,951.34
	THOMSEN OIL CO.	263826	503.3 DIESEL	0	11/09/2017	11/27/2017	1,102.23
	THOMSEN OIL CO.	263831	1502 NO-LEAD	0	11/09/2017	11/27/2017	3,574.76
							9,013.03
180-000.000-731.550	Sand & Grav						
	CONSOLIDATED CONCRETE	226579	105.23 TONS ROAD GRAVEL	0	10/09/2017	11/27/2017	997.30
							997.30
180-000.000-731.600	Signs						
	BIG G COMMERCIAL ACCOU	584408/1	SPRAY PAINT	0	10/13/2017	11/27/2017	18.14
	FASTENAL COMPANY	NEHAS140094	BOLTS	0	10/27/2017	11/27/2017	29.71
	N A P A AUTO PARTS	751052	ANTISEIZE	0	11/06/2017	11/27/2017	5.49
							53.34
180-000.000-731.700	Wearing App						
	BIG G COMMERCIAL ACCOU	583276/1	KNEE PAD / OVER BOOTS	0	09/29/2017	11/27/2017	115.17
							115.17
180-000.000-737.705	Shop Supplie						
	AUTO VALUE-HASTINGS	70-484429	AIR HOSE FITTING	0	10/27/2017	11/27/2017	2.79
							2.79
180-000.000-738.050	Hand Tools						
	AUTO VALUE-HASTINGS	70-484198	RETAINER SPRING FOR HAMM	0	10/24/2017	11/27/2017	10.32
	N A P A AUTO PARTS	748174	RETAINER SPRING	0	10/23/2017	11/27/2017	5.78
	US BANK CORPORATE PAYM	MIDWEST UNLMTD	CRACKPOT/CONCRETE RAKE	0	10/27/2017	11/27/2017	191.09
							207.19
					Total Dept. 000000:		**30,152.60**
				Total Fund STREET FUND:			**30,152.60**
Fund: 190 KENO BETTERMENT F							
Dept: 130.000 Parks							
190-130.000-742.420	Departmenta						
	MIDWEST TURF & IRRIGATIC	3770492-00	AERATOR	0	11/01/2017	11/27/2017	29,660.00
							29,660.00
					Total Dept. Parks:		**29,660.00**
				ENO BETTERMENT FUND:			**29,660.00**
Fund: 410 VARIOUS PURPOSE FI							
Dept: 000.000							
410-000.000-720.300	Professional						
	WELLS FARGO BANK -MINNI	1497528	PAYING AGENT FEE 2013B GO	0	11/01/2017	11/27/2017	750.00
							750.00
410-000.000-830.247	2013B Ref B						
	WELLS FARGO CORP. TRUS		2013B/2013 BONDS INTEREST	0	12/15/2017	11/27/2017	200,000.00
							200,000.00
410-000.000-840.246	2013 Ref. Bo						
	WELLS FARGO CORP. TRUS		2013B/2013 BONDS INTEREST	0	12/15/2017	11/27/2017	1,425.00
							1,425.00
410-000.000-840.247	2013B Ref. E						
	WELLS FARGO CORP. TRUS		2013B/2013 BONDS INTEREST	0	12/15/2017	11/27/2017	10,675.00
							10,675.00

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
					Total Dept. 000000:		**212,850.00**
					ARIOUS PURPOSE FUND:		**212,850.00**
Fund: 610 LANDFILL FUND							
Dept: 000.000							
610-000.000-720.300 Professional							
	OLSSON ASSOCIATES	288836	OA PROJ #: 017-0360	0	10/25/2017	11/27/2017	1,195.20
							1,195.20
610-000.000-726.100 Natural Gas							
	BLACK HILLS ENERGY	OCTOBER	LF9440	0	10/31/2017	11/27/2017	102.93
							102.93
610-000.000-727.200 R & M Buildir							
	MENARDS - HASTINGS	46356	W BATHROOM SINK REPAIR &	0	11/02/2017	11/27/2017	21.55
	MENARDS - HASTINGS	46374	W BATHROOM SINK REPAIR Q	0	11/02/2017	11/27/2017	8.97
	MENARDS - HASTINGS	46383	RETURN - Q TURN	0	11/02/2017	11/27/2017	-8.97
	MENARDS - HASTINGS	46384	W BATHROOM - WASHER & Q	0	11/02/2017	11/27/2017	7.58
	MENARDS - HASTINGS	45965	2 - 24" PUSH BROOMS	0	10/27/2017	11/27/2017	13.97
							43.10
610-000.000-727.500 R & M Heavy							
	AUTO VALUE-HASTINGS	70-483814	D7R FILTERS	0	10/17/2017	11/27/2017	96.11
	AUTO VALUE-HASTINGS	70-484626	MORBARK & #110 FILTERS	0	10/31/2017	11/27/2017	82.12
	AUTO VALUE-HASTINGS	70-484626	MORBARK & #110 FILTERS	0	10/31/2017	11/27/2017	377.47
	BIG G COMMERCIAL ACCOU	585957/1	DUMP TRK TAIL GATE	0	11/01/2017	11/27/2017	22.90
	BOSSELMAN ENERGY, INC.	3773894UF	DIESEL TANK #114 - 12V HIFLC	0	11/01/2017	11/27/2017	490.00
	KELLY SUPPLY COMPANY	15092028-0	JD TRACTOR - KEYSTOCK	0	11/01/2017	11/27/2017	1.17
	N A P A AUTO PARTS	750580	JD TRACTOR FILTER	0	11/02/2017	11/27/2017	22.87
	NE MACHINERY CO.	INV214383	MORBARK GRINDER - ENG CC	0	10/31/2017	11/27/2017	3,340.17
							4,432.81
610-000.000-729.151 Credit Card F							
	US BANK CORPORATE PAYM	CC LATE FEES	CREDIT CARD LATE FEES	0	11/08/2017	11/27/2017	1.36
							1.36
610-000.000-731.250 Fuel & Oil							
	THOMSEN OIL CO.	263749	937.2 GAL DIESEL	0	10/30/2017	11/27/2017	286.71
	THOMSEN OIL CO.	263749	937.2 GAL DIESEL	0	10/30/2017	11/27/2017	1,955.94
	THOMSEN OIL CO.	263815	200.223 GAL DIESEL	0	11/06/2017	11/27/2017	476.53
	THOMSEN OIL CO.	263827	936.4 GAL DIESEL	0	11/09/2017	11/27/2017	2,228.63
							4,947.81
610-000.000-731.700 Wearing App							
	ARAMARK UNIFORM SERVIC	1900825651	MATS / COVERALLS	0	11/06/2017	11/27/2017	26.20
	ARAMARK UNIFORM SERVIC	1900817698	MATS	0	10/30/2017	11/27/2017	26.20
							52.40
610-000.000-737.100 Landscaping							
	BIG G COMMERCIAL ACCOU	585570/1	4 / LOPPER BLADES	0	10/27/2017	11/27/2017	27.78
							27.78
610-000.000-737.200 Building Mair							
	EAGLE BUILDING SERVICES	72001	ROLL & MULTI FOLD TOWELS	0	11/03/2017	11/27/2017	118.50
	MENARDS - HASTINGS	45965	2 - 24" PUSH BROOMS	0	10/27/2017	11/27/2017	59.98
							178.48
610-000.000-737.705 Shop Supplie							
	AUTO VALUE-HASTINGS	70-484626	MORBARK & #110 FILTERS	0	10/31/2017	11/27/2017	57.36
							57.36
					Total Dept. 000000:		**11,039.23**

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
						tal Fund LANDFILL FUND:	**11,039.23**
Fund: 710 SELF INSURED HEALT							
Dept: 000.000							
710-000.000-720.455 Employee W							
	BERT'S DRUG STORE	EXTRA FLU SHOTS	FLU SHOTS FOR NON-COVER	0	10/24/2017	11/27/2017	100.00
							100.00
						Total Dept. 000000:	**100.00**
						INSURED HEALTH FUND:	**100.00**
Fund: 825 ECON.DEVELOP. REUS							
Dept: 000.000							
825-000.000-742.217 HEDC Projec							
	HASTINGS ECONOMIC DEVE	GRANT FUNDS	GRANT FUNDS TO NDO-PACH	0	11/09/2017	11/27/2017	385,000.00
							385,000.00
						Total Dept. 000000:	**385,000.00**
						.DEVELOP. REUSE LOAN:	**385,000.00**
						Grand Total:	**1,035,211.73**

Distribution Register by Check

HASTINGS UTILITIES

From Check No.: 35909 To Check No.: 36043

Printed: 11/17/2017 9:23

From Check Date: 11/06/2017 - To Check Date: 11/17/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
35909	R4520	COMMUN REDEVELOPMENT AUTH	516 W 1ST PARKIN	DEPOSIT & LEASE OF PARKING SP	155.00	1 69220	35.00
						1 69220	50.00
						1 69220	70.00
					155.00		155.00
35910	R4521	RANDALL CHICK	520 W 1ST APARTI	DEPOSIT & LEASE OF APARTMENT	3,500.00	1 69220	700.00
						1 69220	1,400.00
						1 69220	1,400.00
					3,500.00		3,500.00
35911	11500	CAPITAL BUSINESS SYSTEMS, INC	21506429	COPIER LEASES	630.01	1 61630	197.71
						2 75065	432.30
					630.01		630.01
35912	24975	FEDEX	5-980-93081	DELIVERY SERVICE	85.70	1 35532	85.70
35913	63875	RESCO	689930-00	TRANSFORMERS	44,549.46	2 21562	44,549.46
35914	64885	DALE BOOTON	110817-131	PICKUP BOX	2,954.00	1 61842	1,454.00
						1 61842	1,500.00
					2,954.00		2,954.00
35915	77050	VERIZON WIRELESS	9795030294	CELL PHONE SERVICES	3,062.61	1 19210	248.60
						1 39210	175.42
						1 49210	93.87
						1 69210	1,297.06
						2 29210	489.03
						2 75065	758.63
					3,062.61		3,062.61
35916	09500	BOYD JONES CONSTRUCTION	MB-1368	REFUND	2,603.41	2 24350	2,603.41
35917	23355	ENERGY PIONEER SOLUTIONS	111017	OCTOBER NET RECEIPTS	4,999.40	1 62323	4,999.40
35918	54526	NEBRASKA PUBLIC POWER DISTR	35164	TRANSMISSION SERVICE	42,847.28	2 22322	42,847.28
35919	09275	BLUE CROSS & BLUE SHIELD OF N	111317 300031	EMPLOYEE HEALTH INSURANCE	13,516.14	1 62414	13,516.14
35920	69175	SOUTHERN POWER DISTRICT	111317-4908002	MAXON AVE POWER	223.13	1 45026	223.13
35921	04225	AMERICAN FAMILY LIFE ASSURAN	831089	EMPLOYEE SUPPLEMENTAL INSUR	7,698.62	1 62414	7,698.62
35922	33635	HEALTH MANAGEMENT SYSTEMS	03671117	EAP SERVICES	231.65	1 69260	231.65
35923	56925	OMAHA VALVE & FITTING CO.	4146002	FITTINGS, VALVES & GAUGES	1,209.92	2 75125	1,209.92
35924	02675	AIRGAS USA, LLC	9069441708	GAS CYLINDER	388.02	2 75065	388.02
			9948703149	CYLINDER RENTAL	50.37	2 25125	50.37
					438.39		438.39
35925	03195	ALL FASTENERS	02-8055	SILICONE	703.26	2 21561	703.26
35926	03225	ALLIED ELECTRONICS, INC.	9008542118	HOUR METER	38.95	1 45051	38.95
			9008571569	CONTACTOR	1,463.45	2 25120	1,463.45
					1,502.40		1,502.40
35927	03675	ALTEC INDUSTRIES INC.	10845416	TIE DOWN STRAP	90.60	2 21844	90.60
			50161073	TRUCK REPAIR	688.20	2 21844	688.20
					778.80		778.80
35928	05725	ANIXTER INC.	523 270537	NDS SCADA FIBER	109.70	2 25050	109.70
35929	06710	ATLAS COPCO COMPRESSORS LL	966177	SENSOR	260.95	2 25140	260.95
			972128	TUBE	14.44	2 25140	14.44
					275.39		275.39
35930	07375	BAIRD, HOLM LLP	H2569-97	LEGAL SERVICES	7,000.00	1 39230	7,000.00
35931	08100	BEARING DISTRIBUTORS	6127412	GASKETS	32.37	2 25115	32.37
35932	08425	BENETECH, INC	109110	SKIRTING	3,134.08	2 95126	1,500.00
						2 95126	1,634.08
					3,134.08		3,134.08
35933	08575	BERENS-TATE CONSULTING GROU	718500-000E 1115	ARBITRAGE REBATE CALCULATION	3,000.00	1 49230	3,000.00
35934	08925	BIG G	585875/1	T-POSTS	182.38	1 61561	182.38
35935	09330	BLUFFS SANITARY SUPPLY	356709	MOPPING COMPOUND	82.96	2 75065	82.96

Distribution Register by Check

HASTINGS UTILITIES

From Check No.: 35909 To Check No.: 36043

Printed: 11/17/2017 9:23

From Check Date: 11/06/2017 - To Check Date: 11/17/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
35936	09425	BORLEY MOVING & STORAGE	201727	STORAGE	225.00	1 30318	225.00
35937	11375	CAMPBELL, JEFF	092917	CDL REIMBURSEMENT	31.00	2 29300	31.00
35938	12825	CENTRAL STATES GROUP	8142951-00	VIKING PUMP KIT	162.04	2 25125	162.04
35939	13075	CHARTER COMMUNICATIONS	0354001110717-11	PHONE AND INTERNET	1,224.39	1 69180	90.00
						1 69190	410.00
						1 69210	724.39
					1,224.39		1,224.39
35940	13610	CINTAS CORPORATION	449659787	UNIFORM SERVICE	227.25	1 49270	11.72
						1 69270	4.63
						2 29270	210.90
			449659791	UNIFORM SERVICE	164.20	2 79275	164.20
			449660906	UNIFORM SERVICE	227.25	1 49270	11.72
						1 69270	4.63
						2 29270	210.90
			449660910	UNIFORM SERVICE	164.20	2 79275	164.20
					782.90		782.90
35941	14425	COLE-PARMER INSTRUMENT CO.	1302548	FUNNEL	92.47	2 75025	92.47
35942	15075	COMPUTER HARDWARE, INC.	H20109	DISPLAY PORT	74.90	1 69180	74.90
35943	15575	CONSOLIDATED CONCRETE CO.	226475	CONCRETE	218.82	1 10001	218.82
			227229	CONCRETE	240.75	1 10001	240.75
			227292	CONCRETE	80.25	1 14083	80.25
					539.82		539.82
35944	16525	COOLING TOWER DEPOT	21983	COOLING TOWER REPAIR	3,612.32	2 25135	1,500.00
						2 25135	2,112.32
			22139	FREIGHT	427.18	2 25135	427.18
					4,039.50		4,039.50
35945	17275	JOHN CRANE INC	3422068	PACKING	361.29	2 75125	361.29
35946	18125	D C & B SUPPLY INC.	21755	REPAIR GAS METERS	5,055.00	1 15734	1,500.00
						1 15734	3,555.00
					5,055.00		5,055.00
35947	19025	DEB'S UPHOLSTERY	350023	REPAIR SEATS	126.38	1 61842	126.38
35948	21375	DUTTON-LAINSON COMPANY	S96752-1	CONDUIT BOX	190.46	2 21561	190.46
35949	21975	EAKES OFFICE EQUIPMENT	7375037-0	CHAIR MAT	84.52	1 61630	84.52
			7376941-0	TAPE, SHEET PROTECTORS	470.27	1 61561	470.27
			7376941-1	SHEET PROTECTORS	51.33	1 61561	51.33
			7379139-0	FLAGS	46.23	1 69210	46.23
			7379149-0	CALCULATOR	85.59	1 69030	85.59
			7381093-0	SCISSORS, CLIPBOARD, FOLDERS	78.50	1 61561	52.00
						1 69030	26.50
			INV16113	COPY OVERAGES	1,182.87	1 49210	1,182.87
			INV16707	COPY OVERAGES	4,924.41	1 69210	4,924.41
			INV25013	COPY OVERAGE	44.00	1 49210	44.00
			INV26338	COPY OVERAGES	895.90	2 75065	895.90
					7,863.62		7,863.62
35950	22280	ECO-TEC	30146	TURBINE FLOWMETER	922.89	2 25125	922.89
35951	24825	FASTENAL CO.	NEHAS140443	NUTS AND SCREWS	1,318.14	2 25125	1,318.14
35952	25000	FED EX CUSTOM CRITICAL	29200130	FREIGHT CHARGE	3,018.69	2 20453	3,018.69
35953	26925	G & W SAW & TOOL SHARPENING	2210	CHAIN SHARPENING	40.00	2 25820	40.00
35954	27625	GAI-TRONICS CORPORATION	422040447	RECEIVER, HANDSET, SPEAKER	501.04	2 75145	501.04
35955	29975	GRACE'S LOCKSMITH SERVICE	58776	REMOVE & REPLACE LOCKSETS	786.45	1 69330	786.45
35956	30025	GRAHAM TIRE	1616309028	TIRES FOR BACKHOE	1,874.28	1 61843	374.28
						1 61843	1,500.00
					1,874.28		1,874.28
35957	30075	GRAINGER	9597465575	ANTI-SEIZE COMPOUND	517.79	2 75125	517.79
35958	30325	GRAYBAR ELECTRIC CO.	9300860568	FLASHLIGHTS	173.50	2 25820	173.50
			9300924337	CONTROL PANEL LIGHTS	235.05	2 25700	235.05
			9300949162	CONTROL PANEL LAMPS	423.09	2 25700	423.09

Distribution Register by Check

HASTINGS UTILITIES

From Check No.: 35909 To Check No.: 36043

Printed: 11/17/2017 9:23

From Check Date: 11/06/2017 - To Check Date: 11/17/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
					831.64		831.64
35959	30775	GROEBNER	348817	TRI-VIEW ANCHORS	984.68	1 15731	984.68
35960	31325	H D R ENGINEERING INC.	1200083404	ENGINEERING SERVICES	8,164.28	1 30318	8,164.28
35961	32125	HARTLAND CLEANING SERVICE	3922	JANITORIAL SERVICE	2,959.62	1 69330	2,959.62
35962	32225	HASTINGS AREA CHAMBER OF CC	111517	RETIREMENT GIFT	150.00	1 69260	150.00
35963	32325	HASTINGS CANVAS & MFG. CO.		TIE DOWN STRAP REPAIR	7.00	2 21844	7.00
35964	32375	HASTINGS, CITY OF	9207	CITY ATTORNEY	4,561.25	1 69230	4,561.25
35965	32475	HASTINGS, CITY OF	9208	CIVIL SERVICE	3,515.90	1 69230	3,515.90
35966	32625	HASTINGS, CITY OF	312202	BRANCHES DISPOSAL	8.00	1 69330	8.00
35967	33115	HASTINGS PHYSICAL THERAPY	2097	ON-SITE PT, EMPLOYEE PHYSICAL	523.00	1 69260	460.00
						1 69300	63.00
					523.00		523.00
35968	33225	HASTINGS TRIBUNE	210114	ADVERTISING	59.82	1 69210	4.58
						2 25065	55.24
					59.82		59.82
35969	33275	HASTINGS UTILITIES	103117	REPLENISH PETTY CASH	7.36	2 25930	7.36
			110217	REPLENISH PETTY CASH	6.42	1 69210	6.42
			110217-1	REPLENISH PETTY CASH	13.85	1 19220	13.85
			110217-2	REPLENISH PETTY CASH	36.01	2 25930	36.01
			110317	REPLENISH PETTY CASH	40.00	2 29225	40.00
					103.64		103.64
35970	33375	HATTEN ELECTRIC SERVICE	0067918-IN	MOTOR	195.42	1 45451	195.42
35971	35075	HOLIDAY INN OF KEARNEY	280479	LODGING	251.22	1 49220	251.22
			280532	LODGING	125.61	1 49220	125.61
			280553	LODGING	125.61	1 49220	125.61
					502.44		502.44
35972	36175	HUTCHESON ENGINEERING	52063	PUMP AND VALVE	4,966.15	2 25135	1,500.00
						2 25135	3,466.15
					4,966.15		4,966.15
35973	36900	I E S COMMERCIAL, INC.	EL-398-1	RAISE POWER TRANSMISSION LINI	32,570.54	2 20398	32,570.54
			EL-399-1	REMOVE POWER TRANSMISSION L	17,412.27	2 20399	17,412.27
					49,982.81		49,982.81
35974	38675	INTERSTATE ALL BATTERY CENTE	1905801013605	BATTERIES	282.48	1 61561	282.48
35975	40175	JOHNSON SERVICE CO.	5384	SANITARY SEWER PIPE REPAIR	2,100.00	1 45021	600.00
						1 45021	1,500.00
			5385	SANITARY SEWER PIPE REPAIR	4,800.00	1 45050	1,500.00
						1 45050	3,300.00
					6,900.00		6,900.00
35976	42425	KRIZ-DAVIS COMPANY	S101507917.002	REGISTRATION	2,743.00	2 79225	1,243.00
						2 79225	1,500.00
			S101639445.001	TRIPLEX	10,315.50	2 21561	10,315.50
			S101656747.002	DRIVE MOTOR CONTROL	1,240.68	2 25125	1,240.68
			S101661214.001	CABLE	476.68	2 20679	476.68
			S101661250.001	WIRE	1,480.30	2 20679	1,480.30
					16,256.16		16,256.16
35977	42625	KULLY PIPE & STEEL CORP.	681045	CENFUSE PIPE	1,366.40	1 40316	1,366.40
			681203	WRENCH, COUPLING	439.75	1 61561	439.75
					1,806.15		1,806.15
35978	44325	LINWELD	16394556	TELEMETRY SYSTEM	67.02	2 75055	67.02
			16454600	NITROGEN	22.36	2 25020	22.36
			16464134	WELD ROD	283.13	1 61561	283.13
			16464175	ARGON	34.84	2 75065	34.84
			51235739	CYLINDER RENTAL	387.23	1 15491	14.93
						1 15673	19.90
						1 15750	53.61
						1 45430	9.63
						2 25020	38.52
						2 25050	38.52
						2 25055	21.67
						2 25125	69.66

Distribution Register by Check

HASTINGS UTILITIES

From Check No.: 35909 To Check No.: 36043

Printed: 11/17/2017 9:23

From Check Date: 11/06/2017 - To Check Date: 11/17/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
						2 25140	19.26
						2 25820	4.82
						2 75025	4.98
						2 75055	4.82
						2 75065	72.30
						2 75125	4.98
						2 75135	9.63
					794.58		794.58
35979	45375	M S C INDUSTRIAL SUPPLY CO INC	70549398	TOOLBOX RAILS	40.25	2 75065	40.25
			73764808	T-HANDLE	24.14	2 25064	24.14
					64.39		64.39
35980	45450	MAILFINANCE	N6830277	MAILING MACHINE LEASE	2,792.29	1 69170	2,792.29
35981	47175	MENARDS	46242	TORCH KIT	80.22	1 61561	80.22
35982	47487	METERING & TECH SOLUTIONS	10318	WATER METERS	16,378.94	1 30003	1,500.00
						1 30003	14,878.94
					16,378.94		16,378.94
35983	48675	MID-NEBRASKA LUBRICANTS	357441	GASOLINE	3,405.23	1 61511	3,405.23
35984	50175	MODERN METHODS LEASING INC	56390	COPIER LEASES	1,136.02	1 69210	1,136.02
35985	51375	MUNICIPAL SUPPLY INC OF NEBR	0676416-IN	PVC CHECK VALVE	502.90	1 15461	502.90
35986	51825	N A P A AUTO PARTS	750504	OIL FILTER AND OIL DRY	124.00	1 61561	124.00
			751975	FILTERS	156.24	1 61561	156.24
			752209	FAN BELT	13.42	1 45451	13.42
					293.66		293.66
35987	53076	NE DEPT OF LABOR-UNEMPLOYMI	111717 W-0621	REMIT GARNISHMENT	94.36	1 62410	94.36
35988	53225	NE DEPT. OF REVENUE	111717 LEVY NO. 2	REMIT GARNISHMENT	492.65	1 62410	492.65
35989	53925	NEBRASKA EYE CARE	051217	PRESCRIPTION SAFETY GLASSES	392.00	2 79275	392.00
			100417	PRESCRIPTION SAFETY GLASSES	242.00	2 79275	242.00
			29119	REPLACEMENT SIDE SHIELDS	8.00	1 69270	8.00
					642.00		642.00
35990	54475	NEBR. PUBLIC HEALTH ENV. LAB	494514	WATER TESTING	76.00	1 30297	76.00
35991	54526	NEBRASKA PUBLIC POWER DISTR	9000024069	RUBBER GOODS TESTING	1,757.25	2 29270	257.25
						2 29270	1,500.00
					1,757.25		1,757.25
35992	56600	OLD DOMINION FREIGHT LINE INC	19500580220	FREIGHT CHARGE	164.58	2 85127	164.58
35993	56765	OMAHA PNEUMATIC	20878	AIR DRYER SILENCERS	922.30	2 25145	922.30
35994	57050	ONE CALL CONCEPTS INC	7100366	LOCATING SERVICES	338.67	1 69181	338.67
35995	57975	PARAMOUNT LINEN & UNIFORM	54969	RUG AND LAUNDRY SERVICE	29.05	1 69330	29.05
			55419	RUG AND LAUNDRY SERVICE	31.51	1 69330	31.51
			56630	RUG AND LAUNDRY SERVICE	7.70	1 61630	7.70
			57671	RUG AND LAUNDRY SERVICE	31.51	1 69330	31.51
			57698	RUG AND LAUNDRY SERVICE	47.12	2 25065	47.12
			58885	RUG AND LAUNDRY SERVICE	7.70	1 61630	7.70
			59839	RUG AND LAUNDRY SERVICE	31.51	1 69330	31.51
			59857	RUG AND LAUNDRY SERVICE	18.19	1 45450	18.19
			59867	RUG AND LAUNDRY SERVICE	47.12	2 25065	47.12
					251.41		251.41
35996	58226	PATTEN, KYLE	111717	REFUND	213.74	1 62410	213.74
35997	59275	PIPING RESOURCES, INC.	0263219-IN	BALL VALVE	405.37	2 95126	405.37
35998	59730	POLLARDWATER	0092696	LOCKOUT SAFETY EQUIPMENT	151.94	1 35522	151.94
35999	60150	POWER TECH	35269	REPAIR GENERATOR	405.00	1 45460	405.00
36000	60675	PRESTO-X-COMPANY	14724496	PEST CONTROL	264.34	1 15460	27.55
						1 15461	27.55
						1 61630	41.73
						1 69330	125.78
						2 25520	41.73
			6211954	PEST CONTROL SERVICES	263.58	1 15460	27.17
						1 15461	27.17
						1 61630	41.73

Distribution Register by Check

HASTINGS UTILITIES

From Check No.: 35909 To Check No.: 36043

Printed: 11/17/2017 9:23

From Check Date: 11/06/2017 - To Check Date: 11/17/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
						1 69330	125.78
						2 25520	41.73
					527.92		527.92
36001	61325	PROTEX CENTRAL INC	91957	RECHARGE FIRE EXTINGUISHER	85.39	1 61630	85.39
			91958	RECHARGE FIRE EXTINGUISHER	41.16	1 69210	41.16
			91959	RECHARGE FIRE EXTINGUISHER	268.80	2 25145	268.80
					395.35		395.35
36002	62825	R -V INDUSTRIES INC.	107378	FREIGHT	1,893.72	2 25125	393.72
						2 25125	1,500.00
					1,893.72		1,893.72
36003	62975	RAILROAD MGMT. CO. III, LLC	354652	POWERLINE ENCROACHMENT	869.46	2 25930	869.46
36004	63775	RELCO LOCOMOTIVES, INC.	M2017104	LOCOMOTIVE MAINTENANCE	2,482.00	2 95015	2,482.00
36005	63875	RESCO	698432-00	EYENUT AND FUSE LINK	1,037.90	2 21561	1,037.90
36006	65165	S & S EQUIPMENT SUPPLY	030108	GREASE CARTRIDGES	421.94	2 25124	421.94
36007	65575	BRANDSAFWAY SOLUTIONS, LLC	D060671	SCAFFOLDING	2,339.34	2 25124	839.34
						2 25124	1,500.00
			D060898	SCAFFOLDING	1,080.85	2 95126	1,080.85
					3,420.19		3,420.19
36008	67325	SERVI-TECH, INC.	H-617051	WATER TESTING	30.00	1 45431	30.00
			H-617117	WATER TESTING	79.44	1 45431	79.44
			H-617154	WATER TESTING	79.44	1 45431	79.44
			H-970309	WATER TESTING	104.16	1 45431	104.16
			H-970314	WATER TESTING	90.24	1 30337	90.24
			H-970363	WATER TESTING	90.24	1 30337	90.24
			H-970369	WATER TESTING	45.12	1 30337	45.12
			H-970372	WATER TESTING	45.12	1 30337	45.12
			H-970457	WATER TESTING	21.12	1 35531	21.12
					584.88		584.88
36009	67625	SHARE CORP.	36896	HAND SANITIZER	365.86	1 61561	365.86
36010	68825	SNAP-ON INDUSTRIAL	ARV-34183325	WRENCH HOLDER	2,116.49	2 25064	616.49
						2 25064	1,500.00
					2,116.49		2,116.49
36011	69275	SPADY, JERRY CHEVY GMC CADIL	17249	TRUCK REPAIRS	2,051.84	1 61842	551.84
						1 61842	1,500.00
			17598	TRUCK REPAIRS	1,756.29	2 21844	256.29
						2 21844	1,500.00
					3,808.13		3,808.13
36012	69325	SPADY, PAUL BUICK INC.	64082	ATV REPAIRS	1,605.97	2 95065	105.97
						2 95065	1,500.00
					1,605.97		1,605.97
36013	70300	STATE DISBURSEMENT UNIT	111717 CO148253	REMIT GARNISHMENT	248.00	1 62410	248.00
36014	70975	R S STOVER COMPANY	INV-485377	REGULATOR VALVE PARTS	11,515.22	2 25125	1,500.00
						2 25125	10,015.22
			INV-485426	REGULATOR VALVE PARTS	7,130.30	2 25125	1,500.00
						2 25125	5,630.30
					18,645.52		18,645.52
36015	71470	SUNBELT RENTALS	72511980-0003	EQUIPMENT RENTAL	943.53	2 25135	13.02
						2 75065	930.51
					943.53		943.53
36016	73175	TEST AMERICA INC.	16176851	WATER TESTING	1,539.00	1 30297	39.00
						1 30297	1,500.00
			31169352	WATER TESTING	335.50	1 30297	335.50
			31169454	WATER TESTING	165.00	1 35532	165.00
			31169528	WATER TESTING	1,018.00	1 30297	1,018.00
			31169532	WATER TESTING	151.50	1 35532	151.50
			31169704	WATER TESTING	122.75	1 45431	122.75
			31169807	WATER TESTING	166.50	1 35532	166.50
					3,498.25		3,498.25
36017	73575	THOMSEN OIL CO	263809	DIESEL FUEL	1,828.22	2 95015	328.22
						2 95015	1,500.00
			263814	DIESEL FUEL	3,573.11	1 61511	3,573.11
			263822	DIESEL FUEL	1,717.30	2 95015	217.30
						2 95015	1,500.00

Distribution Register by Check

HASTINGS UTILITIES

From Check No.: 35909 To Check No.: 36043

Printed: 11/17/2017 9:23

From Check Date: 11/06/2017 - To Check Date: 11/17/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
					7,118.63		7,118.63
36018	73976	TOM'S TREE SERVICE	2101	STUMP REMOVAL	157.50	2 25830	157.50
			2102	STUMP REMOVAL, CHEMICAL APP	830.00	2 25830	830.00
			2103	STUMP REMOVAL	441.00	2 25830	441.00
			2111	TREE TRIMMING AND REMOVAL	5,000.00	2 25830	5,000.00
			2112	TREE TRIMMING AND REMOVAL	5,000.00	2 25830	5,000.00
			2113	STUMP REMOVAL	171.00	2 25830	171.00
					11,599.50		11,599.50
36019	74425	TRANSCAT	1290083	THERMOCOUPLE CALIBRATOR	1,031.21	2 25128	1,031.21
36020	74525	TRANSIT WORKS	48282	SCREEN PROTECTOR	116.91	1 69180	116.91
36021	74730	TRI STATE OIL RECLAIMERS INC	22550	EMPTY DIESEL TANKS	75.00	2 25530	75.00
			22551	EMPTY DIESEL TANKS	75.00	2 25130	75.00
					150.00		150.00
36022	75375	U S A BLUE BOOK	408106	CHLORINE TEST STRIPS	51.02	1 35522	51.02
			410658	PUMP	140.26	1 35522	140.26
					191.28		191.28
36023	76325	UNIVAR USA INC.	OM898841	CHEMICALS FOR BOILER	525.14	2 75125	525.14
36024	76415	UNIVERSITY OF NEBRASKA	2662110013-17	VADOSE ZONE STUDY	8,527.49	1 35531	8,527.49
36025	76975	VAUGHAN'S PRINTERS, INC.	107557	PRINTED MATERIAL	309.96	1 19210	309.96
36026	77495	VOLKMANN CONSULTING, INC.	VC-013	NERC COMPLIANCE CONSULTING	1,796.88	2 29230	296.88
						2 29230	1,500.00
					1,796.88		1,796.88
36027	77790	W C ENTERPRISES INC	189	POND ASH REMOVAL	410.00	2 95015	410.00
			193	POND ASH REMOVAL	4,356.25	2 95015	1,500.00
						2 95015	2,856.25
			194	POND ASH REMOVAL	5,100.00	2 95015	1,500.00
						2 95015	3,600.00
					9,866.25		9,866.25
36028	79125	WELLS FARGO BANK NEBRASKA N	17100001409	EBOX FEES	1,545.96	1 69030	1,545.96
36029	79975	WINDSTREAM NEBRASKA INC	110917-090232669	TELEPHONE SERVICE	1,136.49	1 15460	70.40
						1 35053	454.61
						1 45023	30.08
						1 45421	48.24
						1 69180	30.82
						1 69210	335.05
						2 25050	20.81
						2 25065	129.72
						2 25700	16.76
					1,136.49		1,136.49
36030	R4523	JACOB DEAN	11117	EMPLOYEE REIMBURSEMENT	96.30	2 29270	96.30
36031	R4525	GOOD AIR, INC	02070625-04	CUSTOMER REFUND	370.25	1 61841	370.25
36032	R4526	ROWSE AUTO DETAIL	04140405-01	CUSTOMER REFUND	298.04	1 61841	298.04
36033	R4527	BRENDA A ROSALES-SOTA	04160950-04	CUSTOMER REFUND	166.92	1 61841	166.92
36034	R4528	JANET J DERICKS	04161436-08	CUSTOMER REFUND	26.29	1 61841	26.29
36035	R4529	ALICIA ESPANA	05201600-09	CUSTOMER REFUND	26.05	1 61841	26.05
36036	R4530	KEVIN L HUBER	08310360-03	CUSTOMER REFUND	81.52	1 61841	81.52
36037	R4531	MICHAEL R DARWIN	10400900-03	CUSTOMER REFUND	36.65	1 61841	36.65
36038	R4532	FRANCIS J SHAUGHNESSY ESTAT	16612460-00	CUSTOMER REFUND	421.21	1 61841	421.21
36039	R4533	BARAHONA'S MARKET	18711555-09	CUSTOMER REFUND	161.07	1 61841	161.07
36040	R4534	OLD SCHOOL ART AND CAMERA	18720115-06	CUSTOMER REFUND	108.77	1 61841	108.77
36041	R4535	REGION V	20761896-20	CUSTOMER REFUND	42.11	1 61841	42.11
36042	R4536	ALISHA M CHEYNEY	20771100-05	CUSTOMER REFUND	66.12	1 61841	66.12
36043	R4537	STATE OF NEBRASKA	02061476-16	CUSTOMER REFUND	210.52	1 61841	210.52
			08310670-11	CUSTOMER REFUND	293.94	1 61841	293.94

Distribution Register by Check

HASTINGS UTILITIES

From Check No.: 35909 To Check No.: 36043

Printed: 11/17/2017 9:23

From Check Date: 11/06/2017 - To Check Date: 11/17/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
			10380810-23	CUSTOMER REFUND	427.81	1 61841	427.81
			15591970-05	CUSTOMER REFUND	500.00	1 61841	500.00
			16630020-02	CUSTOMER REFUND	650.00	1 61841	650.00
			20762690-03	CUSTOMER REFUND	650.00	1 61841	650.00
			20771100-05	CUSTOMER REFUND	650.00	1 61841	650.00
					3,382.27		3,382.27

Check Report Total 401,442.43

Distribution Register by Check

HASTINGS UTILITIES

ACH Payments

Printed: 11/17/2017 9:25

From Check Date: 11/27/2017 - To Check Date: 11/27/2017

Check No	Supplier	Supplier Name	Invoice Number	Invoice Description	Invoice Amt	Charge Code	GL Amount
602609	10720	C C C-HASTINGS RENEWABLE ENI	11	POWER PURCHASED	44,229.45	2 22322	44,229.45
602610	12700	CENTRAL PLAINS ENERGY PROJE	101714A697	GAS PURCHASES	38,781.00	1 62321	38,781.00
602611	45205	M & T BANK-457	111717	EMPLOYEE DEFFERED COMP	535.00	1 62417	535.00
602612	55070	NEOPOST	385015844484 11	POSTAGE	5,000.00	1 69170	5,000.00
602613	72300	TALLGRASS INTERSTATE GT, LLC	TIG102017176997	GAS PIPELINE TRANSPORTATION	87,281.04	1 62321	87,281.04
602614	73000	TENASKA POWER SERVICES CO	HASTINGS2017111	PURCHASED POWER	85,536.47	2 22322	85,536.47
602615	74325	TRAILBLAZER PIPELINE COMPANY	TPC102017115521	GAS PIPELINE TRANSPORTATION	33,582.92	1 62321	33,582.92
602616	76025	UNITED PARCEL SERVICE	00006838E9447	DELIVERY SERVICE	156.36	1 35531	28.52
						1 61630	38.70
						2 75025	12.96
						2 85125	12.48
						2 85127	63.70
			00006838E9457	DELIVERY SERVICE	45.24	1 61630	25.80
						2 25145	19.44
					201.60		201.60
602617	30575	GREAT WEST LIFE	111117	PENSION	103,420.44	1 62415	103,420.44
			111117-1	EMPLOYEE DEFERRED COMP	10,820.28	1 62417	10,820.28
			111117-2	ROTH CONTRIBUTIONS	5,739.52	1 62417	5,739.52
					119,980.24		119,980.24
602618	34375	HERITAGE BANK	103117	INTERNET FEES	15.00	1 69210	15.00
602619	53275	NE DEPT. OF REVENUE		SALES AND USE TAX	171,942.22	1 62421	169,190.52
						2 22421	2,751.70
			111517	STATE WITHHOLDING	49,364.42	1 62412	49,364.42
					221,306.64		221,306.64
602620	53775	NEBRASKA CHILD SUPPORT	111717	REMIT GARNISHMENT	3,659.62	1 62410	3,659.62
602621	58525	PAYFLEX SYSTEMS USA, INC.	144424-1064792	ACCOUNT FEES	351.55	1 69260	351.55
602622	76225	UNITED STATES TREASURY	111717	FIT AND FICA WITHHOLDING	169,178.71	1 62411	77,051.53
						1 62413	92,127.18
					169,178.71		169,178.71

Check & ACH Total	1,211,081.67
Less Discounts	(88.45)
Less Voided Check	(2,954.00)
Total of Checks & ACH Payments	1,208,039.22

Combined	821,701.94
Electric	386,337.28
Grand Total	1,208,039.22

Hastings Museum Quarterly Report
July, August, and September 2017

ADMINISTRATION
Becky Matticks / Summer Melroy

After several conference calls with engineers, meetings with city staff and the Hastings Museum Foundation and building inspections by Olsson engineers; we have the funding and the drawings for the HVAC system for collection's storage! (It all came together in October.)

A full time Graphic Arts position was approved by the city provided the museum budget would balance with the extra expense.

Jenny Korte, Visitor Service Director announced her retirement. Her job description was updated and the job announcement was advertised for 30 days.

Worked with the Hastings High School Band Parents organization to provide 30 volunteers for the state's sesquicentennial traveling exhibit that stopped in Hastings August 12 & 13. City parks staff helped unload and load the displays.

Half Cent Sales Tax passed, so I am working on detailed project work schedules on collections HVAC, moving exhibits & collections, budget timeframe and communication.

Worked with the library schedule to allow them extra evening hours the 3 weeks before they closed and moved back to their new building.

Working with the insurance companies for the Witt Plumbing accident and the driver who ran over our hand railings on the north side of the building.

Research for collections storage grant opportunities (Kiewitt, Hirschfeld, NRA).

Ended 2016-2017 fiscal year $41,658 in the black.

COLLECTIONS AND EXHIBIT REPORT
Teresa Kreutzer-Hodson / Jessica Noyd / Jack Briggs / Curt Gosser
Collections

Jack built three double sided, portable racks to house long arms. Teresa, Ann, and Jess covered exposed wood that would come in contact with weapons with Marvaseal and ethafoam. Jess moved loaned items to the racks and began cleaning the remaining long arms to add to the rack. Jack is building two more units for light machine guns.

Northern Cheyenne visited the museum regarding the human remains related to the Cheyenne. Teresa continues to work with them and the Southern Cheyenne for an agreement on disposition of the remains according to NAGPRA.

Kirk is cataloging and completing data entry of seashells from the Lenny Hill collection and the specimens that were on display.

Becky Matticks and Teresa meet with Olsson and Associates for HVAC planning and spec development.

Teresa gathered information at the request regarding Pawnee artifact from Kansas.

Jess and Teresa developed a list of artifacts that will be stored in the current lower level storage area on mobile units. This information was submitted for a bid request to representatives of Space Saver Shelving and Aurora Shelving product lines. Deadline for bids is November 27 so that the numbers can be used in a budget for IMLA Museums for America Grant.

Progress for mold cleanup

July

- 593 objects cleaned and rehoused
- 148 objects cataloged that were previously uncatalogued/numbered

August

- 258 objects cleaned and rehoused
- 12 objects cataloged that were previously uncatalogued/numbered
- Created and constructed 38 boxes to rehouse the military helmet collection, including the objects in the loan room.

September

- 152 objects cleaned and rehoused
- 2 objects cataloged that were previously uncatalogued/numbered
- Cleaned, researched, and packed WWII German parachute

Exhibits

Curtis, Jess, Jack and Teresa met to plan the layout of the new seashell cases that will go in the diorama hall near the seals.

Teresa met with Nano nation rep. Their product is an interactive touch screen platform for exhibits. We discussed a possible use for this technology in the new NAD exhibit.

Staff assisted in setting up and taking down Trucking through Nebraska traveling exhibit.

Jess and Jack took down Honorable mentions exhibit. Jess returned loaned items to appropriate parties. Teresa took shell off of display. Ross, Jack and Teresa disposed of the tall cases. The table top cases were given to the Archway for their use.

The outdoor sculptures were cleaned by the same organization that cleaned them last year.

Curtis is working on On Cell updates which includes editing and rerecording some stops as well as developing some new stops. He is also adding links and photos to the web based link for each stop. A new informational graphic will be place just inside the door of the diorama hall.

Curtis is also finishing panels for the rodents found throughout the diorama hall, a new canine graphic, and a new taxonomy panel.

Events

- Eclipse
- Kool-Aid Days

Misc.

Jess and Katie are reaching out to high school teachers regarding an outreach program with collections.
Teresa met with Jess, Jack and Curtis regarding potential goals for the next strategic plan. Teresa submitted ideas to Becky for consideration.
Teresa developed and sent index for Kool-Aid book. We also found out we could have more colored images than originally stated. Curtis checked available colored images and Teresa sent the files to replace existing black and white images in the book.
Jess and Teresa attended AASLH webinars from their conference.
Teresa helped with insurance on water damage to the carpet, drywall and alarm system.

EDUCATION

Russanne Hoff / Katie Karr / Kirk Rosberg

This year saw another successful Summer Fun program. We've had great feedback from parents about the topics we're choosing for classes. We had several classes reach maximum enrollment, and we had to add a second session of a few. We sent out a survey to parents asking for input about the program in general and suggestions for future classes. Katie and I will plan next year's classes based on this survey. The solar eclipse kept us very busy in the months leading up to the main event in August. We hosted four teacher workshops and did seven outreach programs in July and August. We talked with about 479 people, which does not include the almost 300 people that were here for the watch party the day of the solar eclipse. The weekend before the eclipse, Dr. Megan Donahue presented 3 solar eclipse-related talks that were either sold out, or nearly sold out, each time.

Over the past 3 months, we had 91 volunteers donate 1065.75 hours of their time. It takes many volunteers to make our Summer Fun classes and Kool-Aid Days run smoothly, which is where a bulk of these hours come from. Katie has done a great job of recruiting new volunteers and using existing volunteers as often as possible.

Education department attendance figures for July-September. Numbers are (children/adults).

Planetarium:	4,180	(1,817/2,363)
Preschool Playday:	64	(29/35)
Solar Observing:	59	(23/36)
Summer Fun:	191	children
Up Close:	83	(70/13)

MAINTENANCE REPORT

Ross Heeren / Jenna Trausch

Regular theater/staff/planetarium/museum/setups & cleaning by Jenna and Frankie, Jenny George (weekends)
Other projects included:

- Checked roof leaks and called Ziemba's, we have an unidentifiable leak in the theatre cueing area.
- Worked on Planetarium door closing

- Honeywell looked at Lennox roof unit for cooling
- Checked belts in boiler-room/ Mammoth units
- Elevator inspections
- Engineered Controls looked at HVAC computer system/upgrade
- Setup NASA Skype call
- Safety inspection with Kim J and City Safety officer, Bob Davis
- Krieger Electric installed lighting panel in theater/ several visits involved
- Kool-Aid Days/ Semi setup/ Egg drop setup and Safety harness's/ Detox
- Solar Eclipse event
- Running multimedia training theater with Curtis, Kirk, Russanne
- Year-end ordering/ Shell exhibit case planning
- Made large calendar wall hanging for planning
- Stage setup for NET Veterans program
- Water damage from Witt's Plumbing/Cleanup/ insurance meetings/ cleanup contractor's/ carpet cleaners and installers
- Several meetings about Library leftovers, much time spent by staff moving these items
- Jenna has continually spent time cleaning up East Gallery as the Library moved out, taking down shelving units, moving furniture, floor cleanup etc…
- Jenna and Frankie have done most of outside mowing/trimming/trash pickup/weeding
- Doug Mills continues to maintain lighting and working on Emergency lights after his morning rounds

MARKETING:

Marketing Director: Becky Tideman / Graphic Designer: Curtis Gosser/ Intern Lacey Lurz

Advertising and Public Relations: Support was provided for a number of projects and events. The highlights included:

-- Summer Fun promotion: Photos were taken in most classes to give FB friends a chance to share in the kids' fun, and to keep families updated on class availability through updates on our website, social media sites, and on the marquee.

-- Kool-Aid Days: Advertising & public relations for this event occupied much of July and early August, including additional promotion for the two organizations that shared our space: 1) *Truckin' Through Nebraska*, a mobile children's museum developed to help celebrate the state 150th anniversary, and 2) *Slooh*, a team of astronomers who stopped at the Museum on their cross country trip to promote the eclipse.

-- Total Solar Eclipse: Numerous web posts, handouts, Theatre slides, talks and activities were developed to communicate with multiple audiences: Teachers, the general public, K-12 students, and travelers from across the country. The primary activities promoted by the marketing department were the teacher training sessions (that reached 500+ educators), our day-of watch party, and three free presentations given the weekend prior by Michigan State astronomy professor, Dr. Megan Donahue. (Reviews of her presentations we wonderful, and attendance was wonderful, with one completely filling the theatre!)

-- Several spots booked for TV and radio public relations spots, including early morning segments on NTV and NBC Nebraska (now Local4), and numerous midday slots.

-- Partnership with CCC and HC for back to school movie nights.

-- Video production is underway. A time-lapse garden film is underway and initial footage was shot for our Nebraska Travel Commission ***'Through Your Eyes' video***.

-- Film bookings. Our efforts continue to bring films that missed Hastings. Two films selected under this umbrella brought not only good feedback from audiences, but brought in free publicity in the form of two free movies reviews that ran prominently in the Hastings Tribune and showcased the Museum as the only are venue to catch these films. (*The Big Sick* and *Detroit*, both Oscar contenders)

-- NET preview of *The Vietnam War*, a documentary from Ken Burns and Lynn Novick. NET provided a free preview and a speaker/veteran to facilitate a community discussion on the topic.

-- Website & Social Media: Facebook now at 7,280 likes (up from 6,732); Twitter at 1,753 (up from 1,700); Instagram 444 (up from 374)

-- Photography shoot to get a complete set of staff headshots, and to upgrade photography to prepare for next Educator's Inspiration Guide (July 26)
Printed Materials:
-- Educator's Inspiration Guide (12-page booklet)
-- Premiere Postcard invite, for Dream Big: Engineering Our Word
-- Newsletter for the Hastings Museum Foundation

VISITOR SERVICES:
Jenny Korte / Becky Kvetensky

Jenny retired on October 27th after over 23 years at the museum! Becky Kvetensky has been selected as her replacement. The museum is now advertising for a new Visitor Service's Representative.

Memberships: 39 New and 173 Renewals

Groups:

- Modern Woodmen, Museum – 9 people
- YMCA Holdrege Summer Camp, Museum – 44 people
- MLH Camp Kool Kids, Museum – 20 people
- Sowing Seeds Daycare, Theatre – 8 people
- Sullwold Daycare, Museum – 16 people
- YMCA Healthy Families, Museum – 40 people
- KDL Childcare, Museum – 18 people
- Sonshine World Daycare, Museum/Theatre – 23 people
- Matejka Cadettes, Museum – 11 people
- KDL Childcare, Theatre – 18 people
- Lady's Club, Museum/Theatre – 13 people
- Kidtopia Childcare, Museum – 23 people
- PAC 2, Museum – 9 people
- Veterans Hospital – 13 people
- Country House Residences – 9 people

- HHS 50th class reunion Theatre/Museum – 6 people

Facility:

- Glidden Tour Theatre/Museum – 288 people
- Tolkien book club NER rental – 30 people

Schools: 16 Schools – 499 people represented by Hastings & North Platte

Events:

- Summer Fun Classes
- UpClose
- Preschool Playday
- Kool-Aid Days
- Eclipse Programs, Speakers
- Eclipse Watch Party
- NET Vietnam film premiere
- Hobbit film marathon

Donations:

- Round Up - $91.58
- Concessions - $14.00 Native Am Meeting

Discount Total amount given:

- AAA Discount $72.00(Museum)
- Big Bro/Sis $2.00 (Museum)
- Bird Coupon $24.00(Museum)
- Employee Discount $267.20(Store)
- Member Discount $130.75(store)
- Military Discount $82.00(Museum)
- Reuse 3D Glasses $56.50(Theatre)
- Scissor Savings $14.00(Museum)
- Teacher Discount $3.01(Store)
- Museum Comp tickets used –1225

Respectfully Submitted,

Rebecca Matticks,

Museum Director

Parks & Recreation Department
October 2017

Recreation

10/2 – Met with Howards glass about putting a key lock on south double doors for access when customers get a tour. Also talked about weather stripping the doors.
10/3 – Hosted pumpkin painting event at the community center. A total of 19 participated.
10/6 – NeRPA board conference call.
10/12 – Hosted mummy/Son date night at the Community Center. A record number of 86 moms and sons participated in the event. Hastings College students helped with the games.
10/16 – Recorded radio ads at the station for Senior Fest, Mummy/Son Date night, Merry Market, Youth Basketball and Daddy/Daughter Date Night.
10/18 – Hosted Senior Fest event at the Auditorium. A total of 317 seniors attended. A total of 23 businesses participated as well.
10/23-25 – Attended the NeRPA state conference in York, NE.
10/30 – Thrasher basement poly leveled five different low spots on the pool deck.

A group of six tennis players have been using the Community Center for indoor tennis on Monday and Thursday mornings from 8—9:30am. A group of three have been playing ping pong on Friday afternoons. A group of four have been playing pickle ball on Monday afternoons. We are continuing to promote the community center for a variety of activities.

Parks

Football, Soccer, and Softball is still going on.
Terry Brown attended a two-day workshop for Mosquitos.
Softball districts was held here.
York Softball districts was moved here because of wet of fields.
State Softball was on 11, 12 and 13.
Fertilized the parks with bulk fertilizer 14-2-9.
Mulch was done on Highland Trees.
Helped take down a banner, fixed the flagpole, and move a desk for the Museum.
Aerated the parks.
Blew down the irrigation systems in the smaller parks.
Received our new aerator and used it on Duncan field. Put down some grass seed when we were done there.

Director's Meetings

10/2 Bryan Frew – Hastings Sodbusters
10/2 Samantha Klatt – Memorial Donation
10/4 Melon Roasters Car Club
10/10 Tree Board
10/12 Adams County CVB
10/18 Rick Godtel
10/19 Hannah Syms – Heirloom Monuments
10/23-10/25 NeRPA Annual Conference
10/26 NSAA State Softball
10/31 NSAA State Softball

Auditorium

8 of 30 days rented

Cemetery

Adult Burials – 11
Stone Permits – 3
Grave Sales – 3

We have been busy with mulching leaves throughout the Cemetery and doing trimming. We also have all the summer graves sodded. With the cold temperatures arriving we blew down the whole water system at the cemetery and is ready for winter.

HU Form No. 34

Date: 11/15/17

WORK ORDER ENGINEERING ESTIMATE
HASTINGS UTILITIES
HASTINGS, NEBRASKA

Name of Department:	**Pollution Control**	**Work Order No.:**	**SW-326**
Construction:	**X**	**Budget Item No.:**	**4.22 (2017 - 2018)**
Retirement:		**Budget Item Amt:**	**$125,000**

DESCRIPTION AND LOCATION:

New 8" sanitary sewer main to Serve Lochland Meadows 12th Subdivision.

PURPOSE OF WORK IMPROVEMENT:

To serve the Lochland Meadows 12th Subdivision at Foundation Place and Osborne Drive West.

CONTRIBUTIONS/REMARKS:

Developer paying to install sanitary sewer main.

Estimated Cost	Amount	Attached Map or DWG No.:	SR-078
1. Material to be Purchased	$0	Sheet No.:	
2. Stores Dept. Charge @ 9.0%	0		
3. Material from Stock	0	Date Work to be Started:	11/28/17
4. Stores Dept. Charge @ 9.0%	0	Date Work to be Finished:	05/01/18
5. Labor	0	Checked By: Mark Hemberger	Date 11-15-17
6. Mileage & Truck Usage	0		
7. Equipment Usage	0	Checked By: Ron Sekora	Date 11-15-17
8. Contract Amount	18,450		
9.		Approved By: Keith Lonhardt	Date 11-16-17
10.	0		
SUBTOTAL	$18,450	Director of Engineering	
Engineering & Administration @ 12%	2,214	Approved By:	Date
Subtotal	$20,664		
Less Developer Contribution	20,664	City Council	
	0	Authorized By:	Date
	0		
TOTAL ESTIMATED COST OF WORK ORDER	$0	Manager	

HU Form No. 34

Date: 11/15/17

WORK ORDER ENGINEERING ESTIMATE
HASTINGS UTILITIES
HASTINGS, NEBRASKA

Name of Department:	**Water**	**Work Order No.:**	**WA-346**
Construction:	**X**	**Budget Item No.:**	**3.16 (2017 - 2018)**
Retirement:		**Budget Item Amt:**	**$200,000**

DESCRIPTION AND LOCATION:

New 12"and 8" water main to serve Lochland Meadows 12th Subdivision.

PURPOSE OF WORK IMPROVEMENT:

To serve the Lochland Meadows 12th Subdivision at Foundation Place and Osborne Drive West.

CONTRIBUTIONS/REMARKS:

Developer paying to install water main. Utilities paying for betterment as per policy.

Estimated Cost	Amount	Attached Map or DWG No.:	WR-090
1. Material to be Purchased	$400	Sheet No.:	
2. Stores Dept. Charge @ 9.0%	36		
3. Material from Stock	89	Date Work to be Started:	11/28/17
4. Stores Dept. Charge @ 9.0%	8	Date Work to be Finished:	05/01/18
5. Labor	880	Checked By: Mark Hemlerge	Date 11-15-17
6. Mileage & Truck Usage	125		
7. Equipment Usage	0	Checked By: Ron Sekora	Date 11-15-17
8. Contract Amount	37,288		
9.		Approved By: Keith Lombardo	Date 11-16-17
10.	0		
SUBTOTAL	$38,826	Director of Engineering	
Engineering & Administration @ 12%	4,659	Approved By:	Date
Subtotal	$43,485		
Less Developer Contribution	37,616	City Council	
	0	Authorized By:	Date
	0		
TOTAL ESTIMATED COST OF WORK ORDER	$5,869	Manager	

HASTINGS UTILITIES, HASTINGS, NEBRASKA

Work Order No.: WA-346
B.I. No.: 3.16
B.I. Yr.: 2017 - 2018

LABOR AND EQUIPMENT ESTIMATE

Classification of Labor or Equipment to be Used	No of Hr/Mi/Ft	Cost Per Unit	Subtotal	Total Cost
LABOR: Water Department	20	44.00	880.00	
			0.00	
	TOTAL - LABOR			$880.00
MILEAGE: Truck #38	50	2.50	125.00	
			0.00	
	TOTAL - MILEAGE & TRUCKS			$125.00
EQUIPMENT:			0.00	
			0.00	
			0.00	
			0.00	
			0.00	
	TOTAL - EQUIPMENT USAGE			$0.00
TOTAL COST ALL LABOR AND EQUIPMENT ESTIMATE				$1,005.00

MATERIAL ESTIMATE

Quantity		Stock Number	Description	Unit Price	Stock Material	New Material
1.00	EA	650-25-03	3lb. Anode	20.64	20.64	
550.00	LF	023-07-05	Blue Warning Tape	0.03	16.50	
550.00	LF	072-04-12	Blue Tracer Wire	0.08	44.00	
10.00	LF	113-05-05	1½" White PVC Pipe	0.52	5.20	
2.00	EA	116-22-01	1½" White Threaded Adapter	0.56	1.12	
2.00	EA	116-21-03	1½" White Threaded Cap	0.78	1.56	
6.00	EA		Water Samples	50.00		300.00
1.00	LS		Misc.	100.00		100.00
			TOTAL		$ 89.02	$ 400.00

Estimated By: S. Struss Date: 10/23/17

Department: Engineering
Staff Contact: David Wacker
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Convene as Board of Equalization and levying of special assessments. Alley Improvement District AID 2013-1 (1st Street to 2nd Street - Kansas Avenue to St Joseph Avenue)

Names of People/Business affected by this action:

City of Hastings
Property Owners

Why Council action is required:

Statutory procedure; bond transcript requirements

Type of action requested:

Resolution

Suggested motion:

Approval of Resolution No 2017-50

Deadlines associated with action:

As soon as possible, to begin collection of special assessments

Department head comments:

The City Council approved the proposed schedule of assessments on this Alley project at the City Council meeting of October 23, 2017.
The total cost of the District was $129,026.68. City obligation is $35,256.27 with $93,770.41 being the responsibility of the benefiting property owners.
Action to be taken is as follows:
1) Mayor will take motion to adjourn as Mayor and City Council, then reconvene as Board of Equalization
2) Open Public Hearing and receive testimony
3) Close Public Hearing
4) Motion to Adjourn as Board of Equalization and reconvene as Mayor and City Council
5) City Council consibers passage of Resolution levying special assessments
Property owners will have the ability to finance the improvements over a period of fifteen (15) years. at 5%

Recommend Approval

City Administrator comments:

Recommend Approval

PAVING ASSESSMENT BY LOT

District No. AID 2013-1

1st to 2nd / Kansas to St Joe

Lot	Blk	Addition, Subdivision, or Legal Description	Frontal Footage in Feet	Owner	Frontage Assessment	Credit Applied	Special Benefit Loading dock Assessable	Total Due
1	21	Johnsons Addition	25.00	Pacha Soap Co.	$2,717.92			$2,717.92
2	21	Johnsons Addition	25.00	Pacha Soap Co.	$2,717.93			$2,717.93
3	21	Johnsons Addition	25.00	Pacha Soap Co.	$2,717.92			$2,717.92
4	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92		$7,135.07	$9,852.99
5	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92		$7,135.07	$9,852.99
6	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.93			$2,717.93
7	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
8	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92		$7,135.06	$9,852.98
9	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92		$7,135.07	$9,852.99
10	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.93			$2,717.93
11	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
12	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
13	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
14	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.93			$2,717.93
15	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
16	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
17	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
18	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.93			$2,717.93
19	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
20	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
21	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
22	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.93			$2,717.93
23	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
24	21	Johnsons Addition	25.00	Midland I, LLC	$2,717.92			$2,717.92
		Total Lineal Feet =	600.00	$108.71690000	$65,230.14	$0.00	$28,540.27	$93,770.41

Total Assessable Cost = =	$93,770.41
City Obligation =	$35,256.27
Total Cost of District =	$129,026.68

PAVING ASSESSMENT

District No. AID 2013-1

1st to 2nd / Kansas to St Joe

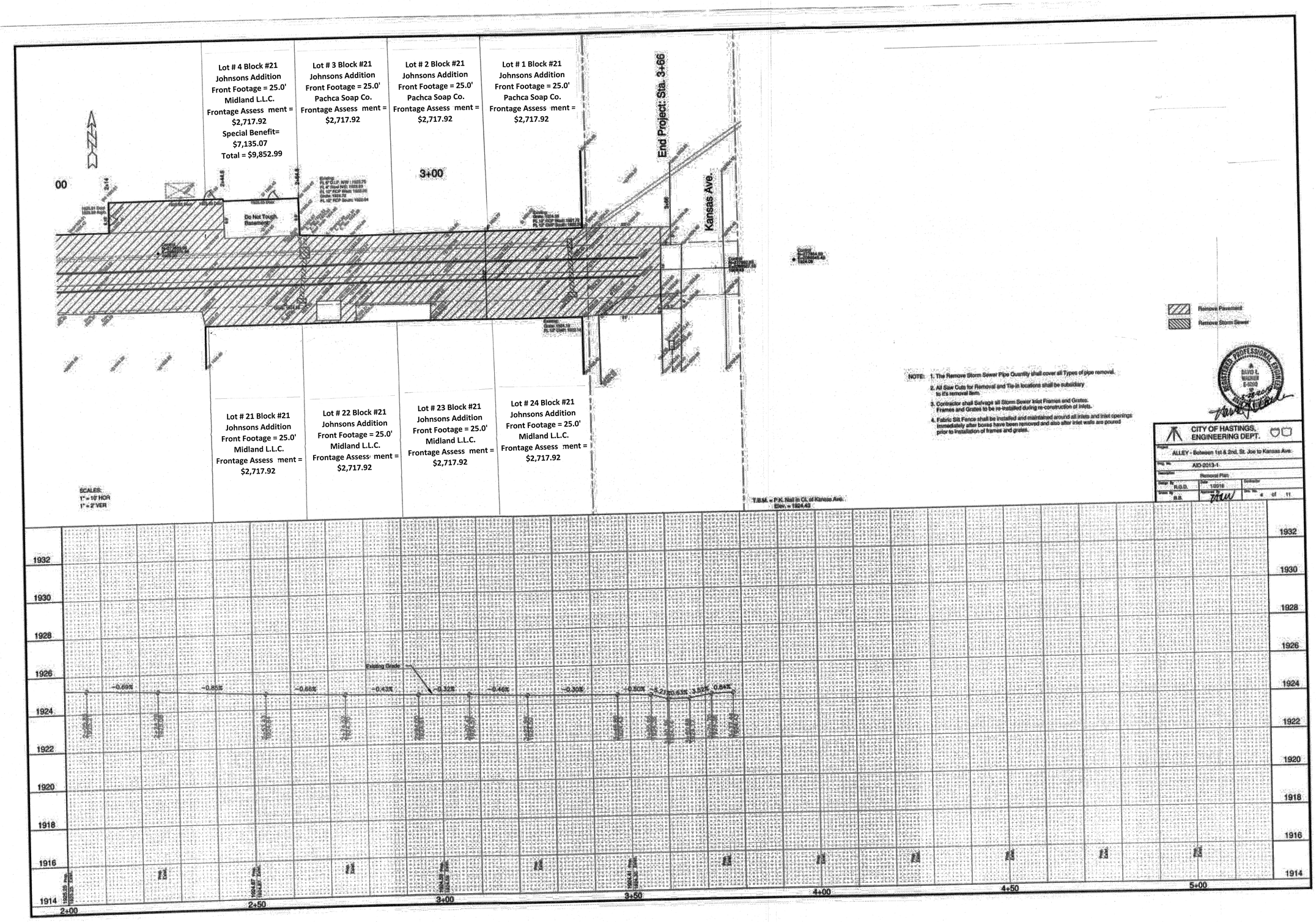
		City	Frontal Foot Assessable	Special Benefit (Loading Dock) Assessable
1	Construction Costs (Contractor's Final Estimate)		$118,661.15	
2	Engineer Preliminary & Construction		$9,492.89	
3	Cost of Title Search		$600.00	
4	Creation of District Costs (Advertising)		$22.43	
5	Interest 1.50 %		$250.21	
6	Special Benefit (Loading Docks) Assessable			$28,540.27
7	City's Portion of Construction	$35,256.27		
8	Frontal Footage Assessable		$54,864.61	
9	Totals	$35,256.27	$65,230.14	$28,540.27
10	Total Cost of Alley Improvement District =		$129,026.68	

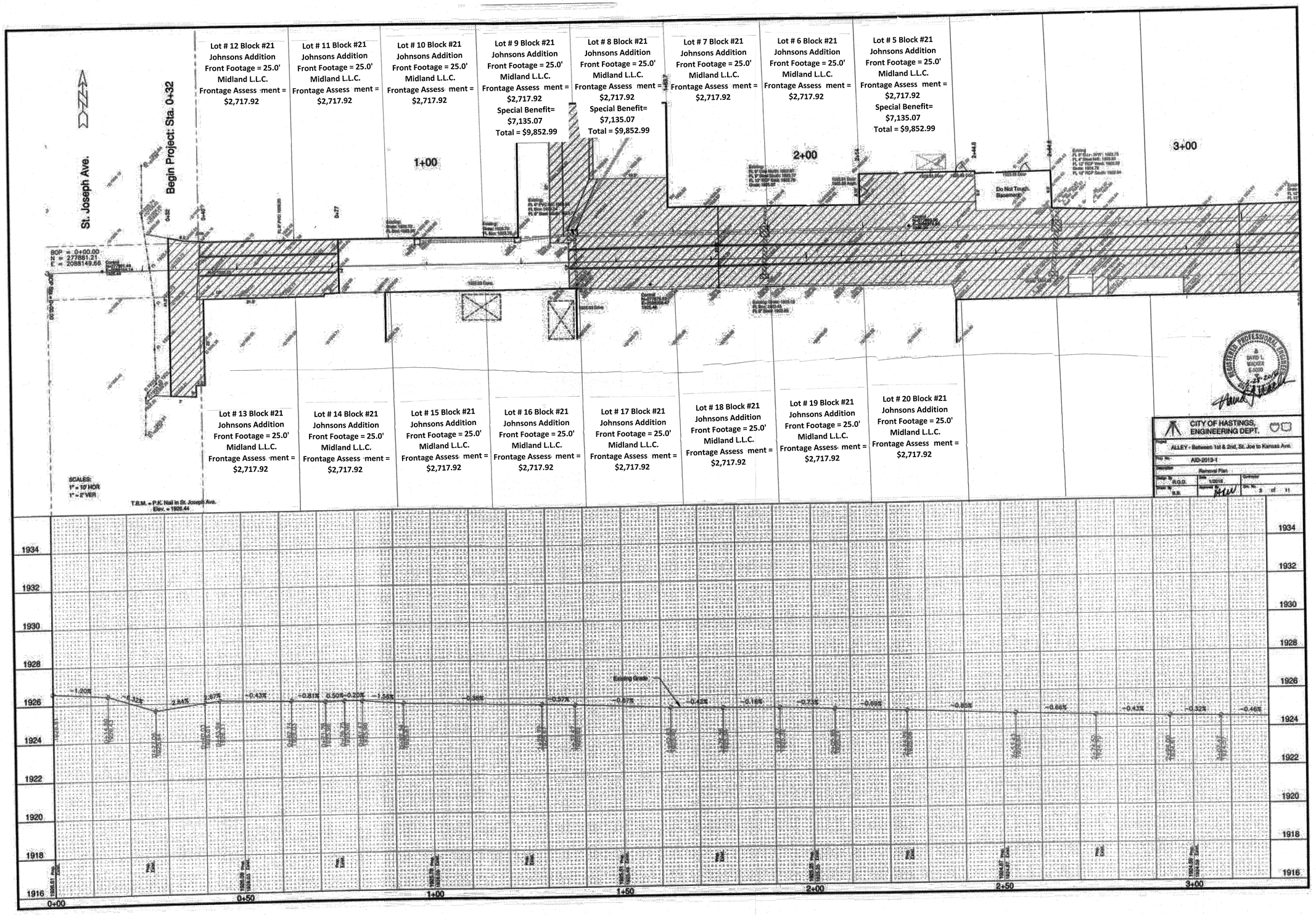
Total Assessable (Item 9) $65,230.14

Divide by Total Front Footage 600.00 **Equals Price per Foot =** $108.71690000

CITY OBLIGATION
District No. AID 2013-1
1st to 2nd / Kansas to St Joe

Item	Decsription	Quantity	Cost per Unit	Total	CITY QUANTITY	CITY Portion	ASSESSED QUANTITY	ASSESSED Portion	DUTTON QUANTITY	DUTTON Portion
1	Remove Pavement	791.64	$16.80	$13,299.55	152.45	$2,561.16	373.34	$6,272.11	265.85	$4,466.28
2	Remove Existing Storm Sewer Inlets	7	$540.00	$3,780.00	0.00	$0.00	7.00	$3,780.00	0.00	$0.00
3	Remove Existing Storm Sewer Pipes	52	$36.00	$1,872.00	0.00	$0.00	52.00	$1,872.00	0.00	$0.00
4	Remove Existing Railroad Tracks and Ties	254.5	$24.00	$6,108.00	0.00	$0.00	254.50	$6,108.00	0.00	$0.00
5	Remove Unsuitable Material for Sub-Base	42	$24.00	$1,008.00	0.00	$0.00	42.00	$1,008.00	0.00	$0.00
6	Remove Existing Roof Drains	10	$18.00	$180.00	0.00	$0.00	10.00	$180.00	0.00	$0.00
7	Build 8" P.C.C. Pavement 47B-3500	619.62	$76.25	$47,246.03	152.45	$11,624.31	314.23	$23,960.04	152.94	$11,661.68
8	Build 8" P.C.C. Pavement 47B-HE 3500	172.02	$88.25	$15,180.77	0.00	$0.00	59.11	$5,216.46	112.91	$9,964.31
9	Build Storm Sewer Inlet w / frame & grate	7	$2,502.00	$17,514.00	7.00	$17,514.00	0.00	$0.00	0.00	$0.00
10	Build 12" RCP Storm sewer Pipe	32	$62.40	$1,996.80	32.00	$1,996.80	0.00	$0.00	0.00	$0.00
11	Build 8" DIP Roof Drain	24	$102.00	$2,448.00	0.00	$0.00	0.00	$0.00	24.00	$2,448.00
12	Build Class C Flyash Stable Base	0	$150.00	$0.00	0.00	$0.00	0.00	$0.00	0.00	$0.00
13	Build Embankment for Subgrade	42	$24.00	$1,008.00	0.00	$0.00	42.00	$1,008.00	0.00	$0.00
14	Adjust Manhole to grade	2	$780.00	$1,560.00	2.00	$1,560.00	0.00	$0.00	0.00	$0.00
15	Adjust Valve Box to grade	0	$780.00	$0.00	0.00	$0.00	0.00	$0.00	0.00	$0.00
16	Fabric Silt Fence	50	$18.00	$900.00	0.00	$0.00	50.00	$900.00	0.00	$0.00
17	Traffic Control	1	$4,560.00	$4,560.00	0.00	$0.00	1.00	$4,560.00	0.00	$0.00
			Totals =	$118,661.15		$35,256.27		$54,864.61		$28,540.27


Lot # 4 Block #21
Johnsons Addition
Front Footage = 25.0'
Midland L.L.C.
Frontage Assess ment =
$2,717.92
Special Benefit=
$7,135.07
Total = $9,852.99
Lot # 3 Block #21
Johnsons Addition
Front Footage = 25.0'
Pachca Soap Co.
Frontage Assess ment =
$2,717.92
Lot # 2 Block #21
Johnsons Addition
Front Footage = 25.0'
Pachca Soap Co.
Frontage Assess ment =
$2,717.92
Lot # 1 Block #21
Johnsons Addition
Front Footage = 25.0'
Pachca Soap Co.
Frontage Assess ment =
$2,717.92
3+00
End Project: Sta. 3+66
Kansas Ave.
Do Not Touch Basement
Lot # 21 Block #21
Johnsons Addition
Front Footage = 25.0'
Midland L.L.C.
Frontage Assess ment =
$2,717.92
Lot # 22 Block #21
Johnsons Addition
Front Footage = 25.0'
Midland L.L.C.
Frontage Assess ment =
$2,717.92
Lot # 23 Block #21
Johnsons Addition
Front Footage = 25.0'
Midland L.L.C.
Frontage Assess ment =
$2,717.92
Lot # 24 Block #21
Johnsons Addition
Front Footage = 25.0'
Midland L.L.C.
Frontage Assess ment =
$2,717.92
SCALES:
1" = 10' HOR
1" = 2' VER
T.B.M. = P.K. Nail in Ct. of Kansas Ave.
Elev. = 1924.43
Remove Pavement
Remove Storm Sewer
NOTE: 1. The Remove Storm Sewer Pipe Quantity shall cover all Types of pipe removal.
2. All Saw Cuts for Removal and Tie-in locations shall be subsidiary to it's removal item.
3. Contractor shall Salvage all Storm Sewer Inlet Frames and Grates. Frames and Grates to be re-installed during re-construction of inlets.
4. Fabric Silt Fence shall be installed and maintained around all inlets and inlet openings immediately after boxes have been removed and also after inlet walls are poured prior to installation of frames and grates.
REGISTERED PROFESSIONAL ENGINEER
DAVID L. WAGNER
CITY OF HASTINGS, ENGINEERING DEPT.
ALLEY - Between 1st & 2nd, St. Joe to Kansas Ave.
AID-2013-1
Removal Plan
R.G.D.
B.B.
1/2016
4 of 11
Existing Grade
-0.69%
-0.85%
-0.68%
-0.43%
-0.32%
-0.46%
-0.30%
-0.80%
-5.21%
0.63%
3.52%
0.84%
1932
1930
1928
1926
1924
1922
1920
1918
1916
1914
2+00
2+50
3+00
3+50
4+00
4+50
5+00


St. Joseph Ave.
Begin Project: Sta. 0+32
BOP = 0+00.00
N = 277881.21
E = 2088149.66
Lot # 12 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 11 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 10 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 9 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92 Special Benefit= $7,135.07 Total = $9,852.99
Lot # 8 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92 Special Benefit= $7,135.07 Total = $9,852.99
Lot # 7 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 6 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 5 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92 Special Benefit= $7,135.07 Total = $9,852.99
1+00
2+00
3+00
Do Not Touch Basement
Lot # 13 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 14 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 15 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 16 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 17 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 18 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 19 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
Lot # 20 Block #21 Johnsons Addition Front Footage = 25.0' Midland L.L.C. Frontage Assess ment = $2,717.92
SCALES:
1" = 10' HOR
1" = 2' VER
T.B.M. = P.K. Nail in St. Joseph Ave.
Elev. = 1926.44
CITY OF HASTINGS, ENGINEERING DEPT.
ALLEY - Between 1st & 2nd, St. Joe to Kansas Ave.
AID-2013-1
Removal Plan
R.G.D.
1/2016
B.B.
3 of 11
Existing Grade
-1.20%
-0.32%
-2.84%
2.87%
-0.43%
-0.81%
0.50%
-0.20%
-1.56%
-0.36%
-0.37%
-0.87%
-0.42%
-0.16%
-0.71%
-0.60%
-0.85%
-0.66%
-0.43%
-0.32%
-0.46%
1934
1932
1930
1928
1926
1924
1922
1920
1918
1916
0+00
0+50
1+00
1+50
2+00
2+50
3+00

The Mayor declared that in accordance with published notice, it was now time to conduct a hearing relative to the levy of special assessments in Alley Improvement District No. 2013-1 *(the alley in Block 21, Johnson Addition to the city of Hastings, from North Kansas Avenue to North St. Joseph Avenue between 1st Street and 2nd Street)*, and declared the public hearing open. The Mayor asked the City Clerk if any written objections had been filed. The City Clerk reported the following written objections:

Alley Improvement District No. 2013-1:

The Mayor then asked if there were any persons present who wished to be heard concerning the proposed assessments in said Alley Improvement District No. 2013-1. The following persons appeared:

Alley Improvement District No. 2013-1:

There being no other persons wishing to be heard concerning the improvements and the proposed levy of special assessments within said Alley Improvement District No. 2013-1, the Mayor declared the hearing closed.

****

[Possible added optional proceedings:

Discussion followed regarding certain of the assessments as set out in the recommendations of the City Engineer. Council member _____ moved that the proposed special assessments be adjusted as follows:

<u>Alley Improvement District No. 2013-1</u>

Motion seconded by Council Member _____. On roll call vote, the following voted Yea: _____ _____. Voting Nay: _____. Abstaining _____. The result of the vote being _____ Yeas and _____ Nays, the Mayor declared the motion passed.]

****

There upon, after having fully considered the objections and the adjustment and equalizing of assessments relative to said Alley Improvement District No. 2013-1, the following resolution was presented by the Clerk:

RESOLUTION NO. 2017-50

RESOLUTION MAKING ASSESSMENTS IN ALLEY IMPROVEMENT DISTRICT NO. 2013-1

WHEREAS, Notice has been published as provided by law concerning the levy of special assessments in Alley Improvement District No. 2013-1 in the Hastings Daily Tribune on November 13, 2017, and November 20, 2017, and

WHEREAS, a hearing has been conducted as provided by law relative to the levy of special assessments in said District proposed to be levied against certain lots and parcels of ground on account of the construction of the improvements hereinbefore described in accordance with an Agreement between the City of Hastings and Hastings College;

NOW, THEREFORE, in consideration of the foregoing recitals, the Mayor and City Council of the City of Hastings, Nebraska, hereby adopt the following Resolution:

BE IT RESOLVED, that the special assessments and the aforesaid agreement are adjusted as follows:

(List any adjustments here)

BE IT FURTHER RESOLVED, that the said assessments against said lots, parts of lots and parcels of land are hereby declared to be in proportion to the special benefits conferred upon said property by said improvements and not in excess of such benefits or of the cost of the improvements;

BE IT FURTHER RESOLVED, that all special assessments above provided for shall become due in fifty (50) days after the date of the passage of this resolution and may be paid within that time without interest, but if not so paid, to bear interest thereafter at the rate of Four and Fifty Hundredths per centum (4.50%) per annum from the date of this resolution until delinquent; such assessments shall become delinquent as follows: One fifteenth of the total amount shall become delinquent fifty days after such levy; one fifteenth in one year; one fifteenth in two years; one fifteenth in three years; one fifteenth in four years; one fifteenth in five years; one fifteenth in six years; one fifteenth in seven years; one fifteenth in eight years; one fifteenth in nine years; one fifteenth in ten years; one fifteenth in eleven years; one fifteenth in twelve years; one fifteenth in thirteen years; and one fifteenth in fourteen years.

Delinquent installments shall bear interest at the rate provided by law until paid and shall be collected in the usual manner for the collection of taxes. Installments may be prepaid at anytime at the option of the property owner as provided by law.

AND BE IT FURTHER RESOLVED that a certified copy of said assessment schedules be filed by the City Clerk, with the City Treasurer, and with the Adams County Treasurer and the Adams County Clerk, as provided by law.

PASSED this 27th day of November, 2017.

_____
Mayor

ATTEST:

_____
City Clerk

[SEAL]

Approved as to form:

_____
City Attorney

Department: Engineering
Staff Contact: David Wacker
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Convene as Board of Equalization and levying of special assessments. Street Improvement District SID 2016-2 (Fox Run, Quail Ridge, Mallard Way, and Dovetail Circle)

Names of People/Business affected by this action:

City of Hastings
Johnson Imperial Home Company
Property Owners

Why Council action is required:

Statutory procedure; bond transcript requirements

Type of action requested:

Resolution

Suggested motion:

Approval of Resolution No 2017-51

Deadlines associated with action:

As soon as possible, to begin collection of special assessments

Department head comments:

The City Council approved the proposed schedule of assessments on this street project in the Lochland Meadows Subdivision Number 10 on October 23, 2017.
This project covered paving of Fox Run, Mallard Way, Quail Ridge, and Dovetail Circle. This project by was initiated by Johnson Imperial Home Company.
The total cost of the District is $296,510.65. General obligation of the City is $35,794.35. Under the terms of the existing developer agreement at the time of creation, fifty (50%) of cost ($130,000.00) has been received from the developer.
The remaining cost of $130,716.30 will be assessed to benefiting lots.
The amounts received have been applied as credits to occupied lots or on a remaining pro rate share.
Action to be taken is as follows:

1) Mayor will take motion to adjourn as Mayor and the City Council to reconvene as Board of Equalization
2) Open Public Hearing and receive testimony
3) Close Public Hearing
4) Motion to Adjourn as Board of Equalization and reconvene as Mayor and City Council
5) City Council considers passage of Resolution levying special assessments.

Property owners/Developer will have the ability to finance the improvements over a period of fifteen (15) years at 5%.

Recommend Approval

City Administrator comments:

This is a statutory requirement.

Recommend Approval

PAVING ASSESSMENT by LOT

District No. SID 2016-2

Fox Run, Quail Ridge, Mallard Way

Lot	Blk	Addition, Subdivision, or Legal Description	Frontal Footage in Feet	Owner	Frontage Assessment	Credit Applied	Total Due
1	1	Lochland Meadows Subdivision 10	0.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$0.00		$0.00
2	1	Lochland Meadows Subdivision 10	66.81	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$4,943.29	$2,022.44	$2,920.85
3	1	Lochland Meadows Subdivision 10	123.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$9,100.79	$3,723.39	$5,377.40
4	1	Lochland Meadows Subdivision 10	120.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$8,878.82	$3,632.58	$5,246.24
5	1	Lochland Meadows Subdivision 10	144.17	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$10,667.17	$4,364.24	$6,302.93
5	1			ZONE BACK	$128.14		$128.14
6	1	Lochland Meadows Subdivision 10	139.97	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$10,356.41	$4,237.10	$6,119.31
6	1			ZONE BACK	-$128.14		-$128.14
6	1	Lochland Meadows Subdivision 10	160.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$11,838.43	$4,843.44	$6,994.99
7	1	Lochland Meadows Subdivision 10	150.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$11,098.53	$4,540.72	$6,557.81
8	1	Lochland Meadows Subdivision 10	171.95	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$12,722.61	$5,205.18	$7,517.43
1	2	Lochland Meadows Subdivision 10	140.62	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$10,404.51	$4,256.78	$6,147.73
1	2	Lochland Meadows Subdivision 10	159.39	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$11,793.29	$4,824.97	$6,968.32
2	2	Lochland Meadows Subdivision 10	160.59	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$11,882.09	$4,861.30	$7,020.79
2	2	Lochland Meadows Subdivision 10		ZONE BACK	-$119.84		-$119.84
2	2	Lochland Meadows Subdivision 10	140.62	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$10,404.50	$4,256.78	$6,147.72

3	2	Lochland Meadows Subdivision 10		ZONE BACK	$119.84		$119.84
3	2	Lochland Meadows Subdivision 10	128.77	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$9,527.72	$3,898.06	$5,629.66
4	2	Lochland Meadows Subdivision 10	86.48	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$6,398.67	$2,617.88	$3,780.79
5	2	Lochland Meadows Subdivision 10	86.68	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$6,413.47	$2,623.93	$3,789.54
6	2	Lochland Meadows Subdivision 10	128.57	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$9,512.92	$3,892.01	$5,620.91
6	2	Lochland Meadows Subdivision 10		ZONE BACK	$95.29		$95.29
7	2	Lochland Meadows Subdivision 10	140.55	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$10,399.32	$4,254.66	$6,144.66
7	2	Lochland Meadows Subdivision 10		ZONE BACK	-$95.29		-$95.29
7	2	Lochland Meadows Subdivision 10	126.75	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$9,378.26	$3,836.91	$5,541.35
1	3	Lochland Meadows Subdivision 10	138.11	Rachel C Zach, a single person and David J. Zach, a married person	$10,218.79	$10,218.79	$0.00
2	3	Lochland Meadows Subdivision 10	140.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$10,358.62	$4,238.01	$6,120.61
3	3	Lochland Meadows Subdivision 10	135.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$9,988.68	$4,086.65	$5,902.03
4	3	Lochland Meadows Subdivision 10	180.00	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$13,318.24	$5,448.87	$7,869.37
4	3	Lochland Meadows Subdivision 10	160.02	Johnson Imperial Home Co. of Hastings, a Nebraska Corporation	$11,839.91	$4,844.05	$6,995.86
1	4	Lochland Meadows Subdivision 10	180.00	Thomas B. Pavelka, Trustee of the Thomas B. Pavelka Revocable Trust	$13,318.23	$13,318.23	$0.00
1	4	Lochland Meadows Subdivision 10	215.61	Thomas B. Pavelka, Trustee of the Thomas B. Pavelka Revocable Trust	$15,953.03	$15,953.03	$0.00
			Total Lineal Feet = 3523.66	$73.9901976922	$260,716.30	$130,000.00	$130,716.30

Total Cost of District =	$296,510.65
City Obligation =	$35,794.35
Assessable Cost =	$260,716.30

PAVING ASSESSMENT

District No. SID 2016-2

Fox Run, Quail Ridge, Mallard Way

		City	Assessable Cost
1	Construction Costs (Contractor's Final Estimate)	$271,232.25	
2	Less City's portion of Construction Costs	$35,794.35	$235,437.90
3	Engineer Preliminary & Construction		$21,698.58
4	Cost of Title Search		$175.00
5	Creation of District Costs (Advertising)		$22.43
6	Mid State Engineering (Soil Proctors)		$936.00
7	Interest 1.50 %		$2,446.39
8	Frontal Footage Assessable		$260,716.30
9	City's Portion of Construction	$35,794.35	
10	Total Cost of Street Improvement District =	$296,510.65	

Total Assessable (Item 8) $260,716.30

Divide by Total Frontage Footag 3523.66 **Equals Price per Foot =** $73.9901976922

Fox Run, Quail Ridge, Mallard Way

$271,232.25	
$35,794.35	$235,437.90

$21,698.58

2446.388576

3523.66

Lot #1 Block #3 Lochland Meadows Subdivision 10. Front Footage = 138.11 Owner David J. Zach, a married person.Frontage Assessment = $10,218.79, Credit Applied = $10,218.79 Total Due = $0.00

Lot #2 Block #3 Lochland Meadows Subdivision 10. Front Footage = 140.00 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $10,385.62, Credit Applied = $4,238.01 Total Due = $6,120.61

Lot #3 Block #3 Lochland Meadows Subdivision 10. Front Footage = 135.00 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $9,988.68, Credit Applied = $4,086.65 Total Due = $5,902.03

Lot #4 Block #3 Lochland Meadows Subdivision 10. Front Footage = 160.02-East, 180.00-South Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $25,458.15, Credit Applied = $10,292.92 Total Due = $14865.23

Lot #1 Block #4 Lochland Meadows Subdivision 10. Front Footage = 215.61-South, 180.00-West. Owner Thomas B. Pavelka, Trustee of the Thomas B. Pavelka Revocable Trust. Frontage Assessment = $29,271.26, Credit Applied = $29,271.26 Total Due = $0.00

NORTH
Scale: 1"=40'

Lot #2 Block #1 Lochland Meadows Subdivision 10. Front Footage = 66.81 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $4,943.29, Credit Applied = $2,022.44 Total Due = $2,920.85

Lot #3 Block #1 Lochland Meadows Subdivision 10. Front Footage = 123.00 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $9,100.79, Credit Applied = $3,723.39 Total Due = $5,377.40

Lot #4 Block #1 Lochland Meadows Subdivision 10. Front Footage = 120.00 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $8,878.82, Credit Applied = $3,632.58 Total Due = $5,246.24

Lot #5 Block #1 Lochland Meadows Subdivision 10. Front Footage = 144.17 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $10,795.31, Credit Applied = $4,364.24 Total Due = $6,431.07 W/Zoneback

Lot #6 Block #1 Lochland Meadows Subdivision 10. Front Footage = 139.97-North, 160.00-East. Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $22,066.70, Credit Applied = $9,080.54 Total Due = $12,986.16 W/Zoneback

Lot #1 Block #2 Lochland Meadows Subdivision 10. Front Footage = 140.62-North & 159.39-West Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $22,197.80, Credit Applied = $9,081.75 Total Due = $13,116.06

Lot #7 Block #1 Lochland Meadows Subdivision 10. Front Footage = 150.00 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $11,098.53, Credit Applied = $4,540.72 Total Due = $6,557.81

Lot #8 Block #1 Lochland Meadows Subdivision 10. Front Footage = 171.95 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $12,722.61, Credit Applied = $5,205.18 Total Due = $7,517.43

Lot #2 Block #2 Lochland Meadows Subdivision 10. Front Footage = 160.59-West & 140.62-South. Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $22,166.75, Credit Applied = $9,118.08 Total Due = $13,048.67 W/Zone Back

Lot #3 Block #2 Lochland Meadows Subdivision 10. Front Footage = 128.77 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $9,647.56, Credit Applied = $3,898.06 Total Due = $5,749.50 W/Zone Back

Lot #4 Block #2 Lochland Meadows Subdivision 10. Front Footage = 86.48. Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $6,398.67, Credit Applied = $2,617.88 Total Due = $3,780.79

Lot #5 Block #2 Lochland Meadows Subdivision 10. Front Footage = 86.68 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $6,413.47, Credit Applied = $2,643.93 Total Due = $3,789.54

Lot #6 Block #2 Lochland Meadows Subdivision 10. Front Footage = 128.57 Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $9,608.21, Credit Applied = $3,892.01 Total Due = $5,716.20 W/Zone Back

Lot #7 Block #2 Lochland Meadows Subdivision 10. Front Footage = 140.55-North & 126.75-West. Owner Johnson Imperial Home Co. of Hastings, a Nebraska Corporation. Frontage Assessment = $19,682.29, Credit Applied = $8,091.57 Total Due = $11,590.72 W/Zone Back

CITY OF HASTINGS, ENGINEERING DEPT.

Project: FOX RUN ST, MALLARD WAY AVE, & DOVETAIL CIRCLE		
Proj. No.: SID 2016-2		
Description: Assessment Map		
Design By: B.B.	Date: 10-17	Contractor:
Drawn By: R.L.M.	Approved By:	Dr. No.: 1 of 1

The Mayor declared that in accordance with published notice, it was now time to conduct a hearing relative to the levy of special assessments in Street Improvement District No. 2016-2, *(Quail Ridge Avenue from the south line extended of Lot 1, Block 1 Lochland Meadows Subdivision Number Ten, north a distance of 220 feet to the north line of Fox Run Street; Fox Run Street from the west line of Quail Ridge Avenue East a distance of 1,108.85 feet, more or less, to the east line extended of Lot 1, Block 4 of said Lochland Meadows Subdivision Number Ten; Mallard Way Avenue from the west/southwest corner of Lot 7 Block 2 of said Lochland Meadows Subdivision Number Ten, north a distance of 750 feet, more or less, to the north line extended of Lot 1, Block 4 of said Lochland Meadows Subdivision Number Ten; and Dovetail Circle from the east line of Mallard Way Avenue, east to the south/southwest corner of Lot 4, Block 2 of said Lochland Meadows Subdivision Number Ten)*, and declared the public hearing open. The Mayor asked the City Clerk if any written objections had been filed. The City Clerk reported the following written objections:

<u>Street Improvement District No. 2016-2:</u>

The Mayor then asked if there were any persons present who wished to be heard concerning the proposed assessments in said Street Improvement District No. 2016-2. The following persons appeared:

Street Improvement District No. 2016-2:

There being no other persons wishing to be heard concerning the improvements and the proposed levy of special assessments within said Street Improvement District No. 2016-2, the Mayor declared the hearing closed.

****

[Possible added optional proceedings:

Discussion followed regarding certain of the assessments as set out in the recommendations of the City Engineer. Council member _____ moved that the proposed special assessments be adjusted as follows:

Street Improvement District No. 2016-2

Motion seconded by Council Member _____. On roll call vote, the following voted Yea: _____ _____. Voting Nay: _____. Abstaining _____. The result of the vote being _____ Yeas and _____ Nays, the Mayor declared the motion passed.]

****

There upon, after having fully considered the objections and the adjustment and equalizing of assessments relative to said Street Improvement District No. 2016-2, the following resolution was presented by the Clerk:

RESOLUTION 2017–51

RESOLUTION MAKING ASSESSMENTS IN STREET IMPROVEMENT DISTRICT NO. 2016-2

WHEREAS, Notice has been published as provided by law concerning the levy of special assessments in Street Improvement District No. 2016-2 in the Hastings Daily Tribune on November 13, 2017, and November 20, 2017, and

WHEREAS, a hearing has been conducted as provided by law relative to the levy of special assessments in said District proposed to be levied against certain lots and parcels of ground on account of the construction of the improvements hereinbefore described in accordance with an agreement between the City of Hastings and Hastings College;

NOW, THEREFORE, in consideration of the foregoing recitals the Mayor and City Council of the City of Hastings, Nebraska, hereby adopt the following Resolution:

BE IT RESOLVED, that the special assessments and the aforesaid agreement are adjusted as follows:

(List any adjustments here)

BE IT FURTHER RESOLVED, that the said assessments against said lots, parts of lots and parcels of land are hereby declared to be in proportion to the special benefits conferred upon said property by said improvements and not in excess of such benefits or of the cost of the improvements;

BE IT FURTHER RESOLVED, that all special assessments above provided for shall become due in fifty (50) days after the date of the passage of this resolution and may be paid within that time without interest, but if not so paid, to bear interest thereafter at the rate of Four and Fifty Hundredths per centum (4.50%) per annum from the date of this resolution until delinquent; such assessments shall become delinquent as follows: One fifteenth of the total amount shall become delinquent fifty days after such levy; one fifteenth in one year; one fifteenth in two years; one fifteenth in three years; one fifteenth in four years; one fifteenth in five years; one fifteenth in six years; one fifteenth in seven years; one fifteenth in eight years; one fifteenth in nine years; one fifteenth in ten years; one fifteenth in eleven years; one fifteenth in twelve years; one fifteenth in thirteen years; and one fifteenth in fourteen years.

Delinquent installments shall bear interest at the rate provided by law until paid and shall be collected in the usual manner for the collection of taxes. Installments may be prepaid at anytime at the option of the property owner as provided by law.

AND BE IT FURTHER RESOLVED that a certified copy of said assessment schedules be filed by the City Clerk with the City Treasurer and with the County Treasurer and the County Clerk of Adams County, as provided by law.

PASSED this 27th day of November, 2017.

_____
Mayor

ATTEST:

_____
City Clerk

[SEAL]

Approved as to form:

_____
City Attorney

Department: Development Services
Staff Contact: Deb Bergmann
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Public hearing at the request of the City Engineer for Ordinance No. 4531, adopting the Storm Water Management Plan (SWMP) and amending Sections 42-102, 42-112, 42-114, and 42-117 of Hastings City Code.

Names of People/Business affected by this action:

The City of Hastings, its citizens and developers working in Hastings.

Why Council action is required:

40 CFR Part 122.28(d)(ii) states that the adoption of a Storm Water Management Plan shall have a public hearing at the Planning Commission prior to adoption by City Council.

Type of action requested:

Ordinance

Suggested motion:

Motion to approve Ordinance No. 4531, adopting revisions to Hastings City Code Sections 42-102, 42-112, 42-114, and 42-117 dealing storm water management.

Deadlines associated with action:

Amendments shall be revised, approved by City Council, and submitted to NDEQ by January 1, 2018.

Department head comments:

This item comes to the City Council as required by State Statute for a public hearing prior to its adoption.

The last update to the Storm Water Management code was in 2010. The State has issued a new National Pollutant Discharge and Elimination System (NPDES) permit this year requiring Municipal Separate Storm Sewer (MS4) communities to update their City codes, to ensure

compliance with the Environmental Protection Agency's (EPA's) Clean Water Act.

Affected Sections are 42-102, 42-112, 42-114, and 42-117. A red-line version of the code is provided for review along with the new proposed Storm Water Management Plan (SWMP).

Section 42-102. Amended to include additional definitions supporting the following amendments.

Section 42-112. Amended to include timeline for implementation of proposed re-development and proposed new development requirements.

Section 42-114. Amended to include the availability of guidance for Best Management Practices (BMPs), upon request.

Section 42-117. Amended to include Stop Work Orders as an enforcement tool.

At the October 16, regular meeting of the Planning Commission, Commissioners voted 5-0 in favor of Ordinance No. 4531.

City Administrator comments:

As the City Engineer indicates this is a State requirement. Recommend Approval

CHAPTER 42

STORM WATER MANAGEMENT.

42-101. Purpose/intent.
42-102. Definitions.
42-103. Applicability.
42-104. Responsibility for administration.
42-105. Severability.
42-106. Ultimate responsibility.
42-107. Discharge prohibitions.
42-108. Connection prohibitions.
42-109. Suspension of storm drainage system access.
42-110. Construction.
42-111. Post-construction.
42-112. Technical standards, specifications, and guidance.
42-113. Inspection and monitoring.
42-114. Best management practices.
42-115. Watercourse protection.
42-116. Notification of discharges and spills.
42-117. Notice of violation.
42-118. Appeal of notice of violation.
42-119. Stormwater Board of Appeals; created.
42-120. Enforcement measures after appeal.
42-121. Cost of abatement of the violation.
42-122. Injunctive relief.
42-123. Violations deemed a public nuisance.
42-124. Penalty for violations.
42-125. Remedies not exclusive.

42-101. Purpose/intent.

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of Hastings, Nebraska through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. In addition, to control land disturbances, or eliminate soil erosion and sedimentation within the City of Hastings, Ne. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this ordinance are:

(1) To regulate the contribution of pollutants to the municipal separate storm sewer system by discharges by any person.

(2) To prohibit illicit connections and discharges to the municipal separate storm sewer system.

(3) To prevent non-storm water discharges generated as a result of spills, inappropriate dumping, or disposal to the City of Hastings separate storm drainage system.

(4) To reduce pollutants in stormwater discharges from construction activity by guiding, regulating, and controlling the design, construction, use, and maintenance of any development or other activity that disturbs or breaks the topsoil or results in the movement of earth on land.

(5) To require the construction of locally-approved, permanent stormwater runoff controls to protect water quality and maintain non-erosive hydrologic conditions downstream of construction activity and development.

(6) To require responsibility for and long-term maintenance of structural stormwater control facilities and nonstructural stormwater management.

(7) To establish legal authority to carry out all inspection, surveillance, monitoring procedures, and enforcement procedures necessary to ensure compliance with this ordinance.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-102. Definitions.

For the purposes of this ordinance, the following shall mean:

Authorized Enforcement Agency: The City of Hastings and its employees or third parties designated to enforce this ordinance.

Best Management Practices (BMPs): Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems. Best Management Practices also include treatment practices, operating procedures, and practices to control site runoff, spillage, leaks, sludge disposal, water disposal, or drainage from raw materials storage.

Building Phase of Development: Period of construction activity when a portion(s) of a common plan of development or sale requires a building permit.

Clean Water Act: The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Common Plan of Development or Sale: A contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, on different schedules, but under one proposed plan which may include, but is not limited to, an announcement or piece of documentation (including a sign, public notice or hearing, sales pitch, advertisement, drawing, permit application, zoning request, computer design, etc.) or physical demarcation (including boundary signs, lot stakes, surveyor markings, etc.) indicating construction activities may occur on a specific plot.

Construction Activity: Activities subject to National Pollutant Discharge Elimination System Construction Permits. Such activities include, but are not limited to, clearing, grubbing, grading, excavating, demolition and other land disturbing actions.

Construction Site: Any location where construction activity occurs.

Contractor: Any person performing or managing construction work at a construction site, including, but not limited to, any construction manager, general contractor or subcontractor, and any person engaged in any one or more of the following: earthwork, pipework, paving, building, plumbing, mechanical, electrical, landscaping or material supply.

Clearing: Any activity that removes the vegetative surface cover.

Disturbed Area: Area of the land's surface disturbed by any work or activity upon the property by means including but not limited to grading, excavating, stockpiling soil, fill, or other materials, clearing, vegetation removal, removal or deposit of any rock, soil, or other materials, or other activities which expose soil. Disturbed area does not include the tillage of land that is zoned for agricultural use.

Earthwork: The disturbance of soil on a site associated with construction activities.

Erosion: The detachment and movement of soil or rock fragments by water, wind, ice or gravity.

Erosion Control: Measures that prevent soil erosion to the maximum extent practicable.

Erosion and Sediment Control Plan: A plan that indicates the specific measures and sequencing to be used for controlling sediment and erosion on a development site during construction activity according to locally approved standards, specification, and guidance.

Final Drainage Plan: A schematic of the proposed area and how it connects to city's storm sewer system. Include proposed location, grade, direction of flow, elevations, drainage structures and drainage areas.

Final Stabilization: When all soil disturbing activities at the site have been completed, and vegetative cover has been established with a uniform density of at least 70 percent of pre-disturbance levels, or equivalent permanent, physical erosion reduction methods have been employed. For purposes of this Ordinance, establishment of a vegetative cover capable of providing erosion control equivalent to pre-existing conditions at the site is considered final stabilization.

Hazardous Materials: Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal Discharge: Any direct or indirect non-storm water discharge to the storm drainage system except as exempted in Section 42-7 of this ordinance.

Illicit Connections:

(1) Any drain or conveyance, whether on the surface or subsurface, which allows any illegal discharge to enter the storm drainage system including, but not limited to, any conveyance which allows any non-storm water discharge including sewage, process wastewater, or wash water to enter the storm drainage system.

(2) Any connections to the storm drainage system from indoor drains and sinks regardless of whether said drain or connection has been previously allowed, permitted, or approved by an authorized enforcement agency.

(3) Any drain or conveyance connected from a commercial or industrial land use to the storm drainage system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

(4) Illicit connection will not include exception for approval. Connects allowed in 42-7.

Industrial Activity: Activities subject to National Pollutant Discharge Elimination System Industrial Permits as defined in 40 CFR, section 122.26 (b) (14).

Municipal Separate Storm Sewer System(MS4): Publicly-owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, catch basins, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage ditches/channels, reservoirs, and other drainage structures.

National Pollutant Discharge Elimination System Storm Water Discharge Permit: Means a permit issued by Environmental Protection Agency (or by the State of Nebraska under authority delegated to it) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

NDEQ: Nebraska Department of Environmental Quality.

N.O.I.: Notice of Intent.

N.O.T.: Notice of Termination.

Non-Storm Water Discharge: Any discharge to the storm drainage system that is not composed entirely of storm water.

Operator: The individual who has day-to-day supervision and control of activities occurring at the construction site. This can be the owner, the developer, the general contractor or the agent of one of these parties. It is anticipated that at different phases of a construction project, different types of parties will satisfy the definition of 'operator' and the pertinent portions of any applicable permit authorization from the State of Nebraska will be transferred as the roles change.

Outfall: The point of discharge to any watercourse from a public or private stormwater drainage system.

Owner: The person who owns a facility, development, part of a facility, or land.

Permittee: The applicant in whose name a valid permit is issued.

Person: Any individual, association, organization, partnership, firm, corporation or other entity recognized by law.

Phasing: Clearing a parcel of land in distinct phases, with the stabilization of each phase before the clearing of the next.

Pollutant: Anything which causes or contributes to pollution. Pollutants include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes; yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Post-Construction: The general time period referenced in perpetuity from the approval for final acceptance of the construction phase of any construction activity.

Premises: Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Receiving Water: Any water of the State of Nebraska, including any and all surface waters that are contained in or flow in or through the State of Nebraska, all watercourses, even if they are usually dry, irrigation ditches that receive municipal stormwater, and storm sewer systems owned by other entities.

Sediment: Soil (or mud) that has been disturbed or eroded and transported naturally by water, wind or gravity, or mechanically by any person.

Sediment control: Measures that prevent eroded sediment from leaving the site.

Site: The land or water area where any facility or activity is physically located or conducted, including adjacent land used in connection with the facility or activity.

Site plan: A plan or set of plans showing the details of any land disturbance activity of a site including but not limited to the construction of structures, open and enclosed drainage facilities, stormwater management facilities, parking lots, driveways, curbs, pavements, sidewalks, bike paths, recreational facilities, ground covers, plantings and landscaping.

Spill: A release of solid or liquid material, which may cause pollution of the Municipal Separate Storm Sewer System or waters of the State.

Stabilization: The use of practices that prevent exposed soil from eroding.

Storm Drainage System: Publicly-owned facilities by which storm water is collected and/or conveyed, including, but not limited to; any roads with drainage systems; municipal streets; gutters; curbs; inlets; piped storm drains; pumping facilities; retention and detention basins; natural and human-made or altered drainage channels; reservoirs; and other drainage structures. The storm drainage system in Hastings is a municipal separate storm sewer system as defined by applicable federal regulations.

Storm Water: Any surface flow, runoff, or drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

Stormwater Pollution Prevention Plan: A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to storm water, storm water conveyance systems, and/or receiving waters to the maximum extent practicable.

Subdivision development: Includes activities associated with the platting of any parcel of land into two or more lots and all construction activity taking place thereon.

Utility Agency/Contractor: Private utility companies, public utility departments, or other utility providers, contractors working for such private utility companies, or public entity utility departments, or other utility providers engaged in the construction or maintenance of utility lines and services, including water, sanitary sewer, storm sewer, electric, gas, telephone, television and communication services.

Wastewater: Means any water or other liquid, other than uncontaminated storm water, discharged from any premises or facility. Wastewater includes sewage that is treated at the City's Waste Water Treatment Plant.

Waters of the State: Any and all surface and subsurface waters that are contained in or flow in or through the State of Nebraska. The definition includes all watercourses, even if they are usually dry.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-103. Applicability.

This ordinance shall apply to all water entering the storm drainage system generated on any developed and undeveloped lands unless explicitly exempted.
(Ord. No. 4251-4/2010)

42-104. Responsibility for administration.

The City of Hastings shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the City of Hastings may be delegated by the Mayor or City Administrator to persons or entities acting in the beneficial interest of or in the employ of the City.
(Ord. No. 4251-4/2010)

42-105. Severability.

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this ordinance.
(Ord. No. 4251-4/2010)

42-106. Ultimate responsibility.

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards. Compliance with this ordinance does not act as a waiver or defense to any person for contamination, pollution, or unauthorized discharge of pollutants. Ultimate responsibility for prohibited acts rests with persons who own or are in possession or control of premises from which the discharge of contaminates or pollutants emanates.
(Ord. No. 4251-4/2010)

42-107. Discharge prohibitions.

No person shall discharge or cause to be discharged into the municipal storm drainage system or watercourses any materials including, but not limited to, pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards. The commencement, conduct or continuance of any illegal discharge to the storm drainage system is prohibited except as described as follows:

(1) The following discharges are exempt from discharge prohibitions established by this ordinance:
water line flushing or other potable water sources; landscape irrigation or lawn watering; diverted stream flows; rising ground water; ground water infiltration to storm drains; uncontaminated pumped ground water; foundation or footing drains (not including active groundwater dewatering systems); crawl space pumps; air conditioning condensation; springs; non-commercial washing of vehicles; natural riparian habitat or wet-land flows; swimming pools (if dechlorinated - typically less than one PPM chlorine); fire fighting activities; and any other water source not containing Pollutants.

(2) Discharges determined by the City to be necessary to protect public health and safety.

(3) Dye testing if the City is notified in writing prior to the time of the test.

(4) Any non-storm water discharge permitted under an National Pollutant Discharge Elimination System permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drainage system.
(Ord. No. 4251-4/2010)

42-108. Connection prohibitions.

The construction, use, maintenance or continued existence of illicit connections to the storm drainage system is prohibited.

(1) This prohibition expressly includes, without limitation, illicit connections made in the past regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(2) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage or pollutants to the Municipal Separate Storm Sewer System or allows such a connection to continue.
(Ord. No. 4251-4/2010)

42-109. Suspension of storm drainage system access.

Suspension due to Illicit Discharges in Emergency Situations.

The City of Hastings may, without prior notice, suspend storm drainage system discharge access to a person when the City deems it necessary to prevent an actual or threatened discharge which presents or may present imminent and substantial danger to: the environment; to the health or welfare of persons or to the storm drainage system; or to waters of the State of Nebraska. If the person fails to comply with a suspension order issued in an emergency, the City of Hastings may take such steps as deemed necessary to prevent or minimize damage to persons, the storm drainage system, waters of the State of Nebraska.

Suspension due to the Detection of Illicit Discharge.

Any person discharging to the storm drainage system in violation of this ordinance may have their storm drainage system access terminated if such termination would abate or reduce an illicit discharge. The City will notify a person of the proposed termination of storm drainage system access by personal delivery or by United States Mail. The person may request a hearing before the Stormwater Board of Appeals by delivering such request in writing to the City Clerk. The person is not entitled to a stay of the termination pending any such hearing.

A person commits an offense if the person accesses or attempts to access the storm drainage system from premises terminated pursuant to this Section, without the prior approval of the City.
(Ord. No. 4251-4/2010)

42-110. Construction.

(1) General requirements for construction activities.

(a) Except for construction activity relating to the Building Phase of Development, the City of Hastings shall require proof of coverage by a NDEQ general permit authorization for Storm Water Discharges from Construction Sites before providing approval for construction activity and land developments requiring –including but not limited to –site plan applications, subdivision applications, building applications, and right-of-way applications from the City of Hastings, unless exempt pursuant to Subsection (i) below. These provisions apply to all portions of any plan for land disturbing activity which would cause the disturbance of at least one acre of soil even though multiple, separate and distinct land development activities within the overall development may take place at different times on different schedules.

(i) The following activities are exempt from this Ordinance:

(1) Any emergency activity that is necessary for the immediate protection of life, property, or natural resources; and

(2) Construction activity that provides maintenance and repairs performed to maintain the original line and grade, hydraulic capacity, or original purpose of a facility.

(b) The city shall be invited to the pre-construction meeting to review the installation of all temporary erosion and sediment control BMPs included on the approved erosion and sediment control plan at least two (2) business days before any construction activities are scheduled to start.

(c) Solid waste, industrial waste, yard waste and any other pollutants or waste on any construction site shall be controlled through the use of BMPs. Waste or recycling containers shall be provided and maintained by the owner or contractor on construction sites where there is the potential for release of waste. Uncontained waste that may blow, wash or otherwise be released from the site is prohibited. Sanitary waste facilities shall be provided and maintained in a secured manner.

(d) Ready-mixed concrete, or any materials resulting from the cleaning of vehicles or equipment containing such materials or used in transporting or applying ready-mixed concrete, shall not be allowed to discharge from any construction site. Concrete wasted on site must be disposed in a manner consistent with locally approved standards and generally require establishment of a designated wash-out area.

(e) Cover or perimeter control shall be applied within 14 days to any soil stockpiles, which will remain undisturbed for longer than 30 calendar days.

(f) Disturbed soil shall be managed with BMPs that are adequately designed, installed, and maintained according to locally-approved technical standards, specifications and guidance for the duration of the construction activity to minimize erosion and contain sediment within the construction limits.

(g) Sediment tracked or discharged onto public right-of-way shall be removed immediately.

(h) Bulk storage structures for petroleum products and other chemicals shall have adequate protection to contain all spills and prevent any spilled material from entering the MS4 or waters of the State.

(i) Temporary BMPs shall be removed and disturbed areas shall be stabilized with permanent BMPs at the conclusion of construction activity.

(2) Requirements for the building phase of development.

(a) Any person who engages in construction activity is responsible for compliance with this Ordinance and all applicable terms and conditions of the approved construction activity and SWPPP as it relates to the building phase of development. The following information shall be included with the application for a building permit and be submitted to the Public Works Department:

(b) Either the legal description and NPDES permit number for the Larger Common Plan of Development; OR

(c) The location of the property where the building phase of development is to occur; AND

(d) A certification that the building phase of development for the property described on the application for a building permit will be conducted in conformance with Chapter 42 of the Municipal Code and the Construction Activity SWPPP.

(3) Construction stormwater pollution prevention plan.

(a) A SWPPP shall be prepared and updated in accordance with locally-approved technical standards, specification, and guidance for construction activity within the City of Hastings and shall include an erosion and sediment control plan for land disturbance.

(b) The SWPPP shall include a description of all potential pollution sources, temporary and permanent BMPs that will be implemented at the site as approved by the City of Hastings.

(c) The erosion and sediment control plan shall be submitted to the City of Hastings for review with any application covered in 42-110 (1) (a) of this Ordinance.

(d) Land disturbing activities may not proceed until approval of the erosion and sediment control plan is provided by the City of Hastings.

(e) The owner or operator is required to have a copy of the SWPPP readily available for review with content that reflects the current condition of the construction activity and all records that demonstrate compliance and are required by this Ordinance.

(f) The SWPPP shall include a description of routine site inspections.

(i) The owner or their representative shall inspect all BMPs at intervals of no greater than 14 calendar days and within 24-hours after any precipitation event of at least one half inch.

(ii) Inspections of BMPs shall be conducted by an individual knowledgeable in the principles and practice of erosion and sediment controls who possesses the skills to assess conditions at the construction site that could impact stormwater quality and to assess the effectiveness of any erosion and sediment control measures selected to control the quality of stormwater discharges from the construction activity.

(iii) Inspection reports shall provide the name and qualification of the inspector, date of the evaluation, risks to stormwater quality identified, and all corrective actions necessary to prevent stormwater pollution.

(iv) The owner or operator of a construction activity may be requested to submit copies of inspection reports for review on a periodic basis by the City of Hastings.

(g) Based on inspections performed by the owner, operator, authorized City of Hastings personnel, State or Federal regulators, modifications to the SWPPP will be necessary if at any time the specified BMPs do not meet the objectives of this Ordinance. In this case, the owner shall meet with an appointed official of the City of Hastings to determine the appropriate modifications. All required modifications shall be completed within seven (7) calendar days of receiving notice of inspection findings, and shall be recorded in the SWPPP.

(h) The owner or operator of a construction site shall be responsible for amending the SWPPP whenever there is a significant change in design, construction, operation, or maintenance, which has a significant effect on the potential for discharge of pollutants to the MS4 or receiving waters, or if the SWPPP proves to be ineffective in achieving the general objectives of controlling pollutants in stormwater discharges associated with land disturbance.

(i) Records of inspection are to be maintained with the SWPPP for the life of the project. Inspection records are to be available to City of Hastings inspectors upon request. Delay in providing a copy of the SWPPP or any requested records shall constitute a violation of this Ordinance.

(4) Requirements for utility construction.

(a) Utility agencies or their representatives shall develop and implement BMPs to prevent the discharge of pollutants on any site of utility construction within the City of Hastings. The City of Hastings may require additional BMPs on utility construction activity. If the utility construction disturbs greater than one (1) acre, the utility agency must comply with the requirements of Section 42-110 (1) & (2) of this Ordinance.

(b) Utility agencies or their representative shall implement BMPs to prevent the release of sediment from utility construction sites. Disturbed areas shall be minimized, disturbed soil shall be managed and construction site exits shall be managed to prevent sediment tracking. Sediment tracked onto public right-of-way shall be removed immediately.

(c) Prior to entering a construction site or subdivision development, utility agencies or their representatives shall obtain and comply with any approved erosion and sediment control plans for the project. Any impact to construction and post-construction BMP's resulting from utility construction shall be evaluated prior to disturbance by the developer and utility company. Repairs to the disturbed BMPs must be completed within forty eight (48) hours, by individuals agreed upon during the design phase or at a preconstruction meeting.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-111. Post-construction.

(1) Post-construction requirement of permanent BMPs.

(a) Land development that meets the requirements of Section 42-110 (1) (a) must address stormwater runoff quality through the use of permanent BMPs. Permanent BMPs shall be provided for in the drainage plan for any subdivision plat, annexation plat, development agreement, subdivision agreement or other local development plan.

(b) Structural BMPs located on private property shall be owned and operated by the owner(s) of the property on which the BMP is located; unless the City of Hastings agrees in writing that a person or entity other than the owner shall own or operate such BMP. As a condition of approval of the BMP, the owner shall also agree to maintain the BMP in perpetuity to its design capacity unless or until the City of Hastings shall relieve the property owner of that responsibility in writing. The obligation to maintain the BMP shall be memorialized on the subdivision plat, annexation plat, development agreement, subdivision agreement or other form acceptable to the City of Hastings and shall be recorded with the City of Hastings Public Works Department.

(2) Certification of permanent BMPs.

Upon completion of a project, and before a certificate of occupancy shall be granted, the City of Hastings shall be provided a written certification stating that the completed project is in compliance with the approved Final Drainage Plan. All applicants are required to submit "as built" plans for any permanent BMPs once final construction is completed and must be certified by a professional engineer licensed in the State of Nebraska. A final inspection by the City of Hastings of all Post-construction BMPs shall be required before the release of any performance securities can occur.

(3) Ongoing inspection and maintenance of permanent BMPs.

(a) The owner of site must, unless an on-site stormwater management facility or practice is dedicated to and accepted by the City of Hastings, execute an inspection and maintenance agreement, that shall be binding on all subsequent owners of the permanent BMPs.

(b) Permanent BMPs included in a Drainage Plan which is subject to an inspection and maintenance agreement must undergo ongoing inspections to document maintenance and repair needs and to ensure compliance with the requirements of the agreement, the plan and this Ordinance.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-112. Technical standards, specifications, and guidance.

All BMPs designed to meet the requirements of this Ordinance shall reference the appropriate technical standards, specifications and guidance as follows:

(1) City of Hastings Standards and Specifications for Construction.

(2) Nebraska Department of Roads Drainage Design and Erosion Control Standards, Specifications and Guidance.

(3) Any other alternative methodology approved by the City of Hastings, which is demonstrated to be effective.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-113. Inspection and monitoring.

(1) Applicability.

This section applies to all premises that have storm water discharges associated with industrial activity, including construction activity.

(2) Access to premises.

(a) The City of Hastings's designees shall be permitted to enter and inspect premises and facilities subject to regulation under this ordinance as often as may be necessary to determine compliance with this ordinance. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the City.

(b) The City's designees shall be given access to all parts of the premises for the purposes of: inspection; sampling; examination and copying of records that must be kept under the conditions of the National Pollutant Discharge Elimination System permit to discharge storm water; and the performance of any additional duties as defined by state and federal law.

(c) The City may place upon the premises such devices as deemed necessary to conduct monitoring and/or sampling of discharges from the premises.

(d) The City of Hastings may require a person to install monitoring equipment as necessary. Sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition at no expense to the City. All devices used to measure storm water flow and quality shall be calibrated to ensure accuracy.

(e) Any obstruction to safe and easy access to the premises to be inspected and/or sampled shall be promptly removed at the request of the City and shall not be replaced. The costs of clearing such access shall not be paid by the City.

(f) Unreasonable delays in allowing Hastings City designees access to premises is a violation of a storm water discharge permit and of this ordinance. A person who is the operator of a facility or premises with a National Pollutant Discharge Elimination System permit to discharge storm water associated with industrial activity commits an offense if the person denies the City reasonable access for the purpose of conducting any activity authorized or required by this ordinance.

(g) If a City of Hastings designee has been refused access to any part of the premises from which storm water is discharged, the City of Hastings may seek issuance of a search warrant from any court of competent jurisdiction.
(Ord. No. 4251-4/2010)

42-114. Best management practices.

The City of Hastings may adopt requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drainage system, or waters of the State of Nebraska. The owner or operator of a commercial or industrial establishment shall provide, at the owner or operator's expense, reasonable protection from discharge of prohibited materials or other wastes into the municipal storm drainage system or watercourses through the use of these structural and non-structural Best Management Practices. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural Best Management Practices to prevent the further discharge of pollutants to the municipal separate storm sewer system. These Best Management Practices shall be part of a storm water pollution prevention plan as necessary for compliance with requirements of any National Pollutant Discharge Elimination System permit.
(Ord. No. 4251-4/2010)

42-115. Watercourse protection.

Every person owning property through which a watercourse passes, and such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.
(Ord. No. 4251-4/2010)

42-116. Notification of discharges and spills.

Not withstanding other requirements of law, as soon as any person responsible for a facility, premises, or operation, has information of any known or suspected release of materials which result or may result in illegal discharges or pollutants discharging into storm water, the storm drainage system, or waters of the State of Nebraska, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such release of hazardous materials, said person shall immediately notify emergency response agencies and the City of Hastings of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the City of Hastings in person or by phone or facsimile no later than the next business day. Notifications in person, by phone, or by facsimile shall be confirmed by written notice addressed and mailed to the City of Hastings within three business days of the prior notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.
(Ord. No. 4251-4/2010)

42-117. Notice of violation.

Whenever the City of Hastings finds that a person has violated or failed to meet a requirement of this Ordinance, the City's designee may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

(1) The performance of monitoring, analyses, and reporting;

(2) The elimination of illicit connections or discharges;

(3) That violating discharges, practices, or operations shall cease and desist;

(4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;

(5) Payment of costs to cover administrative and remediation expenses;

(6) The implementation of source control, treatment, and prevention practices. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator and may be assessed against the real estate or collected by civil action.
(Ord. No. 4251-4/2010)

42-118. Appeal of notice of violation.

Any person receiving a notice of violation may appeal the determination. The notice of appeal must be received within 10 days from the date of the notice of violation. Hearing on the appeal before the Stormwater Board of Appeals or his/her designee shall take place within 15 days from the date of receipt of the notice of appeal. The decision of the Stormwater Board of Appeals shall be final.
(Ord. No. 4251-4/2010)

42-119. Stormwater Board of Appeals; created.

The Stormwater Board of Appeals is hereby established consisting of three members who are qualified by experience and training to pass upon matters pertaining to the environment. The members of the Stormwater Board of Appeals shall be City Engineer, Environmental Officer, and the Environmental Engineering Assistant. Matters may be brought to the Board only by appeal from a decision of the Building Official or Code Enforcement Officer. The decision of the Stormwater Board of Appeals shall be final.
(Ord. No. 4251-4/2010)

42-120. Enforcement measures after appeal.

If the violation has not been corrected as set forth in the notice of violation, or, in the event of an appeal, within 25 days of the original deadline if the City Stormwater Board of Appeals upholds the notice of violation, then representatives of the City of Hastings may enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the City's designees or agents to enter upon the premises for the purposes set forth above.
(Ord. No. 4251-4/2010)

42-121. Cost of abatement of the violation.

After abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. If the amount due is not paid within 30 days, the City of Hastings may sue to recover the costs through a civil action or levy and assess the costs against the real estate in the manner of special assessments.
(Ord. No. 4251-4/2010)

42-122. Injunctive relief.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this ordinance, the City of Hastings may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation. Injunctive relief shall be in addition to any other remedy available under this ordinance or any other federal or state law.
(Ord. No. 4251-4/2010)

42-123. Violations deemed a public nuisance.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be abated or restored at the violator's expense, in the same manner as other nuisances under the Hastings Municipal Code.
(Ord. No. 4251-4/2010)

42-124. Penalty for violations.

Any person violating any provision of this ordinance shall, upon conviction, be guilty of an infraction. Each day shall constitute a separate offense and be punishable by a fine of $100.00. Criminal fines shall be in addition to any civil remedies available under Hastings Municipal Code.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-125. Remedies not exclusive.

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.
(Ord. No. 4251-4/2010)

CHAPTER 42

STORM WATER MANAGEMENT.

42-101. Purpose/intent.
42-102. Definitions.
42-103. Applicability.
42-104. Responsibility for administration.
42-105. Severability.
42-106. Ultimate responsibility.
42-107. Discharge prohibitions.
42-108. Connection prohibitions.
42-109. Suspension of storm drainage system access.
42-110. Construction.
42-111. Post-construction.
42-112. Technical standards, specifications, and guidance.
42-113. Inspection and monitoring.
42-114. Best management practices.
42-115. Watercourse protection.
42-116. Notification of discharges and spills.
42-117. Notice of violation.
42-118. Appeal of notice of violation.
42-119. Stormwater Board of Appeals; created.
42-120. Enforcement measures after appeal.
42-121. Cost of abatement of the violation.
42-122. Injunctive relief.
42-123. Violations deemed a public nuisance.
42-124. Penalty for violations.
42-125. Remedies not exclusive.

42-101. Purpose/intent.

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of Hastings, Nebraska through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. In addition, to control land disturbances, or eliminate soil erosion and sedimentation within the City of Hastings, Ne. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this ordinance are:

(1) To regulate the contribution of pollutants to the municipal separate storm sewer system by discharges by any person.

(2) To prohibit illicit connections and discharges to the municipal separate storm sewer system.

(3) To prevent non-storm water discharges generated as a result of spills, inappropriate dumping, or disposal to the City of Hastings separate storm drainage system.

(4) To reduce pollutants in stormwater discharges from construction activity by guiding, regulating, and controlling the design, construction, use, and maintenance of any development or other activity that disturbs or breaks the topsoil or results in the movement of earth on land.

(5) To require the construction of locally-approved, permanent stormwater runoff controls to protect water quality and maintain non-erosive hydrologic conditions downstream of construction activity and development.

(6) To require responsibility for and long-term maintenance of structural stormwater control facilities and nonstructural stormwater management.

(7) To establish legal authority to carry out all inspection, surveillance, monitoring procedures, and enforcement procedures necessary to ensure compliance with this ordinance.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-102. Definitions.

For the purposes of this ordinance, the following shall mean:

Accidental Discharge: A discharge prohibited by this Code which occurs by chance and without planning or thought prior occurrence.

Authorized Enforcement Agency: The City of Hastings and its employees or third parties designated to enforce this ordinance.

Best Management Practices (BMPs): Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems. Best Management Practices also include treatment practices, operating procedures, and practices to control site runoff, spillage, leaks, sludge disposal, water disposal, or drainage from raw materials storage.

Builder: Shall mean the general contractor responsible for permitting and constructing a structure and associated construction activity.

Building Phase of Development: Period of construction activity when a portion(s) of a common plan of development or sale requires a building permit.

Clean Water Act: The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Common Plan of Development or Sale: A contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, on different schedules, but under one proposed plan which may include, but is not limited to, an announcement or piece of documentation (including a sign, public notice or hearing, sales pitch, advertisement, drawing, permit application, zoning request, computer design, etc.) or physical demarcation (including boundary signs, lot stakes, surveyor markings, etc.) indicating construction activities may occur on a specific plot.

Construction Activity: Activities subject to National Pollutant Discharge Elimination System Construction Permits. Such activities include, but are not limited to, clearing, grubbing, grading, excavating, demolition and other land disturbing actions.

Construction Site: Any location where construction activity occurs.

Contractor: Any person performing or managing construction work at a construction site, including, but not limited to, any construction manager, general contractor or subcontractor, and any person engaged in any one or more of the following: earthwork, pipework, paving, building, plumbing, mechanical, electrical, landscaping or material supply.

Clearing: Any activity that removes the vegetative surface cover.

Disturbed Area: Area of the land's surface disturbed by any work or activity upon the property by means including but not limited to grading, excavating, stockpiling soil, fill, or other materials, clearing, vegetation removal, removal or deposit of any rock, soil, or other materials, or other activities which expose soil. Disturbed area does not include the tillage of land that is zoned for agricultural use.

Drainage Design Guidance or Manual: Documentation that references design criteria and guidance by a community for stormwater management.

Earthwork: The disturbance of soil on a site associated with construction activities.

Eightieth (80th) Percentile Rain Event: A rainfall storm event equivalent to a depth of rainfall which is not exceeded in eighty (80) percent of the historic runoff producing rainfall events. The depth of rainfall to be used shall be that which is identified in the Post Construction Stormwater Management Plan (PCSWMP). The depth of rainfall is used in hydrologic calculations to determine the water quality volume or rate of discharge to be controlled for.

Erosion: The detachment and movement of soil or rock fragments by water, wind, ice or gravity.

Erosion Control: Measures that prevent soil erosion to the maximum extent practicable.

Erosion and Sediment Control Plan: A plan that indicates the specific measures and sequencing to be used for controlling sediment and erosion on a development site during construction activity according to locally approved

standards, specification, and guidance.

Final Drainage Plan: A schematic of the proposed area and how it connects to city's storm sewer system. Include proposed location, grade, direction of flow, elevations, drainage structures and drainage areas.

Final Stabilization: When all soil disturbing activities at the site have been completed, and vegetative cover has been established with a uniform density of at least 70 percent of pre-disturbance levels, or equivalent permanent, physical erosion reduction methods have been employed. For purposes of this Ordinance, establishment of a vegetative cover capable of providing erosion control equivalent to pre-existing conditions at the site is considered final stabilization.

Grading: Excavation or fill of material, including the resulting conditions thereof.

Hazardous Materials: Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal Discharge: Any direct or indirect non-storm water discharge to the storm drainage system except as exempted in Section 42-7 of this ordinance.

Illicit Connections:

(1) Any drain or conveyance, whether on the surface or subsurface, which allows any illegal discharge to enter the storm drainage system including, but not limited to, any conveyance which allows any non-storm water discharge including sewage, process wastewater, or wash water to enter the storm drainage system.

(2) Any connections to the storm drainage system from indoor drains and sinks regardless of whether said drain or connection has been previously allowed, permitted, or approved by an authorized enforcement agency.

(3) Any drain or conveyance connected from a commercial or industrial land use to the storm drainage system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

(4) Illicit connection will not include exception for approval. Connects allowed in 42-7.

Industrial Activity: Activities subject to National Pollutant Discharge Elimination System Industrial Permits as defined in 40 CFR, section 122.26 (b) (14).

Land Development: Any land change, including, but not limited to, clearing, digging, grubbing, stripping, removal of vegetation, dredging, grading, excavating, transporting and filling of land, construction, paving, and any other installation of impervious cover.

Land Disturbance Activity: Any land development that may result in soil erosion from wind, water and/or ice and the movement of sediments into or upon waters, lands, or right-of-way.

MS4 Boundary: This area is defined as the Urbanized Area map boundary prepared by the U.S. Census Bureau. This is the minimum boundary adopted by the EPA for Phase II communities as part of the MS4 program.

Municipal Separate Storm Sewer System(MS4): Publicly-owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, catch basins, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage ditches/channels, reservoirs, and other drainage structures.

National Pollutant Discharge Elimination System Storm Water Discharge Permit: ~~Means a~~ A permit issued by Environmental Protection Agency (or by the State of Nebraska under authority delegated to it) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

NDEQ: Nebraska Department of Environmental Quality.

N.O.I.: Notice of Intent.

N.O.T.: Notice of Termination.

Non-Storm Water Discharge: Any discharge to the storm drainage system that is not composed entirely of storm water.

Operator: The individual who has day-to-day supervision and control of activities occurring at the construction site. This can be the owner, the developer, the general contractor or the agent of one of these parties. It is anticipated that at different phases of a construction project, different types of parties will satisfy the definition of 'operator' and the pertinent portions of any applicable permit authorization from the State of Nebraska will be transferred as the roles change.

Outfall: The point of discharge to any watercourse from a public or private stormwater drainage system.

Owner: The person who owns a facility, development, part of a facility, or land.

Permittee: The applicant in whose name a valid permit is issued.

Person: Any individual, association, organization, partnership, firm, corporation or other entity recognized by law.

Phasing: Clearing a parcel of land in distinct phases, with the stabilization of each phase before the clearing of the next.

Pollutant: Anything which causes or contributes to pollution. Pollutants include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes; yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Pollution: The presence in waters of the State of any substances, contaminants, pollutants, or manmade or man-induce impairment of waters or alteration of the chemical, physical, biological, or radiological integrity of water in quantities or at levels which are or may be potentially harmful or injurious to human health or welfare, animal or plant life, or property or which unreasonably interfere with the enjoyment of life or property, including outdoor recreation unless authorized by applicable law.

Post-Construction: The general time period referenced in perpetuity from the approval for final acceptance of the construction phase of any construction activity.

Post-Construction Stormwater Management: The management of stormwater for a period of time in perpetuity from approval for final acceptance of the construction phase of any construction activity. The management of stormwater includes the use of Stormwater Treatment Facilities (STFs) that meet minimum site performance standards in accordance with Hastings' MS4 permit. STFs are intended to provide stormwater treatment during this time period and are considered functional after vegetation has been established.

Post-Construction Stormwater Management Plan: Documentation supporting analysis, design, maintenance and inspection of STFs installed on a site in order to meet minimum site performance standards in accordance with Hastings' MS4 permit.

Post-Construction Stormwater Management Program: Municipality controlled program that stems from requirements in the MS4 Permit. This is the guiding document behind designs for the required STFs and Post-Construction Stormwater Management Plan for each site.

Premises: Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Receiving Water: Any water of the State of Nebraska, including any and all surface waters that are contained in or flow in or through the State of Nebraska, all watercourses, even if they are usually dry, irrigation ditches that receive municipal stormwater, and storm sewer systems owned by other entities.

Redevelopment: Any construction, alteration or improvement performed on a previously developed site.

Sediment: Soil (or mud) that has been disturbed or eroded and transported naturally by water, wind or gravity, or

mechanically by any person.

Sediment control: Measures that prevent eroded sediment from leaving the site.

Seventieth (70th) Percentile Event: A rainfall storm event equivalent to a depth of rainfall which is not exceeded in seventy (70) percent of the historic runoff producing rainfall events. The depth of rainfall to be used shall be that which is identified in the Post Construction Stormwater Management Plan (PCSWMP). The depth of rainfall is used in hydrologic calculations to determine the water quality volume or rate of discharge to be controlled for.

Site: The land or water area where any facility or activity is physically located or conducted, including adjacent land used in connection with the facility or activity.

Site plan: A plan or set of plans showing the details of any land disturbance activity of a site including but not limited to the construction of structures, open and enclosed drainage facilities, stormwater management facilities, parking lots, driveways, curbs, pavements, sidewalks, bike paths, recreational facilities, ground covers, plantings and landscaping.

Spill: A release of solid or liquid material, which may cause pollution of the Municipal Separate Storm Sewer System or waters of the State.

Stabilization: The use of practices that prevent exposed soil from eroding.

Storm Drainage System: Publicly-owned facilities by which storm water is collected and/or conveyed, including, but not limited to; any roads with drainage systems; municipal streets; gutters; curbs; inlets; piped storm drains; pumping facilities; retention and detention basins; natural and human-made or altered drainage channels; reservoirs; and other drainage structures. The storm drainage system in Hastings is a municipal separate storm sewer system as defined by applicable federal regulations.

Storm Water: Any surface flow, runoff, or drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

Stormwater Pollution Prevention Plan (SWPPP): A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to storm water, storm water conveyance systems, and/or receiving waters to the maximum extent practicable.

Stormwater Treatment Facilities (STFs): Permanent Best Management Practices (BMPs) put in place to provide control and treatment of stormwater runoff after construction for land development is complete. These facilities are physical in nature and sometimes referred to as "Structural" BMPs.

Subdivision Development: Includes activities associated with the platting of any parcel of land into two or more lots and all construction activity taking place thereon.

Utility Agency/Contractor: Private utility companies, public utility departments, or other utility providers, contractors working for such private utility companies, or public entity utility departments, or other utility providers engaged in the construction or maintenance of utility lines and services, including water, sanitary sewer, storm sewer, electric, gas, telephone, television and communication services.

Wastewater: ~~Means any~~ Any water or other liquid, other than uncontaminated storm water, discharged from any premises or facility. Wastewater includes sewage that is treated at the City's Waste Water Treatment Plant.

Watercourse: A natural or artificial channel through which water can flow.

Waters of the State: Any and all surface and subsurface waters that are contained in or flow in or through the State of Nebraska. The definition includes all watercourses, even if they are usually dry.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-103. Applicability.

This ordinance shall apply to all waters entering the storm drainage system generated on any developed and undeveloped lands unless explicitly exempted.
(Ord. No. 4251-4/2010)

42-104. Responsibility for administration.

The City of Hastings shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the City of Hastings may be delegated by the Mayor or City Administrator to persons or entities acting in the beneficial interest of or in the employ of the City.
(Ord. No. 4251-4/2010)

42-105. Severability.

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this ordinance.
(Ord. No. 4251-4/2010)

42-106. Ultimate responsibility.

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards. Compliance with this ordinance does not act as a waiver or defense to any person for contamination, pollution, or unauthorized discharge of pollutants. Ultimate responsibility for prohibited acts rests with persons who own or are in possession or control of premises from which the discharge of contaminates or pollutants emanates.
(Ord. No. 4251-4/2010)

42-107. Discharge prohibitions.

No person shall discharge or cause to be discharged into the municipal storm drainage system or watercourses any materials including, but not limited to, pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards. The commencement, conduct or continuance of any illegal discharge to the storm drainage system is prohibited except as described as follows:

(1) The following discharges are exempt from discharge prohibitions established by this ordinance:
water line flushing or other potable water sources; landscape irrigation or lawn watering; diverted stream flows; rising ground water; ground water infiltration to storm drains; uncontaminated pumped ground water; foundation or footing drains (not including active groundwater dewatering systems); crawl space pumps; air conditioning condensation; springs; non-commercial washing of vehicles; natural riparian habitat or wet-land flows; swimming pools (if dechlorinated - typically less than one PPM chlorine); firefighting activities; and any other water source not containing Pollutants.

(2) Discharges determined by the City to be necessary to protect public health and safety.

(3) Dye testing if the City is notified in writing prior to the time of the test.

(4) Any non-storm water discharge permitted under an National Pollutant Discharge Elimination System permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drainage system.
(Ord. No. 4251-4/2010)

42-108. Connection prohibitions.

The construction, use, maintenance or continued existence of illicit connections to the storm drainage system is prohibited.

(1) This prohibition expressly includes, without limitation, illicit connections made in the past regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(2) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage or pollutants to the Municipal Separate Storm Sewer System or allows such a connection to continue.
(Ord. No. 4251-4/2010)

42-109. Suspension of storm drainage system access.

Suspension due to Illicit Discharges in Emergency Situations.

The City of Hastings may, without prior notice, suspend storm drainage system discharge access to a person when the City deems it necessary to prevent an actual or threatened discharge which presents or may present imminent and substantial danger to: the environment; to the health or welfare of persons or to the storm drainage system; or to waters of the State of Nebraska. If the person fails to comply with a suspension order issued in an emergency, the City of Hastings may take such steps as deemed necessary to prevent or minimize damage to persons, the storm drainage system, waters of the State of Nebraska.

Suspension due to the Detection of Illicit Discharge.

Any person discharging to the storm drainage system in violation of this ordinance may have their storm drainage system access terminated if such termination would abate or reduce an illicit discharge. The City will notify a person of the proposed termination of storm drainage system access by personal delivery or by United States Mail. The person may request a hearing before the Stormwater Board of Appeals by delivering such request in writing to the City Clerk. The person is not entitled to a stay of the termination pending any such hearing.

A person commits an offense if the person accesses or attempts to access the storm drainage system from premises terminated pursuant to this Section, without the prior approval of the City.
(Ord. No. 4251-4/2010)

42-110. Construction.

(1) General requirements for construction activities.

(a) Except for construction activity relating to the Building Phase of Development, the City of Hastings shall require proof of coverage by a NDEQ general permit authorization for Storm Water Discharges from Construction Sites before providing approval for construction activity and land developments requiring –including but not limited to –site plan applications, subdivision applications, building applications, and right-of-way applications from the City of Hastings, unless exempt pursuant to Subsection (i) below. These provisions apply to all portions of any plan for land disturbing activity which would cause the disturbance of at least one acre of soil even though multiple, separate and distinct land development activities within the overall development may take place at different times on different schedules.

(i) The following activities are exempt from this Ordinance:

(1) Any emergency activity that is necessary for the immediate protection of life, property, or natural resources; and

(2) Construction activity that provides maintenance and repairs performed to maintain the original line and grade, hydraulic capacity, or original purpose of a facility.

(b) The city shall be invited to the pre-construction meeting to review the installation of all temporary erosion and sediment control BMPs included on the approved erosion and sediment control plan at least two (2) business days before any construction activities are scheduled to start.

(c) Solid waste, industrial waste, yard waste and any other pollutants or waste on any construction site shall be controlled through the use of BMPs. Waste or recycling containers shall be provided and maintained by the owner or contractor on construction sites where there is the potential for release of waste. Uncontained waste that may blow, wash or otherwise be released from the site is prohibited. Sanitary waste facilities shall be provided and maintained in a secured manner.

(d) Ready-mixed concrete, or any materials resulting from the cleaning of vehicles or equipment containing such materials or used in transporting or applying ready-mixed concrete, shall not be allowed to discharge from any construction site. Concrete wasted on site must be disposed in a manner consistent with locally approved standards and generally require establishment of a designated wash-out area.

(e) Cover or perimeter control shall be applied within 14 days to any soil stockpiles, which will remain undisturbed for longer than 30 calendar days.

(f) Disturbed soil shall be managed with BMPs that are adequately designed, installed, and maintained according to locally-approved technical standards, specifications and guidance for the duration of the construction activity to minimize erosion and contain sediment within the construction limits.

(g) Sediment tracked or discharged onto public right-of-way shall be removed immediately.

(h) Bulk storage structures for petroleum products and other chemicals shall have adequate protection to contain all spills and prevent any spilled material from entering the MS4 or waters of the State.

(i) Temporary BMPs shall be removed and disturbed areas shall be stabilized with permanent BMPs at the conclusion of construction activity.

(2) Requirements for the building phase of development.

(a) Any person who engages in construction activity is responsible for compliance with this Ordinance and all applicable terms and conditions of the approved construction activity and SWPPP as it relates to the building phase of development. The following information shall be included with the application for a building permit and be submitted to the Public Works Department:

(b) Either the legal description and NPDES permit number for the Larger Common Plan of Development; OR

(c) The location of the property where the building phase of development is to occur; AND

(d) A certification that the building phase of development for the property described on the application for a building permit will be conducted in conformance with Chapter 42 of the Municipal Code and the Construction Activity SWPPP.

(3) Construction stormwater pollution prevention plan.

(a) A SWPPP shall be prepared and updated in accordance with locally-approved technical standards, specification, and guidance for construction activity within the City of Hastings and shall include an erosion and sediment control plan for land disturbance.

(b) The SWPPP shall include a description of all potential pollution sources, temporary and permanent BMPs that will be implemented at the site as approved by the City of Hastings.

(c) The erosion and sediment control plan shall be submitted to the City of Hastings for review with any application covered in 42-110 (1) (a) of this Ordinance.

(d) Land disturbing activities may not proceed until approval of the erosion and sediment control plan is provided by the City of Hastings.

(e) The owner or operator is required to have a copy of the SWPPP readily available for review with content that reflects the current condition of the construction activity and all records that demonstrate compliance and are required by this Ordinance.

(f) The SWPPP shall include a description of routine site inspections.

(i) The owner or their representative shall inspect all BMPs at intervals of no greater than 14 calendar days and within 24-hours after any precipitation event of at least one half inch.

(ii) Inspections of BMPs shall be conducted by an individual knowledgeable in the principles and practice of erosion and sediment controls who possesses the skills to assess conditions at the construction site that could impact stormwater quality and to assess the effectiveness of any erosion and sediment control measures selected to control the quality of stormwater discharges from the construction activity.

(iii) Inspection reports shall provide the name and qualification of the inspector, date of the evaluation, risks to stormwater quality identified, and all corrective actions necessary to prevent stormwater pollution.

(iv) The owner or operator of a construction activity may be requested to submit copies of inspection reports for review on a periodic basis by the City of Hastings.

(g) Based on inspections performed by the owner, operator, authorized City of Hastings personnel, State or Federal regulators, modifications to the SWPPP will be necessary if at any time the specified BMPs do not meet the objectives of this Ordinance. In this case, the owner shall meet with an appointed official of the City of Hastings to determine the appropriate modifications. All required modifications shall be completed within seven (7) calendar days of receiving notice of inspection findings, and shall be recorded in the SWPPP.

(h) The owner or operator of a construction site shall be responsible for amending the SWPPP whenever there is a significant change in design, construction, operation, or maintenance, which has a significant effect on the potential for discharge of pollutants to the MS4 or receiving waters, or if the SWPPP proves to be ineffective in achieving the general objectives of controlling pollutants in stormwater discharges associated with land disturbance.

(i) Records of inspection are to be maintained with the SWPPP for the life of the project. Inspection records are to be available to City of Hastings inspectors upon request. Delay in providing a copy of the SWPPP or any requested records shall constitute a violation of this Ordinance.

(4) Requirements for utility construction.

(a) Utility agencies or their representatives shall develop and implement BMPs to prevent the discharge of pollutants on any site of utility construction within the City of Hastings. The City of Hastings may require additional BMPs on utility construction activity. If the utility construction disturbs greater than one (1) acre, the utility agency must comply with the requirements of Section 42-110 (1) & (2) of this Ordinance.

(b) Utility agencies or their representative shall implement BMPs to prevent the release of sediment from utility construction sites. Disturbed areas shall be minimized, disturbed soil shall be managed and construction site exits shall be managed to prevent sediment tracking. Sediment tracked onto public right-of-way shall be removed immediately.

(c) Prior to entering a construction site or subdivision development, utility agencies or their representatives shall obtain and comply with any approved erosion and sediment control plans for the project. Any impact to construction and post-construction BMP's resulting from utility construction shall be evaluated prior to disturbance by the developer and utility company. Repairs to the disturbed BMPs must be completed within forty eight (48) hours, by individuals agreed upon during the design phase or at a preconstruction meeting.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-111. Post-construction.

(1) Post-construction requirement of permanent BMPs.

(a) Land development that meets the requirements of Section 42-110 (1) (a) must address stormwater runoff quality through the use of permanent BMPs. Permanent BMPs shall be provided for in the drainage plan for any subdivision plat, annexation plat, development agreement, subdivision agreement or other local development plan.

(b) Structural BMPs located on private property shall be owned and operated by the owner(s) of the property on which the BMP is located; unless the City of Hastings agrees in writing that a person or entity other than the owner shall own or operate such BMP. As a condition of approval of the BMP, the owner shall also agree to maintain the BMP in perpetuity to its design capacity unless or until the City of Hastings shall relieve the property owner of that responsibility in writing. The obligation to maintain the BMP shall be memorialized on the subdivision plat, annexation plat, development agreement, subdivision agreement or other form acceptable to the City of Hastings and shall be recorded with the City of Hastings Public Works Department.

(2) Certification of permanent BMPs.

Upon completion of a project, and before a certificate of occupancy shall be granted, the City of Hastings shall be provided a written certification stating that the completed project is in compliance with the approved Final Drainage Plan. All applicants are required to submit "as built" plans for any permanent BMPs once final construction is completed and must be certified by a professional engineer licensed in the State of Nebraska. A final inspection by the City of Hastings of all Post-construction BMPs shall be required before the release of any performance securities can occur.

(3) Ongoing inspection and maintenance of permanent BMPs.

(a) The owner of site must, unless an on-site stormwater management facility or practice is dedicated to and accepted by the City of Hastings, execute an inspection and maintenance agreement, that shall be binding on all subsequent owners of the permanent BMPs.

(b) Permanent BMPs included in a Drainage Plan which is subject to an inspection and maintenance agreement must undergo ongoing inspections to document maintenance and repair needs and to ensure compliance with the requirements of the agreement, the plan and this Ordinance.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-112. Technical standards, specifications, and guidance.

All BMPs designed to meet the requirements of this Ordinance shall reference the appropriate technical standards, specifications and guidance as follows:

(1) City of Hastings Standards and Specifications for Construction.

(2) Nebraska Department of Roads Drainage Design and Erosion Control Standards, Specifications and Guidance.

(3) Any other alternative methodology approved by the City of Hastings, which is demonstrated to be effective.
(Ord. No. 4251-4/2010 and 4271-10/2010)

(4) Timeline for Post-Construction Criteria Implementation. Implementation for the following will be after January 1, 2018:

(a) Proposed Redevelopment: (Applies to lands which have been platted and previously built upon). Stormwater Treatment Facilities must be accounted for on any proposed redevelopment project if it has not already submitted a complete preliminary plat or building permit for approval. Proposed redevelopment projects that are exempt from treatment are those that have already submitted a complete plat, preliminary plat or building permit for approval. Any non-exempt projects must account for a seventieth (70th) Percentile Rain Event.

(b) Proposed New Development: (Applies to lands which are being platted for development or have been platted but have not previously been built upon (Stormwater Treatment Facilities must be accounted for on any new proposed development project that has not already submitted a complete preliminary plat or building permit for approval. Proposed new development projects that are exempt from treatment are those that have already submitted a complete final plat, preliminary plat or building permit for approval. Any non-exempt projects must account for an eightieth (80th) Percentile Rain Event.

42-113. Inspection and monitoring.

(1) Applicability.

This section applies to all premises that have storm water discharges associated with industrial activity, including construction activity.

(2) Access to premises.

(a) The City of Hastings's designees shall be permitted to enter and inspect premises and facilities subject to regulation under this ordinance as often as may be necessary to determine compliance with this ordinance. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the City.

(b) The City's designees shall be given access to all parts of the premises for the purposes of: inspection; sampling; examination and copying of records that must be kept under the conditions of the National Pollutant Discharge Elimination System permit to discharge storm water; and the performance of any additional duties as defined by state and federal law.

(c) The City may place upon the premises such devices as deemed necessary to conduct monitoring and/or sampling of discharges from the premises.

(d) The City of Hastings may require a person to install monitoring equipment as necessary. Sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition at no expense to the City. All devices used to measure storm water flow and quality shall be calibrated to ensure accuracy.

(e) Any obstruction to safe and easy access to the premises to be inspected and/or sampled shall be promptly

removed at the request of the City and shall not be replaced. The costs of clearing such access shall not be paid by the City.

(f) Unreasonable delays in allowing Hastings City designees access to premises is a violation of a storm water discharge permit and of this ordinance. A person who is the operator of a facility or premises with a National Pollutant Discharge Elimination System permit to discharge storm water associated with industrial activity commits an offense if the person denies the City reasonable access for the purpose of conducting any activity authorized or required by this ordinance.

(g) If a City of Hastings designee has been refused access to any part of the premises from which storm water is discharged, the City of Hastings may seek issuance of a search warrant from any court of competent jurisdiction. (Ord. No. 4251-4/2010)

42-114. Best management practices.

The City of Hastings may adopt requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drainage system, or waters of the State of Nebraska. The owner or operator of a commercial or industrial establishment shall provide, at the owner or operator's expense, reasonable protection from discharge of prohibited materials or other wastes into the municipal storm drainage system or watercourses through the use of these structural and non-structural Best Management Practices. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non- structural Best Management Practices to prevent the further discharge of pollutants to the municipal separate storm sewer system. These Best Management Practices shall be part of a storm water pollution prevention plan as necessary for compliance with requirements of any National Pollutant Discharge Elimination System permit. If requested, the City of Hastings will provide guidance on Best Management Practices applicable to common activities, operations or facilities which may cause or contribute to pollution or contamination of stormwater, the storm drain system, or waters of the United States.
(Ord. No. 4251-4/2010)

42-115. Watercourse protection.

Every person owning property through which a watercourse passes, and such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.
(Ord. No. 4251-4/2010)

42-116. Notification of discharges and spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility, premises, or operation, has information of any known or suspected release of materials which result or may result in illegal discharges or pollutants discharging into storm water, the storm drainage system, or waters of the State of Nebraska, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such release of hazardous materials, said person shall immediately notify emergency response agencies and the City of Hastings of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the City of Hastings in person or by phone or facsimile no later than the next business day. Notifications in person, by phone, or by facsimile shall be confirmed by written notice addressed and mailed to the City of Hastings within three business days of the prior notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.
(Ord. No. 4251-4/2010)

42-117. Notice of violation.

Whenever the City of Hastings finds that a person has violated or failed to meet a requirement of this Ordinance, the City's designee may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

(1) The performance of monitoring, analyses, and reporting;

(2) The elimination of illicit connections or discharges;

(3) That violating discharges, practices, or operations shall cease and desist;

(4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;

(5) Payment of costs to cover administrative and remediation expenses;

(6) The implementation of source control, treatment, and prevention practices. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator and may be assessed against the real estate or collected by civil action.

(Ord. No. 4251-4/2010)

(7) Stop Work Order. Whenever the City determines that any activity is occurring which is not in compliance with the requirements of this Code, the City may order such activity stopped upon service of written notice upon the owner and/or operator responsible for or conducting such activity. Such owner and/or operator shall immediately stop all activity until authorized in writing by the City to proceed. If the appropriate owner and/or operator cannot be located, the notice to stop shall be posted in conspicuous place upon the area where the activity is occurring. The notice shall state the nature of the violation. The notice shall not be removed until the violation has been cured or authorization to remove the notice has been issued by the City. It shall be unlawful for any owner and/or operator to fail to comply with a stop work order.

42-118. Appeal of notice of violation.

Any person receiving a notice of violation may appeal the determination. The notice of appeal must be received within 10 days from the date of the notice of violation. Hearing on the appeal before the Stormwater Board of Appeals or his/her designee shall take place within 15 days from the date of receipt of the notice of appeal. The decision of the Stormwater Board of Appeals shall be final.
(Ord. No. 4251-4/2010)

42-119. Stormwater Board of Appeals; created.

The Stormwater Board of Appeals is hereby established consisting of three members who are qualified by experience and training to pass upon matters pertaining to the environment. The members of the Stormwater Board of Appeals shall be City Engineer, Environmental Officer, and the Environmental Engineering Assistant. Matters may be brought to the Board only by appeal from a decision of the Building Official or Code Enforcement Officer. The decision of the Stormwater Board of Appeals shall be final.
(Ord. No. 4251-4/2010)

42-120. Enforcement measures after appeal.

If the violation has not been corrected as set forth in the notice of violation, or, in the event of an appeal, within 25 days of the original deadline if the City Stormwater Board of Appeals upholds the notice of violation, then representatives of the City of Hastings may enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the City's designees or agents to enter upon the premises for the purposes set forth above.
(Ord. No. 4251-4/2010)

42-121. Cost of abatement of the violation.

After abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. If the amount due is not paid within 30 days, the City of Hastings may sue to recover the costs through a civil action or levy and assess the costs against the real estate in the manner of special assessments. (Ord. No. 4251-4/2010)

42-122. Injunctive relief.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this ordinance, the City of Hastings may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation. Injunctive relief shall be in addition to any other remedy available under this ordinance or any other federal or state law.
(Ord. No. 4251-4/2010)

42-123. Violations deemed a public nuisance.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be abated or restored at the violator's expense, in the same manner as other nuisances under the Hastings Municipal Code.
(Ord. No. 4251-4/2010)

42-124. Penalty for violations.

Any person violating any provision of this ordinance shall, upon conviction, be guilty of an infraction. Each day

shall constitute a separate offense and be punishable by a fine of $100.00. Criminal fines shall be in addition to any civil remedies available under Hastings Municipal Code.
(Ord. No. 4251-4/2010 and 4271-10/2010)

42-125. Remedies not exclusive.

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.
(Ord. No. 4251-4/2010)

Stormwater Management Plan

(SWMP)

NPDES Stormwater Discharge Authorization Number NER310000

Issued July 1, 2017

Final Version: 9/1/2017

CONTENTS

Contents 2
MCM #1 Public Education and Outreach 4
Public Education and Outreach Decision Process and Rationale 4
MCM1: BMP 1: Develop, Maintain and Distribute Current Education Materials 5
MCM1: BMP 2: Develop, Maintain and Provide Tours and Events 7
MCM #2 Public Participation and Involvement 8
Public Participation and Involvement Decision Process and Rationale 8
MCM2: BMP 1: Public Involvement and Participation Materials 9
MCM #3 Illicit Discharge Detection and Elimination 11
Illicit Discharge Detection and Elimination Decision Process and Rationale 11
MCM3: BMP 1: Discharge Investigation and Removal 12
MCM 3: BMP 2: Dry Weather Screening 14
MCM 3: BMP 3: Storm Sewer System Mapping 15
MCM 3: BMP 4: Illegal Discharge and Improper Waste Disposal Education 16
MCM #4 Construction Stormwater Management 18
Construction Stormwater Management Decision Process and Rationale 18
MCM 4: BMP 1: Maintenance, Implementation, and Enforcement of Erosion and Sediment Control Authority 19
MCM 4: BMP 2: Construction Site Plan Review 20
MCM 4: BMP 3: Construction Site Inspections 21
MCM 4: BMP 4: Construction Stormwater Education 22
MCM #5 Post-Construction Stormwater Management 24
Post-Construction Stormwater Management Decision Process and Rationale 24
MCM 5: BMP 1: Post-Construction Stormwater Control Authority 25
MCM 5: BMP 2: Stormwater Treatment Plan Review 26
MCM 5: BMP 3: Stormwater Treatment Site Inspections 27
MCM #6 Good Housekeeping and Pollution Prevention 30
Good Housekeeping and Pollution Prevention Decision Process and Rationale 30
MCM 6: BMP 1: Municipal Facility Maintenance Activities 31
MCM 6: BMP 2: Municipal Roadway/Parking Lot Maintenance Activities 33
MCM 6: BMP 3: Municipal Storm Drain System Maintenance Activities 34
MCM 6: BMP 4: Municipal Operation and Maintenance Program Training 36
MS4 Program Supporting Documents 38
Public Education & Outreach Strategy 39
Construction Stormwater (CSW) Program Document 40
Post-Construction Stormwater (PCSW) Program Document 41
Operations Environmental Guide 42

MCM #1 PUBLIC EDUCATION AND OUTREACH (PEO)

PUBLIC EDUCATION AND OUTREACH DECISION PROCESS AND RATIONALE

The purpose of this MCM is to educate the public on the benefits of keeping our receiving waters clean of pollutants. An informed public can make a significant reduction in the amount of stormwater pollutants that enter our stormwater systems. Multiple media forms are used to convey this information. Social Media, Websites, Radio, Television, Household Awareness Surveys and more all play a role in this process.

The City of Hastings informs individuals and households public awareness surveys every other year. Once the results of the survey are in, a pamphlet of information discussing common household stormwater pollution topics is distributed to each utility customer.

The City of Hastings Stormwater Division has a website and email on the City's webpage. Additionally, at the NebraskaH2O.org website, there is a reference link to that same page. When events are scheduled, a press release is sent out to the public.

The City of Hastings has chosen the following target audiences for our Education and Outreach Program that are likely to have stormwater quality impacts: Home Owners, Pet Owners, Property Owners, Construction Site Operators, and Engineers/Developers/Realtors. These audiences were chosen due to the impact of their activities and their availability to be reached. Target audiences have been designated to address different types of non-point source pollution through the Public Education and Outreach Program. Household hazardous wastes, pet waste, oil and other fluids from automobiles, and grass clippings are examples.

The City of Hastings' Education and Outreach Program has the ability to utilize an array of formats to reach the public. Previously, the City has collaborated with other Nebraska H20 communities to use television PSA's, radio PSA's, stormwater pamphlets, Facebook posts, Twitter tweets, press releases, and newspaper articles. The City has the goal of eventually reaching all age groups and genders utilizing these various media platforms.

The City of Hastings Stormwater Manager is responsible for overall management and implementation of the City's Education and Outreach Program. The Stormwater Manager can be found at the Public Works Department and reached at (402) 461-2339.

The City of Hastings evaluates the success of the Education and Outreach Program by implementing effectiveness measures for each Best Management Practice (BMP) that will be met and acknowledged for each reporting period. These measures are meant to be a guide and measuring stick for each BMP and proof of progress for that item.

MCM1: BMP 1: DEVELOP, MAINTAIN AND DISTRIBUTE CURRENT EDUCATION MATERIALS

1.1.1. Coordinate the Public Education and Outreach Strategy with updates and maintenance of general stormwater education or outreach materials for distribution to residential, construction, industrial and commercial sources identified as high priority, community-wide issues related to the impact of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.

The PEO Strategy identifies the following:

- Goals, objectives, target messages and audiences for information.
- Resources used and frequency for distributing information.

Reference	Frequency
The City of Hastings PEO Strategy	Annual
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

1.1.2 Distribute general stormwater education or outreach materials related to the impact of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.

Reference:	Public Education and Outreach Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure:
STORMWATER AWARENESS INFORMATION TO THE GENERAL PUBLIC			
ADMINISTRATION: Record resources used with estimated/actual number of public reached.		**GOAL**: Recorded	{{Yes/No}}
EFFECTIVENESS: Use stormwater program management websites.		**GOAL**: Available	{{Yes/No}}
EFFECTIVENESS: Use of Social Media for stormwater program management and BMP information.		**GOAL**: 30% of residents	{{%}} of {{Number}}
EFFECTIVENESS: Use of storm drain markings for stormwater awareness.		**GOAL**: 50% storm drains marked or replaced	{{Number}}

Continued on Next Page

STORMWATER AWARENESS INFORMATION TO THE GENERAL PUBLIC (CONTINUED)		
EFFECTIVENESS: Use of Internet Advertisements for stormwater awareness	**GOAL**: Total produced.	{{Number}}
EFFECTIVENESS: Use of Radio Advertisements for stormwater awareness	**GOAL**: Total aired.	{{Number}}
EFFECTIVENESS: Use of Stormwater program-branded materials for stormwater awareness to visitors at various tours, events, trainings, and activities.	**GOAL**: Total distributed.	{{Number}}
SECTOR-SPECIFIC AWARENESS INFORMATION TO THE GENERAL PUBLIC		
ADMINISTRATION: Record of all resources used with estimated/actual number of public reached.	**GOAL**: Completed.	{{Yes/No}}
EFFECTIVENESS: Information provided to Household Hazardous Waste generators providing information about opportunities, and collection locations.	**GOAL**: Total distributed.	{{Number}}
EFFECTIVENESS: Information provided to pet owners with information about best practices and requirements for collecting and disposing pet waste.	**GOAL**: Total distributed.	{{Number}}
EFFECTIVENESS: Information provided to property owners with information on best practices and requirements for minimizing Lawn and Garden pollutants.	**GOAL**: Total distributed.	{{Number}}
EFFECTIVENESS Information provided for incorporating water quality Best Management Practices on properties.	**GOAL**: Total distributed.	{{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM1: BMP 2: DEVELOP, MAINTAIN AND PROVIDE TOURS AND EVENTS

1.2.1 Coordinate the Public Education and Outreach Strategy with updates and maintenance of general stormwater events that raise awareness for the impact of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff. The Strategy includes for these awareness tours and events:

- Goals, objectives, target messages and audiences
- Resources used and frequency

Reference	Frequency
The City of Hastings' PEO Strategy	Annual
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year.

1.2.2 Provide general stormwater education or outreach tours and events that raise awareness for the impact of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.

Reference:	Public Education and Outreach Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure:
ADMINISTRATION: Record Stormwater Education & Outreach event.		**GOAL**: Recorded	{{Yes/No}}
EFFECTIVENESS: General Public attendance at Education & Outreach event.		**GOAL**: Recorded	{{Number}}
EFFECTIVENESS: Student-age attendance at Education & Outreach event		**GOAL**: Recorded	{{Number}}
EFFECTIVENESS: Citywide Cleanup Days (or similar event) participation by General Public		**GOAL**: Participants	{{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:		

MCM #2 PUBLIC PARTICIPATION AND INVOLVEMENT

PUBLIC PARTICIPATION AND INVOLVEMENT DECISION PROCESS AND RATIONALE

The purpose of this MCM partly goes along with the first MCM, Public Education and Outreach. The idea is to use the informed public to get involved to the point of participating in activities and/events. With this enthusiasm, the public will be spreading the idea of stormwater pollution prevention via word of mouth amongst members of the community and beyond.

The City of Hastings actively involves the public in the development and implementation of the Stormwater Management Program by providing public notices when updating ordinances pertaining to the City of Hastings' Stormwater Management Program. City Council Meetings and work sessions allow the public to ask questions and give comments prior to the approval of any City Ordinance changes.

The City of Hastings actively approaches any group regardless of ethnicity or economic status as it pertains to stormwater pollution. Pollutant source identification is the key component of the City's Stormwater Management Program. Any group, whether industrial, trade, environmental, educational, is approachable.

The City of Hastings Stormwater Manager is ultimately responsible for the management and implementation of the City of Hastings' Public Participation and Involvement Program and finding program activities that the public will participate in. The Stormwater Manager can be found at the Engineering Department and reached at (402) 461-2339.

The City of Hastings evaluates the success of the public participation and involvement activities by implementing several 'effectiveness measures' to measure the successful implementation of each BMP. These effectiveness measures are reported annually in our NDEQ Annual Report.

MCM2: BMP 1: PUBLIC INVOLVEMENT AND PARTICIPATION MATERIALS

2.1.1 Coordinate the Public Education and Outreach Strategy with materials that demonstrate compliance with State and local public notice requirements and involve the public in planning and implementation of programs and activities related to the City of Hastings' Stormwater Management Program and NPDES Permit. The PEO Strategy identifies the following:

- Target messages and audiences for public involvement and participation.
- Resources used and frequency for providing public involvement and participation

Reference	Frequency
The City of Hastings' PEO Strategy	Annual
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

2.1.2 Provide public involvement and participation opportunities that demonstrate compliance with State and local public notice requirements and involves the public in planning and implementation of programs and activities of the SWMP.

Reference:	Public Education and Outreach Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure:
ADMINISTRATION: Provide program reference documents on-line and make available to the general public for the following: • Municipal Separate Storm Sewer (MS4) Permit • Storm Water Management Plan • Illicit Discharge and Connection Ordinance • Erosion and Sediment Control Ordinance • Post-Construction Stormwater Treatment Ordinance		**GOAL**: Provided.	{{Yes/No}}

Continued on Next Page

ADMINISTRATION: Provide a public forum to receive input about proposed stormwater compliance plans and ordinances.	**GOAL**: Record public attendance and comment numbers.	Proposed Changes: {{Yes/No}} Attended: {{Number}} Comment: {{Number}}
ADMINISTRATION: Make web forms and telephone resources available to the public for submitting requests for information, potential pollution situations and stormwater program recommendations.	**GOAL**: Report all resources utilized.	{{Number}}
EFFECTIVENESS: All proposed changes to regulations and ordinances are posted for review at least one week prior to decision.	**GOAL**: 100%	{{Yes/No}}
EFFECTIVENESS: Distribute a household stormwater awareness survey once during the Permit term to document measures that demonstrate if the public is knowledgeable about the impact of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.	**GOAL**: Number sent and returned.	Sent: {{Number}} Returned {{Number}}
EFFECTIVENESS: Coordinate a stormwater committee (or similar group) with community members that receives information about the City of Hastings' Stormwater Program, for review and comment on proposed program, policy and ordinance changes, and recommendations for program activities included in the SWMP.	**GOAL**: Number of participants and meetings.	Citizens: {{Number}} Meetings {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM #3 ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

ILLICIT DISCHARGE DETECTION AND ELIMINATION DECISION PROCESS AND RATIONALE

The purpose of this MCM is to minimize the effect of illicit discharges within the municipality. An IDDE program is followed and an ordinance has been enacted within the City Code. Dry weather inspections of storm sewer outfalls are performed within the community. A detailed storm sewer map is maintained to track flow of stormwater and identify affected areas from illicit discharges. Finally, the City of Hastings' website allows the public to acknowledge their concerns regarding all forms of stormwater pollution.

The City of Hastings has developed a stormwater system map, consolidating all information gathered by City of Hastings staff. This includes all outfall points, inlets, and storm sewer pipes. Maintenance and upkeep of this stormwater system map is accomplished annually as as-builts and changes to the system occur.

The City of Hastings effectively prohibits illicit discharges with an active IDDE program identified in our Municipal Code, complete with an Enforcement Response Plan (ERP). The City holds violators accountable by implementing appropriate levels of enforcement, based on the nature and circumstances of the illicit discharge. City Municipal Code Chapter 42 defines and prohibits stormwater discharges.

The City of Hastings plans to ensure the illicit discharge ordinance, procedures, and actions are implemented through proper and consistent education of City employees to recognize illicit discharges, and train employees of the proper contacts to make in response to a discharge or spill incident. The City of Hastings has a protocol within the Enforcement Response Plan that identifies the procedures to follow based on the severity of non-compliance.

The IDDE Program defines the reporting protocol for the investigation and removal of illicit discharges, including illegal dumping or spills. Using appropriate City contact information (via phone or website), a citizen can identify the responsible party for reporting issues. The citizen can remain anonymous or be known. The discharge is addressed and tracked until the issue is cleared and a party is found responsible.

The City of Hastings informs public employees, businesses, and the general public about the hazards to water quality from illegal discharges and improper disposal of waste through training videos, posters, bulletins, website and press releases. As the IDDE Program continues to develop, additional materials or educational effort would include flyers, additional website content, social media, and providing more presentation materials for training purposes.

The City of Hastings Stormwater Manager is responsible for the overall management and implementation of the IDDE Program and its activities.

The City of Hastings evaluates the success of the IDDE Program through effectiveness measures to be met on a regular basis. The measures are acknowledged at each annual report to show the measure of success for the IDDE Program.

MCM3: BMP 1: DISCHARGE INVESTIGATION AND REMOVAL

3.1.1 Coordinate updates and maintenance of discharge record-keeping, investigation, removal and enforcement information in the MS4 Illicit Discharge Detection and Elimination (IDDE) Program, which references and defines the following:

- State and/or local regulatory mechanism(s) that effectively define allowable non-stormwater discharges and prohibit non-stormwater discharges into the storm sewer system related to illicit discharges (including on-site sewage disposal systems, spills, discharges, connections and dumping).
- Internal spill/dump/discharge/connection procedures, departmental staff responsibilities, contact information (including NDEQ for occurrence believed to be an immediate threat to human health or the environment), and equipment used to investigate illicit discharges.
- Enforcement response protocol used to remove illicit discharges that occur within the MS4.
- Data collected, database used, and data export procedures for records of investigation, removal and enforcement efforts, enforcement status and outcomes for illicit discharges.
- Protocol for reporting the requirement to investigate and remove potential illicit discharges that flow into the MS4 from adjacent MS4 operators and property owners.

Reference	Frequency
City of Hastings IDDE Program	Review Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

3.1.2 Investigate, remove or cause responsible party to remove spills, illegal discharges and illicit connections within and into the MS4.

Reference:	IDDE Program Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure

Continued on Next Page

ADMINISTRATION: Record dates of all notifications of potential illicit discharges, stakeholders involved, investigation and communication efforts, status, and final resolution taken for potential illicit discharges.	**GOAL**: Record discharge information required.	{{Yes/No}}
EFFECTIVENESS: Initiate investigation of potential illicit discharges and/or contact adjacent MS4 operator within two working days of notification.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Once a source is determined, initiate notification of responsible party of potential illicit discharges within one working day of notification.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Open records are updated once a week with status and any new information until the issue is resolved.	**GOAL**: 100%	{{Yes/No}}
EFFECTIVENESS: Summarize all instances that were closed without resolution including who made determination to close the record and why the instance could not be resolved.	**GOAL**: Record instances closed without resolution	{{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM 3: BMP 2: DRY WEATHER SCREENING

3.2.1 Coordinate updates and maintenance of Dry Weather Screening Inspection and data collection information in the MS4 Illicit Discharge Detection and Elimination (IDDE) Program, which defines the following:

- Basis for selecting outfall locations used to screen for the presence of illicit discharges to the MS4 considering likelihood of illicit connections or ambient sampling.
- Frequency used to screen major and minor outfalls for the presence of illicit discharges to the MS4.
- current policies, staff, contact information, equipment, and known impairments or TMDL pollutants of concern used to conduct dry weather screening for the presence of illicit discharges to the MS4.
- Field tests of selected chemical parameters, evaluation methods and sample concentration action levels for pollutants during dry weather screening that trigger determination to investigate flow as a potential illicit discharge to the MS4.
- Data properties collected, geo-database used, illicit discharge identification and tracking database used, and data export procedures for reporting dry weather screening conducted to determine the presence of illicit discharges to the MS4.

Reference	Frequency
IDDE Program	Review Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year.

3.2.2 Conduct Dry Weather Screening Inspections and record all results.

Reference:	Dry Weather Screening Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually – Summer or Fall
Goals:		Report:	Measure
ADMINISTRATION: Conduct and record outfall inspections on the Dry Weather Screening Tracking Form within the calendar year.		**GOAL**: Input all records.	{{Number}}
EFFECTIVENESS: Screen each major outfall annually.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Investigate each minor outfall every three years		**GOAL**: 33%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:		

MCM 3: BMP 3: STORM SEWER SYSTEM MAPPING

3.3.1 Coordinate updates and maintenance of MS4 area maps and stormwater outfall location information in the MS4 Illicit Discharge Detection and Elimination (IDDE) Program, which defines and references the following:

- Internal procedures, frequencies, municipal staff responsibilities, contact information, and equipment used to capture and verify existing and future stormwater outfall location information.
- How outfall locations are described, minimum size of outfall required to be mapped, smaller size outfalls that may be mapped, and justifications for mapping smaller outfalls.
- Sources of information used for the maps listing land use types, waters of the state, outfall locations, storm drain infrastructure, collection system and structural stormwater treatment BMPs.
- Latest version of the outfall map with receiving waters.

Reference	Frequency
IDDE Program, Adams County GIS	Review Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year.

3.3.2 Maintain map, to the extent required by the permit, of current geographic locations of all stormwater outfalls, the approximate boundary of their drainage area that discharge to State-designated receiving waters in the MS4, dry weather field screening locations, storm drain infrastructure and collection system as well as structural stormwater treatment locations.

Reference:	Adams County GIS		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually

Goals:	Report:	Measure
ADMINISTRATION: Maintain all outfall attribute updates in geo-database of stormwater outfall information currently available for major and minor outfalls.	**GOAL**: Maintained.	Major: {{Number}} Minor: {{Number}}
ADMINISTRATION: Update estimated drainage boundary attributes with existing and future land use at a minimum of five years for all outfalls that discharge to State-designated receiving waters in the MS4.	**GOAL**: Maintained.	{{Yes/No}}

Continued on Next Page

EFFECTIVENESS: All outfall, storm drain infrastructure, collection system and storm water treatment geo-reference attributes are updated in the geo-database within one year of new construction or 30 days following routine outfall dry weather screening.	**GOAL**: 100%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM 3: BMP 4: ILLEGAL DISCHARGE AND IMPROPER WASTE DISPOSAL EDUCATION

3.4.1 Coordinate updates and maintenance of educational and training information for distribution related to the hazards associated with illegal discharges and improper disposal of waste in the Public Education and Outreach Strategy, which establishes the following:

- Training program with at least one target message related to identification and reporting of illicit discharges and connections for a sector of Public Employees involved in Operation and Maintenance activities every reporting year.
- At least one target message and distribution method for a sector of Public Employees not involved in Operation and Maintenance every reporting year.
- At least one target message and distribution method for a sector of Commercial/Industrial Businesses within the MS4 every reporting year.
- At least one target message and distribution method for at least one sector of the General Public within the MS4 every reporting year.

Reference	Frequency
The City of Hastings PEO Strategy	Annual
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

3.4.2 Distribute information related to the hazards associated with illegal discharges and improper disposal of waste to Public Employees, Businesses and the General Public.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure

Sectors of Municipal Employees, Businesses and the General Public.		
ADMINISTRATION: Distribute information to all Municipal Employee, Businesses and General Public sectors identified to receive information for the reporting year.	**GOAL**: 100% of Target Audience Reached	{{Yes/No}}
EFFECTIVENESS: All of the estimated target audience sector of Municipal Employees involved with Operation and Maintenance activities had information or training made available to them in the reporting year.	**GOAL**: 100%	{{%}}
EFFECTIVENESS: At least ninety percent (90%) of the estimated target audience sector of Municipal Employees not involved with Operation and Maintenance activities had information made available to them in the reporting year.	**GOAL**: 90%	{{%}}
EFFECTIVENESS: At least seventy-five percent (75%) of the estimated target audience sector of Business Owners had information made available to them in the reporting year.	**GOAL**: 75%	{{%}} of {{Sector}}
EFFECTIVENESS: At least fifty percent (50%) of the estimated target audience sector of General Public had information made available to them in the reporting year.	**GOAL**: 50%	{{%}} of {{Sector}}

MCM #4 CONSTRUCTION STORMWATER MANAGEMENT

CONSTRUCTION STORMWATER MANAGEMENT DECISION PROCESS AND RATIONALE

The purpose of this MCM is to reduce pollutants in stormwater runoff from construction activities that result in land disturbance. In accordance with NDEQ Administrative Code 119.10.002.12D, Nebraska Small MS4 General Permit NER310000 IV.B.3, and City of Hastings Municipal Code (Chapter 42), Construction Stormwater Program includes and adheres to the following elements:

1. Construction Stormwater Ordinance
2. Operator Requirements to Implement Sediment & Erosion Control, Waste, and Stormwater Controls
3. Construction Sediment & Erosion Control and Site Plans
4. Construction Site Inspection and Enforcement Procedures
5. Construction Stormwater Education

Construction Stormwater Design standards meeting the NDEQ and NPDES Permit requirements are available on the City website. Construction site operators for sites disturbing one acre or more, or less than one acre if part of a larger common plan of development or sale are required to enact Erosion and Sediment Controls.

The City of Hastings requires erosion and sediment control measures on construction sites via City Code Chapter 42. The ordinance language ensures every construction project within the City Limits requires proper Erosion and Sediment Controls, as well as inspection and evaluation methods.

The City of Hastings has an Enforcement Response Plan (ERP) for the Erosion & Sediment Control Program which defines the level of enforcement based on the level of non-compliance. The ERP was created to address all levels of non-compliance. The City will follow through on issues of non-compliance until resolved. Communication with the violator can vary from a phone call to a formal notice of violation to enforcement of Civil Penalties.

The City of Hastings has a defined list of pollutants, including solid waste and hazardous materials, which construction site operators are required to manage onsite with the Best Management Practices in City Code, Chapter 42. Waste materials include construction activity trash from building materials, equipment and vehicle track out, and potential sanitary waste.

The City of Hastings requires an Erosion and Sediment Control plan meeting the NDEQ and NPDES Permit requirements for review by City staff. For sites greater than an acre, and those less than an acre but part of a larger common plan of development or sale, a Stormwater Pollution Prevention Plan is required to be followed.

The City of Hastings Stormwater Manager and the Public Works Director are ultimately responsible for the management and overall implementation of the Construction Stormwater Program. Parts of this program operate outside the regular authority of the Stormwater Manager, specifically the elements of reviewing plans brought in front of the Development Review Team.

The City of Hastings has multiple effectiveness measures implemented to ensure the BMP's are being utilized correctly. Each annual report sent in to the NDEQ will address these effectiveness measures and how to interpret them.

MCM 4: BMP 1: MAINTENANCE, IMPLEMENTATION, AND ENFORCEMENT OF EROSION AND SEDIMENT CONTROL AUTHORITY

4.1.1 Coordinate maintenance of enforceable authority and escalation procedures in the MS4 Construction Stormwater (CSW) Program Guidance Document, which references local regulatory mechanisms that:

- Defines and enables municipal enforcement.
- Defines and requires construction erosion and sediment control implementation.
- References local regulatory mechanism(s) that effectively defines waste control implementation.
- References local regulatory mechanism(s) that effectively defines and establishes a range of penalty options and when they will be used to ensure compliance.

Reference	Frequency
City Ordinance 42, Section 110 (Construction)	Update: Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

4.1.2 Conduct procedures to investigate, remove and enforce each instance of construction stormwater non-compliance for observed non-compliance of the municipal code/ordinance.

Reference:	Construction Stormwater Enforcement Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure
ADMINISTRATION: Record dates of all notifications of potential construction stormwater program non-compliance. Record stakeholders involved investigation efforts, communication efforts, interim steps of enforcement if taken to resolve, and final resolution taken for potential construction stormwater program non-compliance.		**GOAL**: 100%	{{%}} of {{Number}}

Continued on Next Page

EFFECTIVENESS: Initiate investigation of potential construction stormwater program non-compliance within two working days of notification or identification.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Open records are updated once a week with status and any new information until the issue is resolved.	**GOAL**: Total number of instances.	{{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM 4: BMP 2: CONSTRUCTION SITE PLAN REVIEW

4.2.1 The City will coordinate maintenance of site plan review procedures in the MS4 Construction Stormwater (CSW) Program, which references local regulatory mechanisms that define the following:

- Authority to conduct construction site plan reviews for all land development and building projects that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.
- Minimum requirements for site plan submittals to address construction erosion, sediment and waste control best management practices.
- Minimum standards by reference for design of construction erosion, sediment and waste control best management practices.
- Basis for selecting certain sites for site plan review.
- Current policies, staff, contact information and required procedures for construction site plan review.

Reference	Frequency
City Code, Chapter 42, Section 110	Update: Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

4.2.2 The City will conduct and record site plan reviews for all land development and building projects that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.

Reference:	Construction Stormwater Plan Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually

Goals:	Report:	Measure
ADMINISTRATION: Complete construction stormwater site plan review form for every land development and building project that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Record when construction stormwater site plan submittal requirements were not satisfied and required revision and resubmittal.	**GOAL**: 100%	{{Number}}

Satisfied:	Yes ☐ No ☐ Explanation:

MCM 4: BMP 3: CONSTRUCTION SITE INSPECTIONS

4.3.1 The City will coordinate review and maintenance of site inspection procedures in the MS4 Construction Stormwater (CSW) Program, which references local regulatory mechanisms that define the following:

- Local regulatory mechanism(s) that effectively defines and enables authority to conduct site inspections
- Minimum standards by reference for installation and maintenance of construction erosion, sediment control best management practices.
- Minimum standards by reference for installation and maintenance of waste control best management practices.
- Current policies, staff, contact information, frequency and required procedures for routine municipal inspections of public and private construction projects.
- Minimum required frequency and information for construction operator self-inspections.

Reference	Frequency
City Code Chapter 42, Section 110	Update: Review: Annually

Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

4.3.2 Conduct site inspections for construction projects to document construction stormwater installation and maintenance compliance.

Reference:	Construction Stormwater Plan Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure
ADMINISTRATION: Record the total number of active construction site inspections conducted during reporting period.		**GOAL**: Total Number conducted	{{Number}}
EFFECTIVENESS: Every private building lot and land development received municipal oversight inspection for erosion and sediment control an average of quarterly (routine) during the period of active construction.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Every public project with an NPDES permit completes routine stormwater inspections on a frequency required in the permit authorization (routine).		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: All active construction projects that have non-compliance with local construction stormwater requirements receive a follow-up inspection within one week.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: All information provided from the public about stormwater management of an active construction site leads to an inspection or a documented reason why an inspection was not conducted.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Record soil stabilization conditions and if unresolved non-compliance exist for the project at time of all close-out inspections required before municipal approval is given.		**GOAL**: 100%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:		

MCM 4: BMP 4: CONSTRUCTION STORMWATER EDUCATION

4.4.1 Coordinate updates and maintenance of educational and training information for distribution related to impacts of construction stormwater pollution in the Public Education and Outreach Strategy, which references the following:

- Establishment of a training program and distribution method with at least one target message related to Construction Stormwater Program Requirements (i.e. Erosion and sediment controls, soil

stabilization, dewatering, pollution prevention, prohibited discharges, surface outlets, plan submittal, site inspection, enforcement) every reporting year.

- Defines training that municipal staff primarily responsible for permitting, plan review, construction site inspections and enforcement receive.
- Defines the resources used and frequency for distributing information related to construction stormwater pollution.

Reference	Frequency
The City of Hastings PEO Strategy	Annual
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

4.4.2 Distribute education and training information related to construction stormwater pollution.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure
ADMINISTRATION: Construction site operators can obtain information about best management practices and requirements for minimizing pollutants discharged from construction sites each year.		**GOAL**: Total number of pocket guides distributed	{{Number}}
EFFECTIVENESS: Distribute training information to all (100%) Municipal Employees responsible for permitting, plan review, construction site inspections and enforcement.		**GOAL** 100%	{{%}}
EFFECTIVENESS: target audience sector of Construction Site Operators had educational information made available to them in the reporting year.		**GOAL**: 100%	{{%}}
EFFECTIVENESS: Construction Site Operators had training offered during even calendar years.		**GOAL**: 100%	Offered to: {{%}} Attended: {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:		

MCM #5 POST-CONSTRUCTION STORMWATER MANAGEMENT

POST-CONSTRUCTION STORMWATER MANAGEMENT DECISION PROCESS AND RATIONALE

The purpose of this MCM is to ensure the quality of water leaving a previously completed construction site remains continuously treated prior to leaving the property. With the implementation of specifically required **Stormwater Treatment Facilities (STF's)** the quality of water will have the best chance of remaining clean prior to entering receiving waters. These STF's will be monitored and maintained based on official Maintenance Agreements signed by the owner and the City.

The City of Hastings requires post-construction stormwater runoff from new development and redevelopment to be treated through different Stormwater Treatment Facilities (STF's). Rain Gardens, Bioswales, Sediment Forebays and Regional Detention Facilities will all be acceptable STF's within the City limits. These were chosen based on their performance, accessibility, and aesthetics.

The City of Hastings has created an ordinance as it relates to Post-Construction Stormwater. This ordinance refers to a 'Post Construction Stormwater Management Program' and there are penalties of different severity upon non-compliance. These were chosen due to their positioning within the Municipal City Code.

'New Development' refers to any new construction project that has been platted after 2018. 'Redevelopment' refers to any construction on existing property that affects more than one acre of impervious surface area. The sites that are exempt from the Post-Construction Program Requirements are those that were platted prior to 2018.

The City of Hastings Post Construction Stormwater Program provides a submittal checklist that describes the required information on each Site for proper selection and completion of a Post-Construction site plan review when applications for construction are submitted for approval. This checklist will be made available online, at the Development Service's website upon the developer's introduction of the plan to the City. Once the proper specifications have been implemented, then the site plans are up for review on a department by department basis. The Stormwater Manager will observe the Post-Construction specifications and site plan.

The City of Hastings will require a series of inspections of the constructed Stormwater Treatment Facilities to insure proper functionality of the Stormwater Treatment Facilities. These inspections will be performed by a licensed engineer in the State of Nebraska prior to completion of the development project. City Ordinance outlines requirements for these STFs to function appropriately in perpetuity.

The prioritization and procedures for inspection and enforcement for Post Construction STFs are identified in the Post-Construction Stormwater Management Program. Enforcement will be conducted through maintenance agreements, and inspections are allowed by the owner whenever the City wishes to perform them.

The City of Hastings Stormwater Manager is responsible for the implementation of the Construction Stormwater Program. It is the Stormwater Manager who creates and inspects the Stormwater Pollution Prevention Plans (SWPPP) for Municipal projects greater than one acre. The Stormwater Manager communicates directly with the developers and contractors as needed to resolve non-compliancy.

The City of Hastings has implemented 'Effectiveness Measures,' found throughout the Post Construction Stormwater MCM, to evaluate the success of the Program. These 'Effectiveness Measures' are tabulated each year and identified within each Annual Report submitted to NDEQ.

MCM 5: BMP 1: POST-CONSTRUCTION STORMWATER CONTROL AUTHORITY

5.1.1 Coordinate maintenance of enforceable authority and escalation procedures in the MS4 Post-Construction Stormwater (PCSW) Program, which references the following local regulatory mechanism(s) that effectively:

- Defines and enables municipal enforcement for permanent stormwater quality treatment facilities.
- Defines and requires permanent stormwater quality treatment facility implementation for new development and redevelopment projects and the effective date of the requirement.
- Defines and establishes a range of penalty options and when they will be used to ensure compliance.

Reference	Frequency
PCSW Program (Chapter 42, Section 111), City of Hastings City Code	**Review:** Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

5.1.2 Conduct enforcement procedures for permanent stormwater treatment facility non-compliance and/or non-compliance.

Reference:	Post-Construction Stormwater Treatment Facility (STF) Enforcement Tracking Form,		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure
ADMINISTRATION: Record responsible party, date enforcement initiated, reason for non-compliance or violation, status, enforcement steps taken to resolve, and final resolution of each instance of potential non-compliance with post-construction stormwater treatment.		**GOAL**: Total Number of instances recorded.	{{Number}}
EFFECTIVENESS: Initiate enforcement response plan investigation within seven days of identification of potential non-compliance		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Open records are updated once a week with current status and any new information until the issue is resolved.		**GOAL**: 100%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:		

MCM 5: BMP 2: STORMWATER TREATMENT PLAN REVIEW

5.2.1 Coordinate maintenance of site plan review procedures in the MS4 Post-Construction Stormwater (PCSW) Program, which references and defines the following:

- Local regulatory mechanism(s) that effectively defines and enables authority to conduct stormwater treatment plan reviews.
- Minimum treatment volume with calculation method, volume treatment design criteria, and stormwater treatment practice design standards by reference for design of permanent stormwater treatment practices.
- Maximum allowable impervious cover by land use zone.
- Minimum requirements for post-construction stormwater treatment plan submittals to satisfy structural and non-structural stormwater treatment standards.

Reference	Frequency
Hastings City Code, PCSW Program Sections 2 and 3, Appendices	**Review:** Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

5.2.2 Conduct site plan review for stormwater treatment design compliance.

Reference:	Post-Construction Stormwater Treatment Development Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure
ADMINISTRATION: Complete stormwater treatment design review form for every new development and redevelopment project.		**GOAL**: Recorded	{{Number}}
ADMINISTRATION: Record date of STF Certification and as-built record drawings received with all required information including updated STF design tables if field modifications were made.		**GOAL**: Recorded	{{Number}}
EFFECTIVENESS: Record when STF design requirements for new development and redevelopment projects were not satisfied and required revision and resubmittal.		**GOAL**: Recorded	{{Number}}

Continued on Next Page

EFFECTIVENESS: Complete as-built record drawings are received within one year of municipal approval for project completion.	**GOAL**: 100%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM 5: BMP 3: STORMWATER TREATMENT SITE INSPECTIONS

5.3.1 Establish and review site inspection procedures in the MS4 Post-Construction Stormwater (PCSW) Program, which define and reference the following:

- Local regulatory mechanism(s) that effectively defines and enables authority to conduct site inspections.
- Minimum standards by reference for installation and maintenance of stormwater treatment practices.
- Minimum required timing and information for construction operator self-inspections prior to receiving municipal approval constructed STFs.
- Minimum required timing and information for property owner self-inspections following municipal approval of constructed STFs.
- Current policies, staff, contact information, frequency and required procedures for municipal inspections prior to approving STFs constructed for the project.
- Minimum required timing and information for municipal inspections following municipal approval of constructed STFs.

Reference	Frequency
City of Hastings City Code, PCSW Program	**Review:** Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

5.3.2 Conduct site inspections for new development and redevelopment projects to document post-construction stormwater treatment facility (STF) installation and maintenance compliance

Reference:	Post Construction Stormwater Treatment Facility Inspection Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure
ADMINISTRATION: Record last date of inspection by Owner for STFs submitted or requested for review.		**GOAL**: 100%	{{Yes/No}}
ADMINISTRATION: Record last date of inspection by Municipality for STFs.		**GOAL**: 100%	{{Yes/No}}
EFFECTIVENESS: Record modifications made from design plans, engineer name providing certification, and anticipated date as-built record drawings will be submitted to the City.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Always record current condition, maintenance planned, and next anticipated applicant inspection date.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Self inspections are submitted by Owner of project within 90-days following municipal approval of completed project.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Self inspections are submitted by Owner of project no longer than three years following the previous self-inspection.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Always record final constructed condition at time of inspection, observations and on-going municipal inspection frequency before municipal approval is given.		**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Always (100%) record current condition, maintenance planned, and next anticipated applicant inspection date		**GOAL**: 100%	{{%}} of {{Number}}

Continued on Next Page

EFFECTIVENESS: Inspections are completed by the City for each completed project within 90-days following municipal approval of completed project	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Inspections are conducted by the City within fourteen days following an information request submitted by the public and/or failure of the Owner to submit a routine	**GOAL**: 100%	{{%}} of {{Number}}

self-inspection.		
EFFECTIVENESS: All information provided from the public about stormwater management of an approved STF leads to an inspection or a documented reason why an inspection was not conducted.	**GOAL**: 100%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM #6 GOOD HOUSEKEEPING AND POLLUTION PREVENTION

GOOD HOUSEKEEPING AND POLLUTION PREVENTION DECISION PROCESS AND RATIONALE

The purpose of this MCM is to minimize the effect of the municipality's efforts to the contribution of stormwater pollutants into receiving waters. Operations have been identified that have the greatest likelihood to cause pollution to stormwater runoff. The facilitators of these operations are educated and trained in Standard Operating Procedures for reducing pollutants from entering the storm sewer system.

The City of Hastings is responsible for the stormwater pollution that its municipal operations and maintenance activities create. Pollution prevention activities and procedures such as training, standard operating procedures (SOPs), and record-keeping help minimize the affect our actions take on the environment. The Operations Water Quality Guide identifies these implemented processes and can be found at the City of Hastings Engineering Department.

The City of Hastings has different departments that create stormwater pollution. Several formats of training have been given to the members of these departments. Presentations and training videos are given to the employees regarding Stormwater Pollution Prevention. The Operations Water Quality Guide has a description of all training provided to City staff.

The City of Hastings performs many procedures to document our efforts against stormwater pollution from maintenance activities. There are proper standard operating procedures for street sweeping activities for city employees to follow. These policies and procedures are also documented in the Operations Water Quality Guide.

The City of Hastings Stormwater Manager is responsible for the overall management and implementation of the Good Housekeeping and Pollution Prevention Program. It is the responsibility of each Department involved to implement their activities and report to the Stormwater Manager upon enquiry.

The City of Hastings has created and installed 'Effective Measures' throughout the Good Housekeeping and Pollution Prevention MCM. These effectiveness measures are identified for all BMPs and reported as a measurable goal through the process of our Annual Report submitted to NDEQ.

MCM 6: BMP 1: MUNICIPAL FACILITY MAINTENANCE ACTIVITIES

6.1.1 Coordinate reviews and updates of municipal facility evaluation and maintenance policy information in the MS4 Operations Environmental Program Guide, defines and describes the following:

- A listing and maps of all MS4 facilities, including storage yards, which are subject to maintenance activity best management practice policies.
- Lists of industrial facilities owned or operated by the City subject to NPDES Industrial Storm Water Discharge Permit with Notice of Intent or certificate of No Exposure for each facility attached.
- High Priority risk assessment policies for municipal maintenance facilities.
- Content and purpose of a Facility Runoff Control Plan developed for high priority municipal maintenance facilities.
- Describes building and grounds, vehicles and equipment (including maintenance, fueling and washing), product materials (including de-icing materials), bulk fluid storage and waste materials (including dredge spoil, accumulated sediments, floatables, debris, salvage products for reuse, and recyclables) best management practice policies for municipal maintenance facilities.
- Current policies, frequency, staff, contact information and required procedures for municipal facility site inspections, and time period for resolving identified maintenance.

Reference	Frequency
Operations Environmental Guide, Section (references)	**Review**: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

6.1.2 Conduct municipal facility maintenance evaluations and record results of maintenance facility activities.

Reference:	Municipal Facility Inspections Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Report:	Measure
ADMINISTRATION: Record the total number of facility inspections conducted during reporting period.		**GOAL**: Recorded.	{{Yes/No}}
ADMINISTRATION: Record at least one MS4 Oversight inspection per year at each municipal facility with an NPDES Industrial Stormwater Permit authorization (not routine or benchmark monitoring required of the NPDES Industrial Stormwater permit holder).		**GOAL**: 100%	{{%}} of {{Number}}

Continued on Next Page

ADMINISTRATION: Record at least one MS4 Facility Evaluation per five years at each municipal facility with an NPDES Industrial Stormwater Permit No Exposure Certification.	**GOAL**: 100%	{{%}} of {{Number}}
ADMINISTRATION: Record if corrective actions haven been identified, documented and addressed for every maintenance facility during the reporting period.	**GOAL**: 100%	{{%}} of {{Number}}
ADMINISTRATION: Maintain current status of each corrective maintenance identified but not resolved within the recommended 30-day period of time.	**GOAL**: Record status.	{{Yes/No}}
EFFECTIVENESS: Record the dates and inspectors for two (2) inspections per year at each high priority maintenance facility.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Record the dates and inspectors for one (1) inspection per year at each low priority maintenance facility.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Record during oversight facility inspection of each municipal facility with an NPDES Industrial Stormwater Permit authorization whether facility is actively managing all Industrial Stormwater Permit requirements and or No Exposure Certification conditions including; training, routine inspections, benchmark monitoring, physical characteristics evaluations, SWPPP information, SWPPP updates, and required reporting criteria.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Interim corrective maintenance is implemented when final corrective actions cannot be completed within 30-days of being identified during an inspection or complaint.	**GOAL**: 100%	{{%}} of {{Number}}

Continued on Next Page

EFFECTIVENESS: Summarize the reason(s) corrective maintenance was not resolved within 30-days for each corrective maintenance record and what communication, education and/or enforcement was used to get the corrective maintenance resolved as soon as possible.	**GOAL**: 100%.	{{%}} of {{Number}}

Satisfied:	Yes ☐ No ☐ Explanation:

MCM 6: BMP 2: MUNICIPAL ROADWAY/PARKING LOT MAINTENANCE ACTIVITIES

6.2.1 Coordinate updates and maintenance of municipal roadway/parking lot maintenance policy information in the Operations Water Quality Guide, which describes the following:

- Type of roadways (streets, roads, and highways) and which parking lots are impacted by maintenance activity best management practice policies that control floatables and other pollutants to the MS4.
- Current policies, frequencies and/or schedule, staff, equipment, contact information and required procedures for street and parking lot sweeping activities, and equipment calibration.
- Procedures for transportation and disposal of floatables and other pollutants collected as a result of roadway and parking lot maintenance activities.

Reference	Frequency
Operations Environmental Guide, Section ((reference))	**Review:** Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

6.2.2 Conduct and report municipal roadway and parking lot maintenance w

Reference:	Municipal Sweeping Operations Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually

Goals:	Report:	Measure
ADMINISTRATION: Report hours of equipment usage and number of lane miles of streets swept.	**GOAL**: Recorded	Hours: {{Number}} Miles: {{Number}}

Continued on Next Page

ADMINISTRATION: Report number and dates of parking lots swept.	**GOAL**: Reported.	{{Number}}
EFFECTIVENESS: Verify that all public streets listed on the street maintenance plan were swept at least two times during the year.	**GOAL**: 100%	{{%}} of {{Number}}

EFFECTIVENESS: All parking lots on the parking lot maintenance plan were swept at least once during the year.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Report number of instances that non-routine sweeping was requested and the number of sweeping events provided to address a public complaint or internal identification that non-routine street sweeping was needed.	**GOAL**: 100%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM 6: BMP 3: MUNICIPAL STORM DRAIN SYSTEM MAINTENANCE ACTIVITIES

6.3.1 Coordinate updates and maintenance of municipal storm drain system maintenance policy information in the MS4 Operations Water Quality Guide, which defines and describes the following:

- Procedures for inspecting and cleaning municipally-owned inlets, open channels and other drainage structures for debris.
- Procedure to dispose of materials extracted from inlets so that no stormwater drainage system waste material will re-enter the MS4.
- Procedures to document drainage structure maintenance activity.
- Procedures for inspecting and sweeping municipally-owned streets.
- Procedures to assess existing flood management locations for potential incorporation of water quality protection devices or practices.
- Procedure to dispose of materials swept so that waste material will not re-enter the MS4.
- Procedures to require any contractors hired by the Municipality to perform maintenance activities.

Reference	Frequency
Operations Environmental Guide ((section Reference))	**Review**: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

6.3.2 Conduct municipal storm drain system maintenance.

Reference:	Municipal Stormwater Operations Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually

Goals:	Report:	Measure
MUNICIPAL STORM DRAIN INLET MAINTENANCE		
ADMINISTRATION: Report hours of equipment usage and number of storm drains cleaned.	**GOAL**: Recorded	Hours: {{Number}} Miles: {{Number}}
EFFECTIVENESS: All storm drain inlets listed on the storm drain system maintenance plan were cleaned once every five (5) years.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Report number of instances that non-routine storm drain inlet cleaning was requested and the number of storm drain cleaning events provided to address a public information request or internal identification that non-routine storm drain inlet cleaning was needed.	**GOAL**: 100%	{{%}} of {{Number}}
MUNICIPAL STORM DRAIN PIPE MAINTENANCE		
ADMINISTRATION: Report hours of equipment usage and lineal feet of drainage system cleaned.	**GOAL**: Recorded	Hours: {{Number}} Feet: {{Number}}
EFFECTIVENESS: All of storm drain pipes listed on the storm drain system maintenance plan were cleaned once every ten (10) years.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Report number of instances that non-routine storm drain pipe cleaning was requested and the number of storm drain pipe cleaning events provided to address a public complaint or internal identification that non-routine storm drain pipe cleaning was needed.	**GOAL**: 100%	{{%}} of {{Number}}

Continued on Next Page

MUNICIPAL STORMWATER DETENTION/RETENTION AREA MAINTENANCE		
ADMINISTRATION: Report hours of equipment usage and detention/retention areas cleaned and maintained.	**GOAL**: Recorded	Hours: {{Number}} Facilities: {{Number}}
EFFECTIVENESS: Verify that all detention/retention areas listed on the storm drain system maintenance plan were cleaned once every ten (10) years.	**GOAL**: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Report number of instances that non-routine detention/retention area cleaning was requested and the number of	**GOAL**: 100%	{{%}} of {{Number}}

detention/retention cleaning events provided to address a public complaint or internal identification that non-routine detention/retention cleaning was needed.		
Satisfied:	Yes ☐ No ☐ Explanation:	

MCM 6: BMP 4: MUNICIPAL OPERATION AND MAINTENANCE PROGRAM TRAINING

6.4.1 Coordinate updates and maintenance of training materials for distribution related to reducing stormwater pollution from municipal operation and maintenance activities in the Public Education and Outreach Strategy, which defines the following:

- Target messages and distribution methods for pollution prevention or reduction training related to municipal operation and maintenance activities.
- At least one target message for Public Employees involved in Parks and Recreation Operation and Maintenance Activities every reporting year.
- At least one target message for Public Employees involved in Transportation and Utilities Operation and Maintenance Activities every reporting year.
- At least one target message for Public Employees involved in Storm Sewer Operation and Maintenance Activities every reporting year.

Reference	Frequency
The City of Hastings PEO Strategy	Annual
Report:	Observations, recommendations, and/or changes made to Municipal Operations and maintenance program training support materials during permit year

6.4.2 Deliver training related to pollution prevention and reduction from municipal operation and maintenance activities conducted by Municipal Employees.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually

Goals:	Report:	Measure
ADMINISTRATION: Deliver training to all Municipal Employee sectors identified to receive information for the reporting year.	**GOAL**: 100%	{{Yes/No}}
EFFECTIVENESS: Management staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and Operation	**GOAL**: 75%	{{%}} of {{Number}}

received training every even numbered calendar year.		
EFFECTIVENESS: Non-management, non-seasonal staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and received training every odd numbered calendar year.	**GOAL**: 75%	{{%}} of {{Number}}
EFFECTIVENESS: Seasonal staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and received training every calendar year.	**GOAL**: 75%	{{%}} of {{Number}}
Satisfied:	Yes ☐ No ☐ Explanation:	

MS4 PROGRAM SUPPORTING DOCUMENTS

PUBLIC EDUCATION & OUTREACH STRATEGY

CONSTRUCTION STORMWATER (CSW) PROGRAM DOCUMENT

POST-CONSTRUCTION STORMWATER (PCSW) PROGRAM DOCUMENT

ORDINANCE NO. 4531

AN ORDINANCE OF THE CITY OF HASTINGS, NEBRASKA TO AMEND THE FOLLOWING SECTIONS OF THE OFFICIAL CITY CODE: SECTION 42-101 DEALING WITH PURPOSE AND INTENT; SECTION 42-102 BY ADDING CERTAIN DEFINITIONS; SECTION 42-112 DEALING WITH TECHNICAL STANDARDS, SPECIFICATIONS, AND GUIDANCE; SECTION 42-114 DEALING WITH BEST MANAGEMENT PRACTICES; AND SECTION 42-117 DEALING WITH NOTICES OF VIOLATION; TO REPEAL ANY ORDINANCES OR SECTIONS OF THE OFFICIAL CITY CODE INCONSISTENT HEREWITH; TO PROVIDE FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HASTINGS, NEBRASKA:

Section 1. That Section 42-101 of the Official City Code be amended to read as follows:

42-101. Purpose/intent.

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of Hastings, Nebraska through the regulation of non-storm water discharges to the storm sewer system to the maximum extent practicable as required by federal and state law. In addition, to control land disturbances, or eliminate soil erosion and sedimentation within the City of Hastings, Ne. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this ordinance are:

(1) To regulate the contribution of pollutants to the municipal separate storm sewer system by discharges by any person.

(2) To prohibit illicit connections and discharges to the municipal separate storm sewer system.

(3) To prevent non-storm water discharges generated as a result of spills, inappropriate dumping, or disposal to the City of Hastings separate storm sewer system.

(4) To reduce pollutants in stormwater discharges from construction activity by guiding, regulating, and controlling the design, construction, use, and maintenance of any development or other activity that disturbs or breaks the topsoil or results in the movement of earth on land.

(5) To require the construction of locally-approved, permanent stormwater runoff controls to protect water quality and maintain non-erosive hydrologic conditions downstream of construction activity and development.

(6) To require responsibility for and long-term maintenance of structural stormwater control facilities and nonstructural stormwater management.

(7) To establish legal authority to carry out all inspection, surveillance, monitoring procedures, and enforcement procedures necessary to ensure compliance with this ordinance.

Section 2. That Section 42-102 of the Official City Code be amended to read as follows:

42-102. Definitions.

For the purposes of this ordinance, the following shall mean:

Accidental Discharge: A discharge prohibited by this Code which occurs by chance and without planning or thought prior occurrence.

Authorized Enforcement Agency: The City of Hastings and its employees or third parties designated to enforce this ordinance.

Best Management Practices (BMPs): Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems. Best Management Practices also include treatment practices, operating procedures, and practices to control site runoff, spillage, leaks, sludge disposal, water disposal, or drainage from raw materials storage.

Builder: Shall mean the general contractor responsible for permitting and constructing a structure and associated construction activity.

Building Phase of Development: Period of construction activity when a portion(s) of a common plan of development or sale requires a building permit.

Clean Water Act: The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Common Plan of Development or Sale: A contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, on different schedules, but under one proposed plan which may include, but is not limited to, an announcement or piece of documentation (including a sign, public notice or hearing, sales pitch, advertisement, drawing, permit application, zoning request, computer design, etc.) or physical demarcation (including boundary signs, lot stakes, surveyor markings, etc.) indicating construction activities may occur on a specific plot.

Construction Activity: Activities subject to National Pollutant Discharge Elimination System Construction Permits. Such activities include, but are not limited to, clearing, grubbing, grading, excavating, demolition and other land disturbing actions.

Construction Site: Any location where construction activity occurs.

Contractor: Any person performing or managing construction work at a construction site, including, but not limited to, any construction manager, general contractor or subcontractor, and any person engaged in any one or more of the following: earthwork, pipework, paving, building, plumbing, mechanical, electrical, landscaping or material supply.

Clearing: Any activity that removes the vegetative surface cover.

Disturbed Area: Area of the land's surface disturbed by any work or activity upon the property by means including but not limited to grading, excavating, stockpiling soil, fill, or other materials, clearing, vegetation removal, removal or deposit of any rock, soil, or other materials, or other activities which expose soil. Disturbed area does not include the tillage of land that is zoned for agricultural use.

Drainage Design Guidance or Manual: Documentation that references design criteria and guidance by a community for stormwater management.

Earthwork: The disturbance of soil on a site associated with construction activities.

Eightieth (80th) Percentile Rain Event: A rainfall storm event equivalent to a depth of rainfall which is not exceeded in eighty (80) percent of the historic runoff producing rainfall events. The depth of rainfall to be used shall be that which is identified in the Post Construction Stormwater Management Plan (PCSWMP). The depth of rainfall is used in hydrologic calculations to determine the water quality volume or rate of discharge to be controlled for.

Erosion: The detachment and movement of soil or rock fragments by water, wind, ice or gravity.

Erosion Control: Measures that prevent soil erosion to the maximum extent practicable.

Erosion and Sediment Control Plan: A plan that indicates the specific measures and sequencing to be used for controlling sediment and erosion on a development site during construction activity according to locally approved standards, specification, and guidance.

Final Drainage Plan: A schematic of the proposed area and how it connects to City's storm sewer system. Include proposed location, grade, direction of flow, elevations, drainage structures and drainage areas.

Final Stabilization: When all soil disturbing activities at the site have been completed, and vegetative cover has been established with a uniform density of at least 70 percent of pre-disturbance levels, or equivalent permanent, physical erosion reduction methods have been employed. For purposes of this Ordinance, establishment of a vegetative cover capable of providing erosion control equivalent to pre-existing conditions at the site is considered final stabilization.

Grading: Excavation or fill of material, including the resulting conditions thereof.

Hazardous Materials: Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical,

chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal Discharge: Any direct or indirect non-storm water discharge to the storm drainage system except as exempted in Section 42-7 of this ordinance.

Illicit Connections:

(1) Any drain or conveyance, whether on the surface or subsurface, which allows any illegal discharge to enter the storm drainage system including, but not limited to, any conveyance which allows any non-storm water discharge including sewage, process wastewater, or wash water to enter the storm drainage system.

(2) Any connections to the storm drainage system from indoor drains and sinks regardless of whether said drain or connection has been previously allowed, permitted, or approved by an authorized enforcement agency.

(3) Any drain or conveyance connected from a commercial or industrial land use to the storm drainage system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

(4) Illicit connection will not include exception for approval. Connects allowed in 42-7.

Industrial Activity: Activities subject to National Pollutant Discharge Elimination System Industrial Permits as defined in 40 CFR, section 122.26 (b) (14).

Land Development: Any land change, including, but not limited to, clearing, digging, grubbing, stripping, removal of vegetation, dredging, grading, excavating, transporting and filling of land, construction, paving, and any other installation of impervious cover.

Land Disturbance Activity: Any land development that may result in soil erosion from wind, water and/or ice and the movement of sediments into or upon waters, lands, or right-of-way.

MS4 Boundary: This area is defined as the Urbanized Area map boundary prepared by the U.S. Census Bureau. This is the minimum boundary adopted by the EPA for Phase II communities as part of the MS4 program.

Municipal Separate Storm Sewer System(MS4): Publicly-owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, catch basins, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage ditches/channels, reservoirs, and other drainage structures.

National Pollutant Discharge Elimination System Storm Water Discharge Permit: A permit issued by Environmental Protection Agency (or by the State of Nebraska under authority delegated to it) that authorizes the discharge of pollutants to waters

of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

NDEQ: Nebraska Department of Environmental Quality.

N.O.I.: Notice of Intent.

N.O.T.: Notice of Termination.

Non-Storm Water Discharge: Any discharge to the storm drainage system that is not composed entirely of storm water.

Operator: The individual who has day-to-day supervision and control of activities occurring at the construction site. This can be the owner, the developer, the general contractor or the agent of one of these parties. It is anticipated that at different phases of a construction project, different types of parties will satisfy the definition of 'operator' and the pertinent portions of any applicable permit authorization from the State of Nebraska will be transferred as the roles change.

Outfall: The point of discharge to any watercourse from a public or private stormwater drainage system.

Owner: The person who owns a facility, development, part of a facility, or land.

Permittee: The applicant in whose name a valid permit is issued.

Person: Any individual, association, organization, partnership, firm, corporation or other entity recognized by law.

Phasing: Clearing a parcel of land in distinct phases, with the stabilization of each phase before the clearing of the next.

Pollutant: Anything which causes or contributes to pollution. Pollutants include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes; yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Pollution: The presence in waters of the State of any substances, contaminants, pollutants, or manmade or man-induce impairment of waters or alteration of the chemical, physical, biological, or radiological integrity of water in quantities or at levels which are or may be potentially harmful or injurious to human health or welfare, animal or plant life, or property or which unreasonably interfere with the enjoyment of life or property, including outdoor recreation unless authorized by applicable law.

Post-Construction: The general time period referenced in perpetuity from the approval for final acceptance of the construction phase of any construction activity.

Post-Construction Stormwater Management: The management of stormwater for a period of time in perpetuity from approval for final acceptance of the construction

phase of any construction activity. The management of stormwater includes the use of Stormwater Treatment Facilities (STFs) that meet minimum site performance standards in accordance with Hastings' MS4 permit. STFs are intended to provide stormwater treatment during this time period and are considered functional after vegetation has been established.

Post-Construction Stormwater Management Plan: Documentation supporting analysis, design, maintenance and inspection of STFs installed on a site in order to meet minimum site performance standards in accordance with Hastings' MS4 permit.

Post-Construction Stormwater Management Program: Municipality controlled program that stems from requirements in the MS4 Permit. This is the guiding document behind designs for the required STFs and Post-Construction Stormwater Management Plan for each site.

Premises: Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Receiving Water: Any water of the State of Nebraska, including any and all surface waters that are contained in or flow in or through the State of Nebraska, all watercourses, even if they are usually dry, irrigation ditches that receive municipal stormwater, and storm sewer systems owned by other entities.

Redevelopment: Any construction, alteration or improvement performed on a previously developed site.

Sediment: Soil (or mud) that has been disturbed or eroded and transported naturally by water, wind or gravity, or mechanically by any person.

Sediment control: Measures that prevent eroded sediment from leaving the site.

Seventieth (70th) Percentile Event: A rainfall storm event equivalent to a depth of rainfall which is not exceeded in seventy (70) percent of the historic runoff producing rainfall events. The depth of rainfall to be used shall be that which is identified in the Post Construction Stormwater Management Plan (PCSWMP). The depth of rainfall is used in hydrologic calculations to determine the water quality volume or rate of discharge to be controlled for.

Site: The land or water area where any facility or activity is physically located or conducted, including adjacent land used in connection with the facility or activity.

Site plan: A plan or set of plans showing the details of any land disturbance activity of a site including but not limited to the construction of structures, open and enclosed drainage facilities, stormwater management facilities, parking lots, driveways, curbs, pavements, sidewalks, bike paths, recreational facilities, ground covers, plantings and landscaping.

Spill: A release of solid or liquid material, which may cause pollution of the Municipal Separate Storm Sewer System or waters of the State.

Stabilization: The use of practices that prevent exposed soil from eroding.

Storm Drainage System: Publicly-owned facilities by which storm water is collected and/or conveyed, including, but not limited to; any roads with drainage

systems; municipal streets; gutters; curbs; inlets; piped storm drains; pumping facilities; retention and detention basins; natural and human-made or altered drainage channels; reservoirs; and other drainage structures. The storm drainage system in Hastings is a municipal separate storm sewer system as defined by applicable federal regulations.

Storm Water: Any surface flow, runoff, or drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

Stormwater Pollution Prevention Plan (SWPPP): A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to storm water, storm water conveyance systems, and/or receiving waters to the maximum extent practicable.

Stormwater Treatment Facilities (STFs): Permanent Best Management Practices (BMPs) put in place to provide control and treatment of stormwater runoff after construction for land development is complete. These facilities are physical in nature and sometimes referred to as "Structural" BMPs.

Subdivision Development: Includes activities associated with the platting of any parcel of land into two or more lots and all construction activity taking place thereon.

Utility Agency/Contractor: Private utility companies, public utility departments, or other utility providers, contractors working for such private utility companies, or public entity utility departments, or other utility providers engaged in the construction or maintenance of utility lines and services, including water, sanitary sewer, storm sewer, electric, gas, telephone, television and communication services.

Wastewater: Any water or other liquid, other than uncontaminated storm water, discharged from any premises or facility. Wastewater includes sewage that is treated at the City's Waste Water Treatment Plant.

Watercourse: A natural or artificial channel through which water can flow.

Waters of the State: Any and all surface and subsurface waters that are contained in or flow in or through the State of Nebraska. The definition includes all watercourses, even if they are usually dry.

Section 3. That Section 42-107 of the Official City Code be amended to read as follows:

42-107. Discharge prohibitions.

No person shall discharge or cause to be discharged into the municipal storm drainage system or watercourses any materials including, but not limited to, pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards. The commencement, conduct or continuance of any illegal discharge to the storm drainage system is prohibited except as described as follows:

(1) The following discharges are exempt from discharge prohibitions established by this ordinance:

water line flushing or other potable water sources; landscape irrigation or lawn watering; diverted stream flows; rising ground water; ground water infiltration to storm drains; uncontaminated pumped ground water; foundation or footing drains (not including active groundwater dewatering systems); crawl space pumps; air conditioning condensation; springs; non-commercial washing of vehicles; natural riparian habitat or wet-land flows; swimming pools (if dechlorinated - typically less than one PPM chlorine); firefighting activities; and any other water source not containing Pollutants.

(2) Discharges determined by the City to be necessary to protect public health and safety.

(3) Dye testing if the City is notified in writing prior to the time of the test.

(4) Any non-storm water discharge permitted under an National Pollutant Discharge Elimination System permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm sewer system.

Section 4. That Section 42-112 of the Official City Code be amended to read as follows:

42-112. Technical standards, specifications, and guidance.

All BMPs designed to meet the requirements of this Ordinance shall reference the appropriate technical standards, specifications and guidance as follows:

(1) City of Hastings Standards and Specifications for Construction.

(2) Nebraska Department of Roads Drainage Design and Erosion Control Standards, Specifications and Guidance.

(3) Any other alternative methodology approved by the City of Hastings, which is demonstrated to be effective.

(4) Timeline for Post-Construction Criteria Implementation. Implementation for the following will be after January 1, 2018:

(a) Proposed Redevelopment: (Applies to lands which have been platted and previously built upon). Stormwater Treatment Facilities must be accounted for on any proposed redevelopment project if it has not already submitted a complete preliminary plat or building permit for approval. Proposed redevelopment projects that are exempt from treatment are those that have already submitted a complete plat, preliminary plat or building permit for approval. Any non-exempt projects must account for a seventieth (70th) Percentile Rain Event.

(b) Proposed New Development: (Applies to lands which are being platted for development or have been platted but have not previously been built upon (Stormwater Treatment Facilities must be accounted for on any new proposed development project that has not already submitted a

complete preliminary plat or building permit for approval. Proposed new development projects that are exempt from treatment are those that have already submitted a complete final plat, preliminary plat or building permit for approval. Any non-exempt projects must account for an eightieth (80th) Percentile Rain Event.

Section 5. That Section 42-114 of the Official City Code be amended to read as follows:

42-114. Best management practices.

The City of Hastings may adopt requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drainage system, or waters of the State of Nebraska. The owner or operator of a commercial or industrial establishment shall provide, at the owner or operator's expense, reasonable protection from discharge of prohibited materials or other wastes into the municipal storm drainage system or watercourses through the use of these structural and non-structural Best Management Practices. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural Best Management Practices to prevent the further discharge of pollutants to the municipal separate storm sewer system. These Best Management Practices shall be part of a storm water pollution prevention plan as necessary for compliance with requirements of any National Pollutant Discharge Elimination System permit. If requested, the City of Hastings will provide guidance on Best Management Practices applicable to common activities, operations or facilities which may cause or contribute to pollution or contamination of stormwater, the storm drain system, or waters of the United States.

Section 6. That Section 42-117 of the Official City Code be amended to read as follows:

42-117. Notice of violation.

Whenever the City of Hastings finds that a person has violated or failed to meet a requirement of this Ordinance, the City's designee may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

(1) The performance of monitoring, analyses, and reporting;

(2) The elimination of illicit connections or discharges;

(3) That violating discharges, practices, or operations shall cease and desist;

(4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;

(5) Payment of costs to cover administrative and remediation expenses;

(6) The implementation of source control, treatment, and prevention practices. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation

or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator and may be assessed against the real estate or collected by civil action.

(7) Stop Work Order. Whenever the City determines that any activity is occurring which is not in compliance with the requirements of this Code, the City may order such activity stopped upon service of written notice upon the owner and/or operator responsible for or conducting such activity. Such owner and/or operator shall immediately stop all activity until authorized in writing by the City to proceed. If the appropriate owner and/or operator cannot be located, the notice to stop shall be posted in conspicuous place upon the area where the activity is occurring. The notice shall state the nature of the violation. The notice shall not be removed until the violation has been cured or authorization to remove the notice has been issued by the City. It shall be unlawful for any owner and/or operator to fail to comply with a stop work order.

Section 7. That any ordinance passed and approved prior to the passage, approval and publication or posting of this ordinance, and any sections of the Official City Code in conflict with these provisions, is hereby repealed.

Section 8. This ordinance shall take effect and be in full force from and after its passage, approval and publication in pamphlet form, said effective date being the _____ day of _____, 2017, and this ordinance shall be included in the Hastings City Code Book.

PASSED AND APPROVED this _____ day of _____, 2017.

_____
Mayor

ATTEST:

_____
City Clerk

(S E A L)

APPROVED TO FORM:

_____
City Attorney

Department: Parks & Recreation
Staff Contact:
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Purchase of Compact Utility Tractor from Landmark Implement, Inc.

Names of People/Business affected by this action:

Hastings Parks & Recreation Department
Landmark Implement, Inc.

Why Council action is required:

Council must approve purchases of $30,000+.

Type of action requested:

Motion

Suggested motion:

Motion to approve bid of $48,698.87 to Landmark Implement, Inc for the purchase of a Compact Utility Tractor for the Parks Department.

Deadlines associated with action:

None

Department head comments:

This tractor was a budgeted item in the 2017/2018 budget. The tractor is a multi-use piece of equipment that is used for snow removal, aeration, mowing, overseeding, and miscellaneous jobs. This purchase will allow us to phase out one of our older tractors and provide more reliability.

City Administrator comments:

Recommend Approval

BID TABULATION

Bid Opening November 14, 2017 at 10:00 a.m.

Bids Received	Bid Total	Bid Bond
Landmark Implement LLC 4815 West Hwy 6 Hastings, NE 68901	$48,698.87	Local
Stadler Implement 302 East Hwy 6 Minden, NE 68959	$49,950.00	Did not receive

Department: City Attorney
Staff Contact: Joe Patterson, Dave Ptak
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Approval of Extension of Underwriting Engagement Letter with D. A. Davidson as the City of Hastings' Fiscal Agent

Names of People/Business affected by this action:

City of Hastings

Why Council action is required:

This is a requirement under Federal regulations that a current engagement letter be in place between a municipality and its fiscal agent

Type of action requested:

Motion

Suggested motion:

Move to approve the extension of the Underwriting Engagement Letter with D. A. Davidson as the City's Fiscal Agent and authorize the Mayor and City Administrator to sign and acknowledge the same.

Deadlines associated with action:

This is an update to the previous Engagement Letter of January 2015

Department head comments:

This is a housekeeping matter. The last update to the Engagement letter with D. A. Davidson was done in January 2015 and needs to be updated to comply with Federal regulations.

City Administrator comments:

This engagement letter is non-binding but is needed to comply with Federal regulations. either party can cancel the agreement with thirty days notice.

Phil Lorenzen is planning on attending the Council meeting should there be any questions.

Recommend Approval

D|A DAVIDSON
FIXED INCOME CAPITAL MARKETS

450 Regency Parkway, Suite 400
Omaha, NE 68114
(402) 397-5777
(800) 206-7523
FAX (402) 392-7908
dadavidson.com
D.A. Davidson & Co. member SIPC

November 27, 2017~~January 6, 2015~~

Mayor and City Council
City of Hastings
220 North Hastings
P.O. Box 1085
Hastings, NE 68902-1085

Re: Underwriting Engagement Letter *– Update to Previous Engagement, dated January 6, 2015.*

D.A. Davidson & Co. ("Davidson" or we), acknowledges and appreciates the opportunity to serve the City of Hastings ("City", "you" or the "Issuer") as underwriter ("Underwriter") for proposed offerings and issuances of bond anticipation notes, bonds and certificates of participation (the "Securities") for the City, the debt service of which Securities may be supported by property tax or sales tax revenues or net revenues of municipal enterprises (in~~ex~~cluding debt issuances of Hastings Utilities). This underwriting engagement letter ("Engagement Letter") sets forth caps on terms and conditions of the City's and Davidson's engagement agreement. It is anticipated, however, that this Engagement Letter may be further supplemented by future City requests for services, which request or requests shall, in compliance with and under allowable exceptions as set out in Section 1 hereof, identify specific capital projects, or Securities to be issued, and will at the time of actual issuance of Securities be replaced and superseded by a bond purchase agreement(s) to be entered into by Davidson and the City (the "Purchase Agreement(s)") if and when Securities are priced following successful completion of the offering process.

The City's approval of this Engagement Letter authorizes the City Administrator to identify specific capital projects or Securities and request Underwriter's services relative to such specific projects or Securities, with the Underwriter and City Administrator each acknowledging such supplemental request and engagement by written letter of agreement in substantially the form attached hereto as "Exhibit C", thereby confirming continued compliance with Securities & Exchange Commission Rules as provided in Section 1 hereof.

1. Services to be Provided by Davidson. The Issuer hereby engages Davidson to serve as Underwriter of the proposed offering and issuance of the Securities, and in such capacity Davidson agrees to provide certain services in compliance with and under the rules, guidelines and allowable exceptions, effective July 1, 2014, as set out by the Securities and Exchange Commission Rules ("SEC Rules") and you hereby request Davidson to provide certain information and repayment information relative to debt issuance and to assist in providing the following services:

- Review and evaluate the proposed terms of each offering and the Securities

- Develop a marketing plan for the offering, including identification of potential investors
- Assist in the preparation of the official statement and/or other offering documents
- Contact potential investors; provide them with offering-related information
- Consult with Bond Counsel and other service providers about the offering and the terms of the Securities
- Negotiate the pricing, including the interest rate, and other terms of the Securities
- Obtain CUSIP number(s) for the Securities and arrange for their DTC book-entry eligibility
- Plan and arrange for the closing and settlement of the issuance and the delivery of the Securities
- Such other usual and customary underwriting services as may be requested by the Issuer

As Underwriter, Davidson will purchase the Securities pursuant and subject to the terms of the Purchase Agreement, which will not be signed until successful completion of the pre-sale offering period.

2. No Advisory or Fiduciary Role. The Issuer acknowledges and agrees that: (i) the primary role of Davidson, as an underwriter, is to purchase securities, for resale to investors, in an arm's-length commercial transaction between the Issuer and Davidson and that Davidson has financial and other interests that may differ from those of the issuer.; (ii) Davidson is not acting as a municipal advisor, financial advisor, or fiduciary to the Issuer and has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transactions contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether Davidson has provided other services or is currently providing other services to the Issuer on other matters); (iii) the only obligations Davidson has to the Issuer with respect to the transactions contemplated hereby expressly are set forth in this agreement; and (iv) the Issuer, to the extent it deems appropriate will, or has consulted its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable. If the Issuer would like a municipal advisor in this transaction(s) that has legal fiduciary duties to the Issuer, the Issuer is free to engage a municipal advisor to serve in that capacity.

3. Fees and Expenses. Davidson's proposed underwriting fee/spread shall be at a mutually agreeable rate which shall not exceed the fees set out in Exhibit "A" attached hereto. The underwriting fee/spread will represent the difference between the price that Davidson pays for the Securities and the public offering price stated on the cover of the final official statement or offering circular. Davidson shall pay costs incident to the underwriting and sale of the Bonds including printing of preliminary and final official statements (or offering circulars, as applicable), Committee on Uniform Security Identification Procedures (CUSIP) and Depository Trust Company (DTC) fees. The Issuer shall be responsible for paying or reimbursing Davidson for all other costs of issuance, including without limitation, bond counsel, paying agent fees (if Issuer determines to engage such agent), bond rating, bond insurance and surety, and all other expenses incident to the performance of the Issuer's obligations under the proposed offering, which may be paid from bond proceeds.

4. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of and issuance of each specifically identified Securities referenced herein. Notwithstanding the forgoing, either party may terminate Davidson's engagement at any time without liability of penalty upon at least 30 days' prior written notice to the other party.

5. Indemnification; Limitation of Liability. The Issuer agrees that neither Davidson nor its employees, officers, agents or affiliates shall have any liability to the Issuer for the services provided hereunder except to the extent it is judicially determined that Davidson engaged in gross negligence or willful misconduct. In addition, to the extent permitted by applicable law, the Issuer shall indemnify, defend and hold Davidson and its employees, officers, agents and affiliates harmless from and against any losses claims, damages and liabilities that arise from or otherwise relate to this Agreement, actions taken or omitted in connection herewith, or the transactions and other matters contemplated hereby, except to the extent such losses, claims, damages or liabilities are judicially determined to be the result of Davidson's gross negligence or willful misconduct.

6. Miscellaneous. This Engagement Letter shall be governed and construed in accordance with the laws of the State of Nebraska. This Engagement Letter may not be amended or modified, except by means of a written instrument executed by authorized officers of both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

"Exhibit A" referenced by Section 3 herein sets out a maximum underwriting fee anticipated for various principal amounts, type of Security, and source of funds to pay such Securities.

"Exhibit B" is attached in compliance with Davidson's Disclosure Pursuant to MSRB Rules G-17 and G-23 and requires acknowledgement of its receipt by an officer of the City.

"Exhibit C" as described and provided for on page 1 of this Engagement Letter is attached as "Identification of Specific Project and/or Securities".

Again, we thank you for the opportunity to assist you with your proposed financings and the confidence you have placed in us.

Very truly yours,

D.A. DAVIDSON & CO.

_____
Philip A. Lorenzen
Vice President

Accepted this ___ day of _____, 2017~~5~~

Attest:

_____	_____
City Clerk	Mayor

[SEAL]

"EXHIBIT "A"

REFERENCE IS MADE TO SECTION 3
OF THE ENGAGEMENT LETTER BETWEEN
THE CITY OF HASTINGS, NEBRASKA
AND, D.A. DAVIDSON & CO.
TO WHICH THIS EXHIBIT "A" IS APPENDED
AND MADE A PART OF BY REFERENCE

Fees and Expenses

Davidson's proposed underwriting fee/spread shall be as determined by mutual agreement between the City and Davidson, but shall not exceed the fees as set out herein based on the principal amount of the Securities issued. The underwriting fee/spread will represent the difference between the price that Davidson pays for the Securities and the public offering price stated on the cover of the final offering document.

General Obligation Bonds

16 year to 20 year financings	Underwriting fee of 1.25~~35~~% of issue
10 year to 15 year financings	Underwriting fee of 1.120~~25~~% of issue
Less than 10 year financings	Underwriting fee of 1.10% of issue

Notes to be funded by general obligation bonds

Less than $500,000 issue size	Underwriting fee of 0.75% of issue
$500,000 to $2,000,000 issue size	Underwriting fee of 0.60% of issue
Greater than $2,000,000 issue size	Underwriting fee of 0.50% of issue

Sales Tax Revenue Financing; ~~(or~~ Limited Tax Obligation; or revenue based Issuances~~)~~

Less than $2,000,000 issue size	Underwriting fee of 1.50% of issue
Greater than $2,000,000 issue size	Underwriting fee of 1.25% of issue

Sales Tax Revenue Notes; ~~(or~~ Limited Tax Obligation; or revenue based Issuances~~)~~

Less than $1,000,000 issue size	Underwriting fee of 0.75% of issue
Greater than $1,000,000 issue size	Underwriting fee of 0.65% of issue

Lease Rental Revenue, Tax Increment and Other Miscellaneous Financings

- Fees based on the size, type and marketability of the issue through negotiation with the City on a case-by-case basis.
- Davidson will analyze comparable issues and the City and Davidson will mutually agree on the terms and issuance costs.

D|A|DAVIDSON
FIXED INCOME CAPITAL MARKETS

"EXHIBIT B"

450 Regency Parkway, Suite 400
Omaha, NE 68114
(402) 397-5777
(800) 206-7523
FAX (402) 392-7908
dadavidson.com
D.A. Davidson & Co. member SIPC

November 27, 2017~~January 6, 2015~~

Joe Patterson, City Administrator
City of Hastings
220 North Hastings
P.O. Box 1085
Hastings, NE 68902-1085

Re: Disclosures by D.A. Davidson & Co. as Underwriter
Pursuant to MSRB Rules G-17 and G-23 Related to Issuance by the
City of Hastings General Obligation Bonds, Series 2018~~5~~ or 2019~~6~~; Sales Tax
Supported Notes and Bonds, and Tax Anticipation Bonds, Series 2018~~5~~ or 2019~~6~~ the debt service of which Securities may be supported by property tax or sales tax revenues or net revenues of municipal enterprises (including debt issuances of Hastings Utilities).;
and /or subsequent Series set out in any Supplement to this Disclosure Exhibit

Dear Mr. Patterson:

This letter provides you, as City Administrator of the City of Hastings, Nebraska ("Issuer"), with certain disclosures relating to the captioned bond issue ("Bonds"), as required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 as set forth in MSRB Notice 2012-25 (May 7, 2012).

The Issuer is engaging D.A. Davidson & Co. (hereinafter referred to as "Davidson" or "Underwriter") to serve as Underwriter, and not as a financial advisor or municipal advisor, in connection with the issuance of Securities as set out in the Engagement letter to which this Disclosure is appended.

As Underwriter, Davidson's primary role will be to purchase as principal, or arrange for the placement of the securities in a commercial arm's length transaction with the Issuer, and may have financial and other interests that differ from those of the Issuer. In its capacity as Underwriter and not as financial advisor, Davidson may provide incidental financial advisory services at the Issuer's request, including advice regarding the structure, timing, terms and other similar matters concerning the issuance. However, Davidson does not assume any financial advisory or fiduciary responsibilities with respect to the Issuer.

As part of our services as Underwriter, Davidson may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Bonds.

<u>Disclosures Concerning the Underwriters Role</u>:

(i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors.

(ii) The underwriters' primary role is to purchase the Bonds with a view to distribution in an arm's-length transaction with the Issuer. The underwriters financial and other interests that may differ from those of the Issuer.

(iii) Unlike a municipal advisor, the underwriters do not have a fiduciary duty to the Issuer under the federal securities laws and are, therefore, not required by federal law to act in the best interests of the Issuer without regard to their own financial or other interests.

(iv) The underwriters have a duty to purchase the Bonds from the Issuer at a fair and reasonable price, but must balance that duty with their duty to sell the Bonds to investors at prices that are fair and reasonable.

(v) The Underwriter will review the official statement for the Bonds in accordance with, and as part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.

Disclosures Concerning the Underwriter's Compensation:

As Underwriter, Davidson will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it may present a conflict of interest since an underwriter or underwriters may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Additional Conflicts Disclosure:

Davidson has not identified any additional potential or actual material conflicts that require disclosure.

Disclosures Concerning Complex Municipal Securities Financing:

Since Davidson has not recommended a "complex municipal securities financing" to the Issuer, additional disclosures regarding the financing structure for the Bonds are not required under MSRB Rule G-17. However, in accordance with the requirements of MSRB Rule G-17, the following is a description of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and reasonably foreseeable at this time.

Risk Disclosures Pursuant to MSRB Rule G-17 - Fixed Rate Bonds

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds ("Fixed Rate Bonds"), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified

principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 to 20 years from the date of issuance. Interest on Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates.

Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often from 5 years to ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may from time-to-time include a redemption premium. You will be required to send a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds. "General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term "limited" tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds. **"**Revenue bonds" are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors. (Note: this section is for information only as issues of Hasting Utilities are excluded from the Engagement Letter.)

The description above regarding “Security” is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Issuer Default Risk. You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk. Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk. You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as “negative arbitrage”.

Tax Compliance Risk. The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You

must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

It is our understanding that you have the authority on behalf of the Issuer to acknowledge this disclosure letter and that you are not a party to any conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

We are required to seek your acknowledgement that you have received this letter. Accordingly, please sign and return the enclosed copy of this letter to me either via email or to the address set forth below. Depending on the structure of the transaction that the Issuer decides to pursue, or if additional potential or actual material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

We look forward to working with you and the Issuer in connection with the issuance of the Bonds. Thank you.

Sincerely,

_____
Philip A. Lorenzen
Vice President, Public Finance Banker

Acknowledgement: Date: _____

_____
Joe Patterson, City Administrator
City of Hastings, Nebraska

CC: Bond Counsel

"EXHIBIT C"

[LETTERHEAD OF THE CITY OF HASTINGS, NE]

_____, 20__

Philip A. Lorenzen, Vice President
D.A. Davidson & Co.
450 Regency Parkway, Suite 400~~1111 North 102nd Court~~
Omaha, NE 68114

Re: **Identification Supplement of Specific Project and/or Securities**
Proposed to be issued by the City of Hastings, Nebraska as provided
In Engagement Letter between the City of Hastings and D.A. Davidson
& Co. dated _____, 2017~~15~~

This letter provides D.A. Davidson & Co. ("Davidson" or "Underwriter") with a supplemental project description of the City's specifically added proposed offering and issuance of bond anticipation notes, bonds or certificates of participation (the "Securities") by the City of Hastings ("City" or "Issuer") in accordance with the terms and conditions of issuance as set out in the Underwriting Engagement Letter (the "Engagement Letter").between Davidson and the City dated _____, 2017~~5~~.

The Issuer, having previously engaged Davidson as an underwriter, and not as a financial advisor or municipal advisor, in connection with the issuance of the Securities and in compliance with and under the rules, guidelines and allowable exceptions, effective July 1, 2014, as set out by the Securities and Exchange Commission Rules ("SEC Rules"), hereby requests Davidson to provide certain structure, timing, repayment and other information relative to Securities issuance and to assist the City as outlined in the Engagement Letter as follows:

Please acknowledge your receipt of this request and your agreement to provide the services as set out in the terms of the above referenced Engagement Letter and in compliance with the SEC Rules.

_____
Joe Patterson
City Administrator

Acknowledge and agreed to by D.A. Davidson & Co. this _____ day of _____ 20__

By: _____

Title: _____

D|A|DAVIDSON
FIXED INCOME CAPITAL MARKETS

450 Regency Parkway, Suite 400
Omaha, NE 68114
(402) 397-5777
(800) 206-7523
FAX (402) 392-7908
dadavidson.com
D.A. Davidson & Co. member SIPC

November 27, 2017

Mayor and City Council
City of Hastings
220 North Hastings
P.O. Box 1085
Hastings, NE 68902-1085

Re: Underwriting Engagement Letter – *Update to Previous Engagement, dated January 6, 2015.*

D.A. Davidson & Co. ("Davidson" or we), acknowledges and appreciates the opportunity to serve the City of Hastings ("City", "you" or the "Issuer") as underwriter ("Underwriter") for proposed offerings and issuances of bond anticipation notes, bonds and certificates of participation (the "Securities") for the City, the debt service of which Securities may be supported by property tax or sales tax revenues or net revenues of municipal enterprises (including debt issuances of Hastings Utilities). This underwriting engagement letter ("Engagement Letter") sets forth caps on terms and conditions of the City's and Davidson's engagement agreement. It is anticipated, however, that this Engagement Letter may be further supplemented by future City requests for services, which request or requests shall, in compliance with and under allowable exceptions as set out in Section 1 hereof, identify specific capital projects, or Securities to be issued, and will at the time of actual issuance of Securities be replaced and superseded by a bond purchase agreement(s) to be entered into by Davidson and the City (the "Purchase Agreement(s)") if and when Securities are priced following successful completion of the offering process.

The City's approval of this Engagement Letter authorizes the City Administrator to identify specific capital projects or Securities and request Underwriter's services relative to such specific projects or Securities, with the Underwriter and City Administrator each acknowledging such supplemental request and engagement by written letter of agreement in substantially the form attached hereto as "Exhibit C", thereby confirming continued compliance with Securities & Exchange Commission Rules as provided in Section 1 hereof.

1. Services to be Provided by Davidson. The Issuer hereby engages Davidson to serve as Underwriter of the proposed offering and issuance of the Securities, and in such capacity Davidson agrees to provide certain services in compliance with and under the rules, guidelines and allowable exceptions, effective July 1, 2014, as set out by the Securities and Exchange Commission Rules ("SEC Rules") and you hereby request Davidson to provide certain information and repayment information relative to debt issuance and to assist in providing the following services:

- Review and evaluate the proposed terms of each offering and the Securities

- Develop a marketing plan for the offering, including identification of potential investors
- Assist in the preparation of the official statement and/or other offering documents
- Contact potential investors; provide them with offering-related information
- Consult with Bond Counsel and other service providers about the offering and the terms of the Securities
- Negotiate the pricing, including the interest rate, and other terms of the Securities
- Obtain CUSIP number(s) for the Securities and arrange for their DTC book-entry eligibility
- Plan and arrange for the closing and settlement of the issuance and the delivery of the Securities
- Such other usual and customary underwriting services as may be requested by the Issuer

As Underwriter, Davidson will purchase the Securities pursuant and subject to the terms of the Purchase Agreement, which will not be signed until successful completion of the pre-sale offering period.

2. No Advisory or Fiduciary Role. The Issuer acknowledges and agrees that: (i) the primary role of Davidson, as an underwriter, is to purchase securities, for resale to investors, in an arm's-length commercial transaction between the Issuer and Davidson and that Davidson has financial and other interests that may differ from those of the issuer.; (ii) Davidson is not acting as a municipal advisor, financial advisor, or fiduciary to the Issuer and has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transactions contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether Davidson has provided other services or is currently providing other services to the Issuer on other matters); (iii) the only obligations Davidson has to the Issuer with respect to the transactions contemplated hereby expressly are set forth in this agreement; and (iv) the Issuer, to the extent it deems appropriate will, or has consulted its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable. If the Issuer would like a municipal advisor in this transaction(s) that has legal fiduciary duties to the Issuer, the Issuer is free to engage a municipal advisor to serve in that capacity.

3. Fees and Expenses. Davidson's proposed underwriting fee/spread shall be at a mutually agreeable rate which shall not exceed the fees set out in Exhibit "A" attached hereto. The underwriting fee/spread will represent the difference between the price that Davidson pays for the Securities and the public offering price stated on the cover of the final official statement or offering circular. Davidson shall pay costs incident to the underwriting and sale of the Bonds including printing of preliminary and final official statements (or offering circulars, as applicable), Committee on Uniform Security Identification Procedures (CUSIP) and Depository Trust Company (DTC) fees. The Issuer shall be responsible for paying or reimbursing Davidson for all other costs of issuance, including without limitation, bond counsel, paying agent fees (if Issuer determines to engage such agent), bond rating, bond insurance and surety, and all other expenses incident to the performance of the Issuer's obligations under the proposed offering, which may be paid from bond proceeds.

4. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of and issuance of each specifically identified Securities referenced herein. Notwithstanding the forgoing, either party may terminate Davidson's engagement at any time without liability of penalty upon at least 30 days' prior written notice to the other party.

5. Indemnification; Limitation of Liability. The Issuer agrees that neither Davidson nor its employees, officers, agents or affiliates shall have any liability to the Issuer for the services provided hereunder except to the extent it is judicially determined that Davidson engaged in gross negligence or willful misconduct. In addition, to the extent permitted by applicable law, the Issuer shall indemnify, defend and hold Davidson and its employees, officers, agents and affiliates harmless from and against any losses claims, damages and liabilities that arise from or otherwise relate to this Agreement, actions taken or omitted in connection herewith, or the transactions and other matters contemplated hereby, except to the extent such losses, claims, damages or liabilities are judicially determined to be the result of Davidson's gross negligence or willful misconduct.

6. Miscellaneous. This Engagement Letter shall be governed and construed in accordance with the laws of the State of Nebraska. This Engagement Letter may not be amended or modified, except by means of a written instrument executed by authorized officers of both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

"Exhibit A" referenced by Section 3 herein sets out a maximum underwriting fee anticipated for various principal amounts, type of Security, and source of funds to pay such Securities.

"Exhibit B" is attached in compliance with Davidson's Disclosure Pursuant to MSRB Rules G-17 and G-23 and requires acknowledgement of its receipt by an officer of the City.

"Exhibit C" as described and provided for on page 1 of this Engagement Letter is attached as "Identification of Specific Project and/or Securities".

Again, we thank you for the opportunity to assist you with your proposed financings and the confidence you have placed in us.

Very truly yours,

D.A. DAVIDSON & CO.

_____

Philip A. Lorenzen
Vice President

Accepted this ___ day of _____, 2017

Attest:

_____ _____

City Clerk Mayor

[SEAL]

"EXHIBIT "A"

REFERENCE IS MADE TO SECTION 3
OF THE ENGAGEMENT LETTER BETWEEN
THE CITY OF HASTINGS, NEBRASKA
AND, D.A. DAVIDSON & CO.
TO WHICH THIS EXHIBIT "A" IS APPENDED
AND MADE A PART OF BY REFERENCE

Fees and Expenses

Davidson's proposed underwriting fee/spread shall be as determined by mutual agreement between the City and Davidson, but shall not exceed the fees as set out herein based on the principal amount of the Securities issued. The underwriting fee/spread will represent the difference between the price that Davidson pays for the Securities and the public offering price stated on the cover of the final offering document.

General Obligation Bonds

16 year to 20 year financings	Underwriting fee of 1.25% of issue
10 year to 15 year financings	Underwriting fee of 1.120% of issue
Less than 10 year financings	Underwriting fee of 1.10% of issue

Notes to be funded by general obligation bonds

Less than $500,000 issue size	Underwriting fee of 0.75% of issue
$500,000 to $2,000,000 issue size	Underwriting fee of 0.60% of issue
Greater than $2,000,000 issue size	Underwriting fee of 0.50% of issue

Sales Tax Revenue Financing; Limited Tax Obligation; or revenue based Issuances

Less than $2,000,000 issue size	Underwriting fee of 1.50% of issue
Greater than $2,000,000 issue size	Underwriting fee of 1.25% of issue

Sales Tax Revenue Notes; Limited Tax Obligation; or revenue based Issuances

Less than $1,000,000 issue size	Underwriting fee of 0.75% of issue
Greater than $1,000,000 issue size	Underwriting fee of 0.65% of issue

Lease Rental Revenue, Tax Increment and Other Miscellaneous Financings

- Fees based on the size, type and marketability of the issue through negotiation with the City on a case-by-case basis.
- Davidson will analyze comparable issues and the City and Davidson will mutually agree on the terms and issuance costs.

D|A|DAVIDSON
FIXED INCOME CAPITAL MARKETS

"EXHIBIT B"

450 Regency Parkway, Suite 400
Omaha, NE 68114
(402) 397-5777
(800) 206-7523
FAX (402) 392-7908
dadavidson.com
D.A. Davidson & Co. member SIPC

November 27, 2017

Joe Patterson, City Administrator
City of Hastings
220 North Hastings
P.O. Box 1085
Hastings, NE 68902-1085

Re: Disclosures by D.A. Davidson & Co. as Underwriter Pursuant to MSRB Rules G-17 and G-23 Related to Issuance by the City of Hastings General Obligation Bonds, Series 2018 or 2019; Sales Tax Supported Notes and Bonds, and Tax Anticipation Bonds, Series 2018 or 2019 the debt service of which Securities may be supported by property tax or sales tax revenues or net revenues of municipal enterprises (including debt issuances of Hastings Utilities).; and /or subsequent Series set out in any Supplement to this Disclosure Exhibit

Dear Mr. Patterson:

This letter provides you, as City Administrator of the City of Hastings, Nebraska ("Issuer"), with certain disclosures relating to the captioned bond issue ("Bonds"), as required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 as set forth in MSRB Notice 2012-25 (May 7, 2012).

The Issuer is engaging D.A. Davidson & Co. (hereinafter referred to as "Davidson" or "Underwriter") to serve as Underwriter, and not as a financial advisor or municipal advisor, in connection with the issuance of Securities as set out in the Engagement letter to which this Disclosure is appended.

As Underwriter, Davidson's primary role will be to purchase as principal, or arrange for the placement of the securities in a commercial arm's length transaction with the Issuer, and may have financial and other interests that differ from those of the Issuer. In its capacity as Underwriter and not as financial advisor, Davidson may provide incidental financial advisory services at the Issuer's request, including advice regarding the structure, timing, terms and other similar matters concerning the issuance. However, Davidson does not assume any financial advisory or fiduciary responsibilities with respect to the Issuer.

As part of our services as Underwriter, Davidson may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Bonds.

<u>Disclosures Concerning the Underwriters Role</u>:

(i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors.

(ii) The underwriters' primary role is to purchase the Bonds with a view to distribution in an arm's-length transaction with the Issuer. The underwriters financial and other interests that may differ from those of the Issuer.

(iii) Unlike a municipal advisor, the underwriters do not have a fiduciary duty to the Issuer under the federal securities laws and are, therefore, not required by federal law to act in the best interests of the Issuer without regard to their own financial or other interests.

(iv) The underwriters have a duty to purchase the Bonds from the Issuer at a fair and reasonable price, but must balance that duty with their duty to sell the Bonds to investors at prices that are fair and reasonable.

(v) The Underwriter will review the official statement for the Bonds in accordance with, and as part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.

Disclosures Concerning the Underwriter's Compensation:

As Underwriter, Davidson will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it may present a conflict of interest since an underwriter or underwriters may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Additional Conflicts Disclosure:

Davidson has not identified any additional potential or actual material conflicts that require disclosure.

Disclosures Concerning Complex Municipal Securities Financing:

Since Davidson has not recommended a "complex municipal securities financing" to the Issuer, additional disclosures regarding the financing structure for the Bonds are not required under MSRB Rule G-17. However, in accordance with the requirements of MSRB Rule G-17, the following is a description of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and reasonably foreseeable at this time.

Risk Disclosures Pursuant to MSRB Rule G-17 - Fixed Rate Bonds

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds ("Fixed Rate Bonds"), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified

principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 to 20 years from the date of issuance. Interest on Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates.

Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often from 5 years to ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may from time-to-time include a redemption premium. You will be required to send a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds. "General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term "limited" tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds. "Revenue bonds" are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors. (Note: this section is for information only as issues of Hasting Utilities are excluded from the Engagement Letter.)

The description above regarding "Security" is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Issuer Default Risk. You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk. Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk. You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as "negative arbitrage".

Tax Compliance Risk. The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You

must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

It is our understanding that you have the authority on behalf of the Issuer to acknowledge this disclosure letter and that you are not a party to any conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

We are required to seek your acknowledgement that you have received this letter. Accordingly, please sign and return the enclosed copy of this letter to me either via email or to the address set forth below. Depending on the structure of the transaction that the Issuer decides to pursue, or if additional potential or actual material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

We look forward to working with you and the Issuer in connection with the issuance of the Bonds. Thank you.

Sincerely,

Philip A. Lorenzen
Vice President, Public Finance Banker

Acknowledgement: Date: _____

_____
Joe Patterson, City Administrator
City of Hastings, Nebraska

CC: Bond Counsel

"EXHIBIT C"

[LETTERHEAD OF THE CITY OF HASTINGS, NE]

_____, 20__

Philip A. Lorenzen, Vice President
D.A. Davidson & Co.
450 Regency Parkway, Suite 400
Omaha, NE 68114

Re: **Identification Supplement of Specific Project and/or Securities**
Proposed to be issued by the City of Hastings, Nebraska as provided
In Engagement Letter between the City of Hastings and D.A. Davidson
& Co. dated _____, 2017

This letter provides D.A. Davidson & Co. ("Davidson" or "Underwriter") with a supplemental project description of the City's specifically added proposed offering and issuance of bond anticipation notes, bonds or certificates of participation (the "Securities") by the City of Hastings ("City" or "Issuer") in accordance with the terms and conditions of issuance as set out in the Underwriting Engagement Letter (the "Engagement Letter").between Davidson and the City dated _____, 2017.

The Issuer, having previously engaged Davidson as an underwriter, and not as a financial advisor or municipal advisor, in connection with the issuance of the Securities and in compliance with and under the rules, guidelines and allowable exceptions, effective July 1, 2014, as set out by the Securities and Exchange Commission Rules ("SEC Rules"), hereby requests Davidson to provide certain structure, timing, repayment and other information relative to Securities issuance and to assist the City as outlined in the Engagement Letter as follows:

Please acknowledge your receipt of this request and your agreement to provide the services as set out in the terms of the above referenced Engagement Letter and in compliance with the SEC Rules.

_____
Joe Patterson
City Administrator

Acknowledge and agreed to by D.A. Davidson & Co. this _____ day of _____ 20__

By: _____

Title: _____

Department: Police
Staff Contact:
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Purchase of two (2) new 2018 police package SUV vehicles from Hastings Ford

Names of People/Business affected by this action:

Hastings Ford

City of Hastings Police Department

Why Council action is required:

Type of action requested:

Motion

Suggested motion:

Motion to approve awarding the bid to purchase two (2) 2018 police package SUV vehicles in the amount of $60,192.00 to Hastings Ford.

Deadlines associated with action:

The bid from Hastings Ford is good through January 14th 2018.

Department head comments:

As part of the process to purchase these two vehicles sealed bids were accepted through November 16th 2017 at which time bids were opened. There was only one bid submitted as part of this process. The sole bid received was from Hastings Ford.

It is requested that the purchase of these two vehicles be approved.

This purchase is in our current approved budget

City Administrator comments:

Recommend Approval

REQUEST FOR BIDS

TWO (2) POLICE PACKAGE UTILITY MOTOR VEHICLES

CITY OF HASTINGS POLICE DEPARTMENT

The City of Hastings Police Department is accepting bids for two (2) police package utility motor vehicles.

Copies of bid specifications. including detailed requirements. may be obtained from the Hastings Police Department by contacting Sergeant Brian Hessler at bhessler@hastingspolice.org or by calling (402) 461-2391. Alternative bids including trade-in allowance for two (2) used police vehicles will also be accepted as part of this bid process.

Sealed proposals must be received by the Hastings City Clerk, 220 North Hastings Avenue, Hastings, NE 68901 on or before 9:00 A.M. on November 16th, 2017 at which time proposals will be publicly opened.

Proposals shall remain firm for a period of sixty (60 days) after proposal due date. The Hastings Police Department reserves the right to refuse any and all proposals, to waive technicalities and to accept whichever proposal may be in the best interest of the Hastings Police Department.

Kim Jacobitz
City Clerk

PUBLISH: November 2, 2017
November 9, 2017

FURNISH: 1 Proof of Publication

Price Quote: $ 30746 (per vehicle)

Alternative Bid Trade In Value: $ 600 Car #1
$ 700 Car #2

In submitting this proposal it is understood that the right is reserved by the City of Hastings to reject any or all proposals and it is further understood that this proposal may not be withdrawn for a period of thirty (30) days after proposals are opened.

It is further agreed that this document consisting of "Proposal Form" will become a contract, and be binding upon each party when accepted in part or its entirety by the City of Hastings, Nebraska.

Party must sign this Proposal Form before submitting it to the Mayor and Council.

Seller: HASTINGS FORD LINCOLN

Official Address: 3101 OSBORNE DR W.
HASTINGS, NE 68901

By: MATT SURGENA

Title: GENERAL SALES MGR

Date: 11-15-17

Acceptance: City Of Hastings

Net Bid: $_____

By: _____

Title: _____

Attest:

VIRTC1DP

CNGP530 VEHICLE ORDER CONFIRMATION 11/15/17 14:52:
==> _____ _____ Dealer: F534
2018 EXPLORER 4-DOOR Page: 1 of
Order No: H001 Priority: A2 Ord FIN: QH131 Order Type: 5B Price Level: 8
Ord Code: 500A Cust/Flt Name: CITY OF HAST PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
K8A	4DR AWD POLICE	$32320	$31189.00	51R	DRV LED SPT LMP	$395	$375.00
	.112.6" WB			53M	SYNC SYSTEM	295	280.00
YZ	OXFORD WHITE			55F	KEYLESS - 4 FOB	340	322.00
9	CLTH BKTS/VNL R			59D	KEY CODE 0135X	50	49.00
W	EBONY BLACK			60R	NOISE SUPPRESS	100	95.00
500A	EQUIP GRP			63B	SD MARKER LGHTS	290	276.00
	.PREM SINGLE CD			66B	TAIL LAMP PKG	425	404.00
99R	.3.7L V6 TIVCT	NC	NC	86P	FRT LMP HOUSING	125	119.00
44C	.6-SPD AUTO TRAN	NC	NC				
67U	ULTIMATE WR KIT	550	524.00	TOTAL	BASE AND OPTIONS	36090	33857.46
	.GRILL WIRING			TOTAL		36090	33857.46
	.RR MOUNT PLATE			*THIS IS NOT AN INVOICE*			
21P	WIRING KIT-RR	130	123.00				
43D	COURTESY DISABL	20	19.00	* MORE ORDER INFO NEXT PAGE *			
47C	WIRING KIT-FRT	105	100.00				

1015

F1=Help F2=Return to Order F8=Next F3/F12=Veh Ord Menu
F4=Submit F5=Add to Library
S006 - MORE DATA IS AVAILABLE. QC03106

V1DP0326 2

PRICE- $33058
REMOTE KEYLESS +180
ALL WEATHER MATS +118
FLEET - 2600

$30746

01 NEON- $600
10 IMPALA- $700

VIRTC1DP

```
CNGP530                    VEHICLE ORDER CONFIRMATION          11/15/17 14:52:
==> _________ ____________________________________                Dealer: F534
                              2018 EXPLORER 4-DOOR                  Page: 2 of
Order No: H001    Priority: A2  Ord FIN: QH131  Order Type: 5B Price Level: 8
Ord Code: 500A Cust/Flt Name: CITY OF HAST        PO Number:
                       RETAIL   DLR INV                        RETAIL   DLR INV
86T  RR TAILLAMP HSG     NC        NC
     FLEX-FUEL
153  FRT LICENSE BKT     NC        NC
     SP FLT ACCT CR           (967.00)
     FUEL CHARGE                 4.46
     DEST AND DELIV     945    945.00

TOTAL BASE AND OPTIONS 36090  33857.46
TOTAL                  36090  33857.46
*THIS IS NOT AN INVOICE*


                                                   F7=Prev
 F1=Help                F2=Return to Order         F3/F12=Veh Ord Menu
 F4=Submit              F5=Add to Library
S099 - PRESS F4 TO SUBMIT                                        QC03106
_____________________________________________________________________________
                                                   V1DP0326          2
```

HASTINGS
POLICE

CITY OF HASTINGS - POLICE DEPARTMENT

317 South Burlington, Hastings, Nebraska 68901

SPECIFICATIONS FOR 2018 MODEL STANDARD SERVICE FULL-SIZE FOUR DOOR UTILITY POLICE PACKAGE VEHICLES

NUMBER OF VEHICLES TO BE PURCHASED: Two (2)

SPECIFICATIONS

MODEL

2018 CURRENT NEW - STANDARD FACTORY EQUIPPED: The specifications apply to a four (4) door utility police vehicle. Vehicles must be all wheel drive. Vehicles to be factory equipped with the following items, unless dealer installation is herein permitted. These specifications represent the minimum qualities of the vehicles desired, the product furnished hereunder may exceed the specified values, providing the vehicles are compatible to the end use-both in engineering and physical makeup.

BODY

A. **Color:** Body color shall be white and interior trim will be selected from available manufacturer's standard colors. MA

B. **Glass:** Approved tinted safety glass shall be required in all doors, windows, and windshields, Glass shall be free of optical deviation and visibility distortions. MA
DEEP TINT GLASS (ALL EXCEPT WINDSHIELD AND FRONT DOORS)

C: **Insulation:** Standard production heat and sound insulation to be provided.

D. **Headliner:** Fully insulated headliner required.

E. **Side Moldings:** Protective side moldings required if available from factory, aftermarket moldings not acceptable.

F. **Front Seats:** Cloth front bucket with lumbar adjustment. Seats shall be of heavy-duty construction (guaranteed by Manufacturer not to break down for 36,000 miles). The cloth shall be either treated or of such composition as to eliminate static electricity. Seatback foam shall be designed to accommodate utility belts. Built-in steel intrusion plates required in both front seatbacks. MA

G. **Rear Seats:** Standard. MA

H. **Sun Visors:** Dual, padded. MA

I. **Mirrors:** Interior adjustable, day and night tab (selector type, non-glare). Dual power outside mirrors mounted on left and MA

right sides of vehicle.

J. **Power Outlet**: Required.

K. **Seat Belts**: Individual lap/shoulder for all seats as applicable per seat occupancy with standard automatic retractors.

L. **Horn**: Factory horn required.

M. **Windshield Wipers and Washer**: Multiple-Speed electric with washer and intermittent or delay capability.

N. **Air Conditioner**: Best grade factory installed air-conditioning, manually controlled, to include all items normally included in the factory package.

O. **Heater**: A fresh air type heater with windshield defrosters shall be installed.

P. **Rear Window Defroster**: Required.

Q. **Radio**: AM/FM Stereo with CD player: Front radio speakers of approximately 8 ohm impedance to be installed. AM/FM stereo radio must have shielding or be equipped with a suppressor to prevent two-way radio interference.

- SYNC Basic system (Voice-Activated Communication System) to include at a minimum one USB port and one auxiliary audio input jack.

53M

R. **Lights**: Halogen high beam headlights with low beam; back up lights; dome light. Directional signals to be complete with front and rear lights, self-canceling control lever on the steering column. Hazard lights. Daytime running lights not to be included, or disabled if they cannot be removed.

86P

- Pre-drilled hole for side marker police use, does not include LED installed bulb
(eliminates need to drill housing assemblies)
- Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights)

S. **Floor Coverings**: Vinyl / Rubber floor covering with rubber floor mats for both front and rear.

T. **Power Locks**: Manufacturer's keyless remote entry power locking system. Two remote entry key fob's and three (3) sets of keys per vehicle, required. $180 ADD KEY

U. **Power Windows**: Electric power windows required.

V. **Power door and Window Locks**: Front and rear passenger doors shall be equipped with lever to deactivate inside door and window release or electric door and window locks controlled from only the driver's position. NO

W. **Hood Release**: Inside driver's compartment.

X. **Automatic Speed Control**: REQUIRED.

Y. **Airbag**: Driver, passenger and side seat required.

Z. **Fuel Tank**: Manufactures maximum size.

AA. **Undercoated**: Full factory undercoating required. Undercoating by dealer not required unless necessary to meet factory standards.

BB. **Clock**: To be electric: Clock in radio dial fade is acceptable.

CC. **Gas Cap**: Inside fuel filler door release type if available. NO

keyed locking type gas cap.

DD. **Cargo Area:** Vehicles shall have a minimum of 15 cubic feet cargo capacity. Deck lid Release inside driver's compartment and VP Ignition powered.

EE. **Under Hood Light:** The switch being activated by the raising of the hood is required. Dealer installation is acceptable if not available from factory.

FF. **Dome Light:** 5" Dome light to be centered not more than approximately 20" from top of windshield to light driver's area and controlled by rotating headlight switch to maximum position or by separate switch. This may require adding an additional light, and dealer installation is acceptable if not available from factory.

GG. **Glove Box:** Non-illuminated.

HH. **Cargo Light:** Required.

II. **Spotlight:** Drivers side white LED spotlight required.

JJ. **License Plate Brackets:** Vehicle shall be equipped with front and rear license plate brackets. Required.

KK. **Speedometer:** Calibrated and properly geared for, accuracy within two miles throughout its entire speed range when installed and operated in the vehicle. Speedometers shall read to at least 140 miles per hour. If the vehicle uses a transmission speed sensor device to activate the speedometer a wire from this transmission speed sensor will be tagged as such and readily accessible in or near the drivers compartment of the vehicle.

LL. **Lamp:** Courtesy Disable, required.

MM. **Tail Lamp Lighting Solution:** To include base lamp, plus two (2) rear integrated hemispheric red light head LED side warning lights in tail lamps.

NN. **Front Head Lamp Lighting Solution:** Pre-drilled holes for side marker police use, does not include LED installed bulb (eliminates need to drill housing assemblies. Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights)

OO. **Rear Sensing:** Automated system designed to alert driver or obstacles in close proximity while backing.

POLICE PREP PACKAGES

A. **Driver Side Spotlight:** WHITE LED LIGHTING

B. **Wiring Packages Installed:** Rear console mounting plate with channel for wiring; Pre-wiring for grille LED lights, siren and speaker; wiring harness to rear cargo area - two light cables (supports up to six LED lights in engine compartment and grill); **Front Wiring Harness Connectors:** two 50 amp battery and ground circuits in right rear quarter - one 10 amp sire/speaker circuit engine cargo area; rear hatch/cargo area wiring (supports up to six rear LED lights; two male 4-pin connectors for siren; five female 4 pin connectors for

lighting/siren/speaker; one 4-pin IP connector for speakers; one 4-pin IP connector for siren controller connectivity; one 8-pin sealed connector; one 14-pin connector; **Rear wiring Harness Connectors**: one 2-pin connector for rear lighting; one 2-pin connector; six female 4-pin connectors; six male 4 pin connectors; one 10-pin connector

C. **Side Marker LED Lights**: Red and blue LED lighting installed on side view mirrors.

D. **Silent/Dark Car Capability**: ability to disable/turn off interior lighting, external lamps, cluster/center stack lighting and DRLs; no locking/unlocking horn or light feedback.

ENGINE AND DRIVE TRAIN

A. **Engine**: 3.7L V6

B. **Transmission**: Fully automatic, heavy duty, five or six speed. To be equipped with a factory engineered and installed external oil cooler of suitable design to keep the automatic transmission fluid at an efficient temperature.

C. **Air Cleaner**: Dry type.

D. **Oil Filter**: Full flow throwaway type.

E. **Thermostat**: Required as recommended for permanent-type antifreeze.

F. **Radiator**: Heavy duty, maximum capacity radiator. A coolant recovery system is required. Hose clamps shall be standard clamps installed by the manufacturer.

G. **Axle Ratio**: Ratio to be recommended by manufacturer.

H. **Fuel Pump**: May be mechanical or electric. If an electric fuel pump is installed, it must be equipped with a suppressor to prevent two-way radio interference.

I. **Differential**: Limited slip differential required.

SUSPENSION AND RUNNING GEAR

A. **Wheelbase**: Minimum standards as stated in the specifications.

B. **Steering**: Manufacturer's recommended power steering.

C. **Steering Wheel**: Regular production model or approved deluxe wheel. Tilt steering wheel required.

D. **Wheels**: Minimum 18-inch size designed for police work.

E. **Wheel Covers**: 18" 5-spoke painted black wheels with center cap.

F. **Tires**: Five black wall tubeless radial tires; with speed rating of V, or certified for high-speed police pursuit driving to be furnished with each vehicle, required. To be manufactured by a major manufacturer and shall be factory installed. Tires shall have a 36,000-mile rating. Spare tire shall be mounted on full-sized rim.

G. **Brakes**: Anti-Lock Braking System (ABS) only that is designed, so radio transmissions do not interfere with performance of breaking system.

H. **Rotors**: Large mass and designed for high thermal capacity.

I. **Suspension:** Will be heavy duty/performance type, equipped with heavy duty front and rear shock absorbers and stabilizer or sway bars suitable for high speed cornering.

ELECTRICAL SYSTEM

The vehicle's electrical system shall be so designed as to minimize radiation and interference with and from two-way radio systems.

A. **Ignition system:** 12-Volt, solid state, designed to provide maximum radio shielding to prevent interference with receptionof two-way mobile radio installed in the vehicle, also shielding to prevent interference from two-way mobile radio to the vehicle's electronic system. The wiring harness shall be high-tension resistor wiring, high-heat resistance, and silicone, high dielectric strength insulation that will operate continuously at 450 degrees Fahrenheit temperature.

B. **Battery:** 12 volt, heavy duty, Manufacturers maximum cold cranking power battery. A terminal post connected to the positive battery cable and capable of carrying 45 amperes' shall be provided in the engine compartment This terminal shall be in a location easily accessible from the topside of the engine compartment and near the battery. If this is not available, the positive cable may be of the type that attaches to battery post by means of a bolt or nut battery cable spring-loaded or drive on devices are not acceptable.

C. **Junction Block:** Two (2) 50 amp battery ground circuits-power distribution junction block.

D. **Alternator:** Minimum 170 amperes. Minimum capacity SAE 220 output at engine curb idle speed not less than 132 amperes. Radio noise suppression devices where applicable. Alternator shall be of the type that parts and repairs are available at authorized dealers of the make of vehicle furnished.

E. **Voltage Regulator:** Standard, transistorized and sealed.

F. **Spark Plugs:** Factory recommended. Double gap spark plugs will not be acceptable.

G. **Bonding and Grounding:** All components of the vehicle necessary to prevent interference with reception of 2-way mobile radio installed in the vehicle shall be adequately bonded and grounded.

H. **Radio:** Suppression Package Required

MISCELLANEOUS

A. All PPPVs shall be protected to 34 degrees below zero Fahrenheit by permanent type ethylene glycol base antifreeze of the brand normally furnished by the manufacturer. The radiator shall be tagged or marked to indicate the type, brand and degree of protection.

B. Each unit shall be delivered to the purchaser with all wheels balanced and the front end aligned.

C. Manufacturer's standard equipment jack to comply with vehicle.

D. The standard complement of tools such as wheel lug wrench

and jack handle shall be provided, together with facilities for storage.

DELIVERY

A. All vehicles shall be delivered FOB, destination in Hastings, NE. Vehicles are to be road ready, fully equipped, serviced, and washed with a minimum of 1/2 tank of gasoline. Vehicles showing lack of proper dealer pre-delivery service shall be subject to rejection until the vehicle is properly serviced. Factory pre-delivery service is not acceptable. Dealer nameplates, decals, etc. shall not be affixed. A signed copy of the completed manufacturer's "New Vehicle Preparation-Inspection and Road Test" form must accompany each vehicle at time of delivery.

B. After the PPPV has been fully serviced, the dealer may deliver it by rail freight, truck transport or, by driving to the destination.
IMPORTANT: The motor vehicle shall not have over 200 miles on the odometer at the time the motor vehicle is officially accepted and signed for by the purchaser. Deliveries shall be made between the hours of 9:00 AM and 3:00 PM daily, except Saturday, Sunday, and holidays. All deliveries must be scheduled with the Agency Representative.

C. The original manufacturer's statement of origin, a service authorization card, and a properly executed service and warranty policy shall accompany each vehicle when delivered.

D. Each vehicle shall be completely checked by the vendor to ensure conformance with the manufacturer's specifications and the State of Nebraska requirements as stated herein.

E. Invoices shall describe the vehicle, including vehicle identification number VIN), and key number.

F. Contract supplier or suppliers may honor pricing and extend the contract to political subdivisions, cities and counties. Political subdivisions, cities, and counties must meet terms and conditions of the contract.

G. Motor vehicles that have been wrecked or sustained more than minor nicks and scratches will not be accepted. The vendor should not attempt to deliver a unit until minor nicks and scratches have been repaired.

WARRANTY

A. The manufacturer's standard warranty shall apply to each vehicle refer to item B below). Mechanical or body repair required under manufacturer's warranty, prior to use of the vehicle by the City of Hastings, shall be the responsibility of the selling dealer, including the transportation thereof. Warranty to be effective from date of issuance of first assignment and the mileage warranty will begin from the mileage on the odometer on the date of assignment The selling dealer

will provide warranty activation cards, or similar information, in order, to properly activate said warranty.

B. A minimum warranty of 3 years, 36,000 miles or the manufacturer's standard warranty, whichever is greater, is required. A minimum of 5 years, 100,000 miles rust warranty is required. The manufacturer's standard warranty shall be stated in the Exceptions/Comments section of the Bid if different

NON-COMPLIANCE STATEMENT

Read this specification carefully. Any and all exceptions to this specification must be stated below or attached to the Invitation to Bid, in ink in a legible format. Non-compliance can void your bid response.

EXCEPTIONS/COMMENTS:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Use additional pages if needed

Bid Alternatives
In addition to the above mandatory equipment, as part of this request for bids, alternative bids should also be attached to be considered for the following optional equipment.

A. Vehicle Trade In:
TWO used motor vehicles currently used by the City of Hastings Police Department should be considered for trade-in credit. The vehicles to be considered include:
1. 2001 Dodge Neon - TIRES [illegible] 94,934 as of 10/13/17 - RUNS [illegible] BUT HAS
2. 2010 Chevrolet Impala 113,527 as of 10/13/17
MARKED POLICE - A LITTLE ROUGH

The above vehicles may be inspected by contacting Sergeant Brian Hessler of the Hastings Police Department. Appointments will be made for viewing only during business hours of Monday through Friday 8:00 am to 5:00 pm. You may make appointments for viewing the above vehicles by calling 402-461-2391 or emailing bhessler@hastingspolice.org

NOTICE: ANY DEVIATIONS FROM THE SPECIFICATIONS MUST BE SEPARATELY LISTED. IF NOT, IT WILL BE ASSUMED THAT THE BID MEETS THE SPECIFICATIONS IN ALL RESPECTS.

The City of Hastings Police Department reserves the right to reject any price quotes in which the design of the automobile is not compatible with the equipment used by the City of Hastings Police Department.

Alternatives to the above specifications will be considered. The City of Hastings Police Department reserves the right to reject any or all price quotes and waive minor technicalities in the solicitation process.

Any additional equipment not specified above, within a "Police Package" must be listed separately.

The City of Hastings Police Department is exempt from state and federal taxes and will furnish any necessary certificates.

Questions regarding this solicitation should be directed to:

Sergeant Brian Hessler
Hastings Police Department
317 S Burlington Avenue
Hastings, NE. 68901
(402) 461-2391
Email: bhessler@hastingspolice.org

INSTRUCTION TO DEALERS

All proposals shall be submitted on the proposal form hereto attached, which shall remain bound with the complete contract documents as originally issued. Copies of addenda, if any, shall be signed and attached to the bound volume.

Dealers shall inform themselves of all relevant matters, and if awarded the contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such dealer might have fully informed himself, prior to the price solicitation process.

The dealer, quoting on the vehicle specifications herein who has exceptions to those called for in the specification, must so state in the space provided below and attach a letter explaining in detail the exceptions taken to those required in the specifications. This letter of explanation shall become a part of the price quote and shall be attached hereto. Failure by the dealer to outline his exceptions will require the successful dealer to comply with these specifications.

PROPOSAL FORM

TO: CITY OF HASTINGS

We propose to furnish vehicles for use as marked police units as specified.

Department: Engineering
Staff Contact: David Wacker
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Creation of Street Improvement District 2017-3 - 33rd Street-Osborne Drive East 1780'; 31st Street-Osborne Drive East North Easterly 1670' along platted alignment to Yost Avenue in North Park Commons Addition

Names of People/Business affected by this action:

City of Hastings - Street and Utility Departments
HEDC
Menard's, Pratera Ventures, L.L.C., Hastings Lodging 2 L.L.C.
Other property owners of record

Why Council action is required:

Statutory proceedings; bond transcript requirements

Type of action requested:

Ordinance

Suggested motion:

Ordinance No. 4536

Deadlines associated with action:

Anticipated spring construction in 2018

Department head comments:

This District creation will provide for the paving of 33rd Street and 31st Street for the development of a new hotel and new apartment complex on selected lots within the Hastings North Park Commons Subdivision.
The creation will involve the standard 20-day right-of-remonstrance period for the filing of objections to the creator of said district.
Objections received that total greater than 50% of the ownership of the frontage footage in said district will invalidate the district.

Recommend creation and passage of Ordinance No. 4536

City Administrator comments:

Recommend Approval

STREET IMPROVEMENT DISTRICT - 2017 - 3
33rd Street – Osborne Drive East 1780 Feet; 31st Street – Osborne Drive East North Easterly 1670' Along Platted Alignment to Yost Avenue in North Park Commons Addition

1. The Improvements to be made as follows:

Build 8" P.C.C. Pavement, Including Curb and Gutter, Storm Sewer, Street Lighting, and Other Appurtenances on 33rd Street from Osborne Drive East a distance East 1780 Feet More or Less; 31st Street from Osborne Drive East a distance Easterly 1048 Feet more or less to a Point, Thence Northeasterly along a 300 foot Radius Curve to the left a distance of 622 Feet more or less to Yost Avenue, Including Intersections of 33rd Street and Osborne Drive East, 31st Street and Osborne Drive East, and 33rd Street and Yost Avenue.

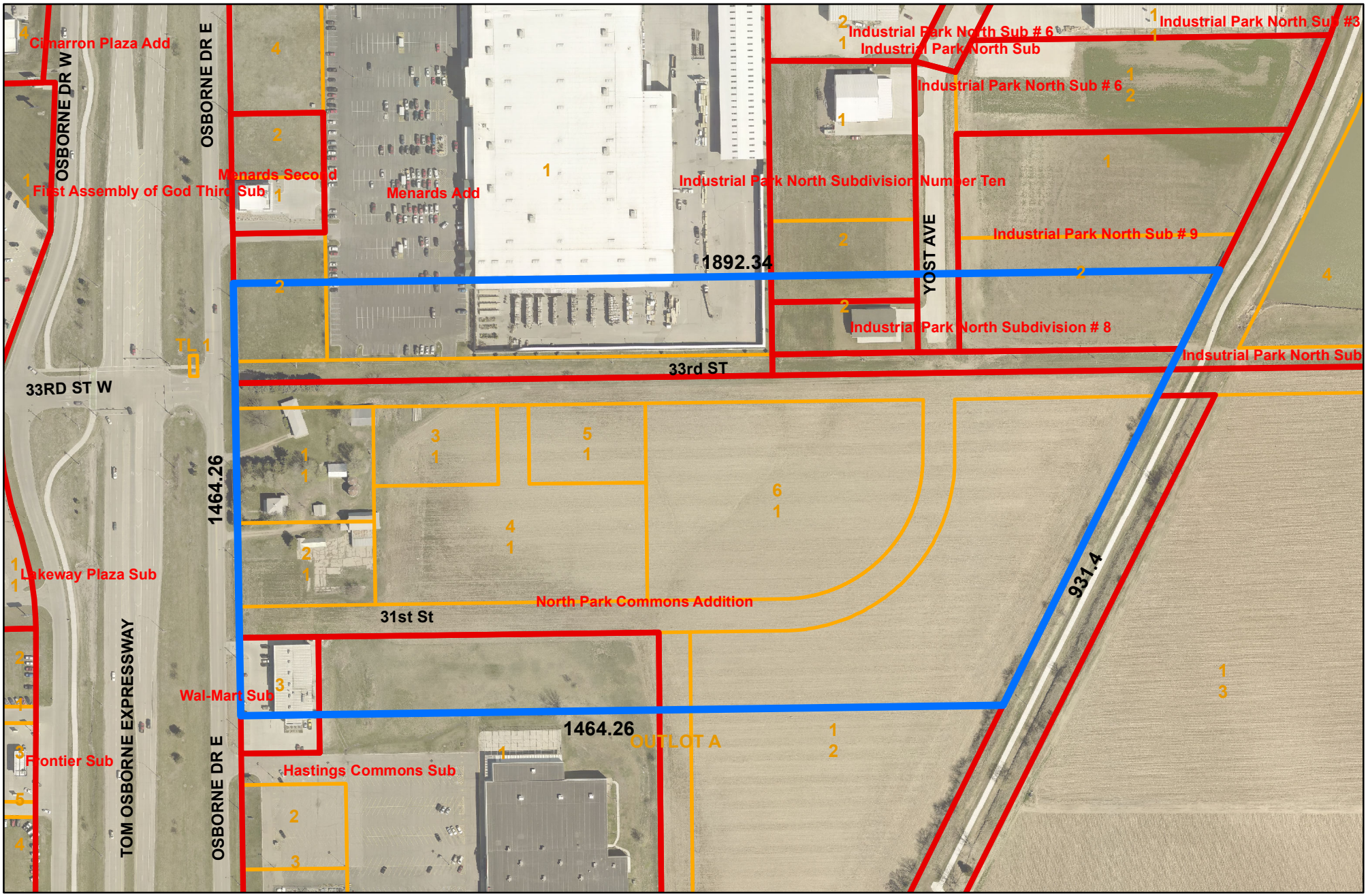
2. The Confines of the District are as Follows:

A TRACT OF LAND CONSISTING OF PART OF FRACTIONAL SECTION THIRTY-ONE (31), TOWNSHIP EIGHT (8) NORTH, RANGE NINE (9) WEST OF THE 6TH P.M., CITY OF HASTINGS, ADAMS COUNTY, NEBRASKA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 2, MENARDS ADDITION TO THE CITY OF HASTINGS, THIS BEING THE TRUE POINT OF BEGINNING; THENCE NORTHERLY ALONG THE WEST LINE OF SAID LOT 2, ALSO BEING THE EAST RIGHT-OF-WAY LINE OF OSBORNE DRIVE EAST, A DISTANCE OF 150.00 FEET; THENCE EASTERLY ALONG A LINE PARALLEL WITH AND 150.00 FEET NORTH OF THE NORTH RIGHT-OF-WAY LINE OF 33RD STREET A DISTANCE OF 1892.34 FEET MORE OR LESS TO A POINT ON THE EASTERLY LINE OF LOT 2, INDUSTRIAL PARK NORTH SUBDIVISION NUMBER NINE, ALSO BEING THE WESTERLY LINE OF THE CITY OF HASTINGS HIKE/BIKE TRAIL; THENCE SOUTHERLY ALONG SAID WESTERLY LINE OF THE CITY OF HASTINGS HIKE/BIKE TRAIL, ALSO BEING THE EASTERLY LINE OF LOT 2, INDUSTRIAL PARK NORTH SUBDIVISION NUMBER NINE AND THE EASTERLY LINE OF LOT 1, BLOCK 2, NORTH PARK COMMONS ADDITION TO THE CITY OF HASTINGS A DISTANCE OF 931.40 FEET MORE OR LESS TO A POINT ON THE WESTERLY LINE OF THE CITY OF HASTINGS HIKE/BIKE TRAIL, ALSO BEING THE EASTERLY LINE OF LOT 1, BLOCK 2, NORTH PARK COMMONS ADDITION; THENCE WESTERLY ALONG A LINE PARALLEL WITH AND 150.00 FEET SOUTH OF THE SOUTH RIGHT-OF-WAY LINE OF 31ST STREET A DISTANCE OF 1464.26 FEET MORE OR LESS TO THE WEST LINE OF OUTLOT 3, WAL-MART SUBDIVISION, ALSO BEING THE EAST RIGHT-OF-WAY LINE OF OSBORNE DRIVE EAST; THENCE NORTHERLY ALONG SAID EAST RIGHT-OF-WAY LINE OF OSBORNE DRIVE EAST, ALSO BEING THE WEST LINE OF OUTLOT 3, WAL-MART SUBDIVISION, THE WEST LINE OF LOT 2, BLOCK 1, NORTH PARK COMMONS ADDITION, AND THE WEST LINE OF LOT 1, BLOCK 1, NORTH PARK COMMONS ADDITION, A DISTANCE OF 680.46 FEET MORE OR LESS TO THE POINT OF BEGINNING.

3. The Assessment of the Cost will be Apportioned to the Following:

Lot	Blk	Addition
Lot 1, Lot 2		Menards Addition
Lot 2		Industrial Park North Subdivision 8
Lot 2		Industrial Park North Subdivision 9
Lot 2		Industrial Park North Subdivision 10
Lots 1 thru 6		Blk 1 North Commons Park Addition
Out lot 3		WalMart Subdivision
Lot 1		Hastings Commons Subdivision
Lot 1	Blk 2	North Park Commons
Out lot A		North Park Commons Addition



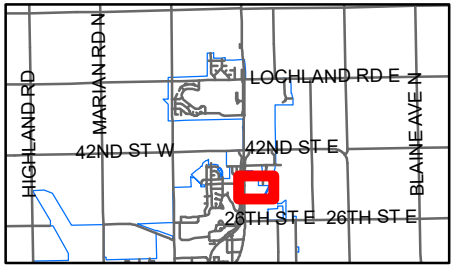
Legend

- SID2017-3
- Subdivision

N

SID 2017-3

33rd Street - Osborne Drive East Easterly 1048 ft
and 31st Street - Osborne Drive East toYost Ave



ORDINANCE NO. 4536

AN ORDINANCE OF THE CITY OF HASTINGS, NEBRASKA, CREATING A STREET IMPROVEMENT DISTRICT WITHIN THE CITY OF HASTINGS, NEBRASKA, TO BE KNOWN AS STREET IMPROVEMENT DISTRICT NO. 2017-3; DEFINING THE BOUNDARIES OF SAID DISTRICT AND PROPERTY CONTAINED THEREIN; PROVIDING FOR THE CONSTRUCTION OF IMPROVEMENTS THEREIN; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HASTINGS, NEBRASKA:

Section 1. The Mayor and City Council of the City of Hastings, Adams County, Nebraska, hereby find and determine that it is in the best interests of the City that 33rd Street from Osborne Drive East a distance East 1,780 Feet More or Less; 31st Street from Osborne Drive East a distance Easterly 1,048 Feet more or less to a Point, Thence Northeasterly along a 300 foot Radius Curve to the left a distance of 622 Feet more or less to Yost Avenue, Including Intersections of 33rd Street and Osborne Drive East, 31st Street and Osborne Drive East, and 33rd Street and Yost Avenue, be improved as hereinafter described, and that it is in the best interests of the City of Hastings, Nebraska, to create a street improvement district for the construction of the said improvements.

Section 2. There is hereby created within the City of Hastings, Nebraska, a street improvement district to be known and designated as Street Improvement District No. 2017-3, the outer boundaries of which shall contain the following property:

A TRACT OF LAND CONSISTING OF PART OF FRACTIONAL SECTION THIRTY-ONE (31), TOWNSHIP EIGHT (8) NORTH, RANGE NINE (9) WEST OF THE 6TH P.M., CITY OF HASTINGS, ADAMS COUNTY, NEBRASKA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 2, MENARDS ADDITION TO THE CITY OF HASTINGS, THIS BEING THE TRUE POINT OF BEGINNING; THENCE NORTHERLY ALONG THE WEST LINE OF SAID LOT 2, ALSO BEING THE EAST RIGHT-OF-WAY LINE OF OSBORNE DRIVE EAST, A DISTANCE OF 150.00 FEET; THENCE EASTERLY ALONG A LINE PARALLEL WITH AND 150.00 FEET NORTH OF THE NORTH RIGHT-OF-WAY LINE OF 33RD STREET A

DISTANCE OF 1892.34 FEET MORE OR LESS TO A POINT ON THE EASTERLY LINE OF LOT 2, INDUSTRIAL PARK NORTH SUBDIVISION NUMBER NINE, ALSO BEING THE WESTERLY LINE OF THE CITY OF HASTINGS HIKE/BIKE TRAIL; THENCE SOUTHERLY ALONG SAID WESTERLY LINE OF THE CITY OF HASTINGS HIKE/BIKE TRAIL, ALSO BEING THE EASTERLY LINE OF LOT 2, INDUSTRIAL PARK NORTH SUBDIVISION NUMBER NINE AND THE EASTERLY LINE OF LOT 1, BLOCK 2, NORTH PARK COMMONS ADDITION TO THE CITY OF HASTINGS A DISTANCE OF 931.40 FEET MORE OR LESS TO A POINT ON THE WESTERLY LINE OF THE CITY OF HASTINGS HIKE/BIKE TRAIL, ALSO BEING THE EASTERLY LINE OF LOT 1, BLOCK 2, NORTH PARK COMMONS ADDITION; THENCE WESTERLY ALONG A LINE PARALLEL WITH AND 150.00 FEET SOUTH OF THE SOUTH RIGHT-OF-WAY LINE OF 31ST STREET A DISTANCE OF 1464.26 FEET MORE OR LESS TO THE WEST LINE OF OUTLOT 3, WAL-MART SUBDIVISION, ALSO BEING THE EAST RIGHT-OF-WAY LINE OF OSBORNE DRIVE EAST; THENCE NORTHERLY ALONG SAID EAST RIGHT-OF-WAY LINE OF OSBORNE DRIVE EAST, ALSO BEING THE WEST LINE OF OUTLOT 3, WAL-MART SUBDIVISION, THE WEST LINE OF LOT 2, BLOCK 1, NORTH PARK COMMONS ADDITION, AND THE WEST LINE OF LOT 1, BLOCK 1, NORTH PARK COMMONS ADDITION, A DISTANCE OF 680.46 FEET MORE OR LESS TO THE POINT OF BEGINNING.

Within said District, 33rd Street from Osborne Drive East a distance East 1780 Feet More or Less; 31st Street from Osborne Drive East a distance Easterly 1048 Feet more or less to a Point, Thence Northeasterly along a 300 foot Radius Curve to the left a distance of 622 Feet more or less to Yost Avenue, Including Intersections of 33rd Street and Osborne Drive East, 31st Street and Osborne Drive East, and 33rd Street and Yost Avenue., shall be improved by grading and construction of 8" P.C.C. pavement, including curb and gutter, storm sewer, street lighting and other appurtenances.

Section 3. All of said improvements shall be constructed to the established grades as fixed by ordinances of the City of Hastings, Nebraska, and shall be constructed in accordance with plans and specifications to be prepared by the City Engineer, which plans shall be approved by the Mayor and City Council. The improvements shall be made at public cost, but special assessments shall be levied to reimburse the City for the cost of the improvements as provided by law.

Section 4. Notice of the creation of said Street Improvement District No. 2017-3 shall be published in The Hastings Daily Tribune, a legal newspaper published in and of

general circulation within the City of Hastings, for three weeks after the publication of this Ordinance.

Section 5. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Ordinance.

Section 6. This ordinance shall take effect and be in full force from and after its passage, approval and publication in pamphlet form, said effective date being the ____day of _____, 2017, and this ordinance shall not be included in the Hastings City Code Book.

PASSED AND APPROVED this 27th Day of November 2017.

_____
Mayor

ATTEST:

_____
City Clerk

(SEAL)

Approved as to form:

_____
City Attorney

Department: City Attorney
Staff Contact: Dave Ptak
Council Meeting Date: 11/27/2017

AGENDA ITEM SUMMARY SHEET

Description of Item:

Ordinance No. 4538 to Rename Pin Tail Avenue and Pin Tail Circle to Pintail Avenue and Pintail Circle

Names of People/Business affected by this action:

Residents on Pin Tail Avenue and Pin Tail Circle

Why Council action is required:

Code Code Section 25-115 provides that streets can be renamed by passage of an ordinance by the Mayor and City Council

Type of action requested:

Ordinance

Suggested motion:

Move to approve Ordinance No. 4538 on First Reading; and if successful Move to suspend the rules and pass Ordinance No. 4538 on Second and Third Reading

Deadlines associated with action:

None known

Department head comments:

This ordinance would make the street names match the street signs already in place on Pin Tail Avenue and Pin Tail Circle and the housing units on both Pin Tail Avenue and Pin Tail Circle.

City Administrator comments:

This action should eliminate confusion. Recommend Approval

ORDINANCE NO. 4538

AN ORDINANCE OF THE CITY OF HASTINGS, NEBRASKA, PURSUANT TO SECTION 25-115 OF THE HASTINGS CITY CODE TO RENAME THE STREETS PLATTED AS PIN TAIL AVENUE AND PIN TAIL CIRCLE LOCATED WITHIN LOCHLAND MEADOWS SUBDIVISION NUMBER FIVE IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 10 WEST OF THE 6TH P.M. IN THE CITY OF HASTINGS, ADAMS COUNTY, NEBRASKA, TO PINTAIL AVENUE AND PINTAIL CIRCLE RESPECTIVELY; TO REPEAL ANY ORDINANCE IN CONFLICT HEREWITH; AND TO PROVIDE WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HASTINGS, NEBRASKA:

SECTION 1. That the streets platted as Pin Tail Avenue and Pin Tail Circle, located within Lochland Meadows Subdivision Number Five. a parcel of land located in the Southeast Quarter (SE1/4) of Section 24, Township 8 North, Range 10 West of the 6th P.M. in the City of Hastings, Adams County, Nebraska, be and the same are hereby renamed to Pintail Avenue and Pintail Circle respectively.

SECTION 2. That any ordinance passed and approved prior to the passage of this ordinance, and in conflict with its provisions, is hereby repealed.

SECTION 3. This ordinance shall take effect and be in full force from and after its passage, approval and publication in pamphlet form, said effective date being the ____day of _____, 20___, and this ordinance shall not be included in the Hastings City Code Book.

PASSED AND APPROVED by the Mayor and City Council of the City of Hastings, Nebraska, this_____day of_____, 2017.

ATTEST:

_____
Mayor

_____
City Clerk

(S E A L)

APPROVED TO FORM:

_____

City Attorney