CITY OF HASTINGS, NEBRASKA
MINUTES OF CITY COUNCIL REGULAR MEETING
Tuesday, February 27, 2024

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Hastings, Nebraska was conducted at the Hastings Municipal Airport, 3300 West 12th Street, on February 27, 2024.

The meeting was called to order at 5:30 p.m. in Regular Session by Mayor Stutte with the following members present: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Absent: Joy Huffaker.

The following City Officials were present: City Administrator, Shawn Metcalf; Asst. City Administrator, Mark Funkey; City Attorney, Jesse Oswald; Utility Manager, Kevin Johnson; City Clerk, Kimberly Jacobitz; Police Chief, Adam Story; Fire Chief, Brad Starling; Parks & Recreation Director, Jeff Hassenstab; Finance Director, Roger Nash; Information Technology Director, Erik Nielsen; Director of Engineering, Lee Vrooman; Director of Development Services, Chad Bunger; Director of Human Resources, Lori Hartman; Museum Director, Teresa Kreutzer-Hodson; Public Information Manager, Tony Herrman; Safety Director, Trent Clark; Environmental Engineering, Marty Stange.

The Pledge of Allegiance to the Flag of the United States of America was recited.

Moved by Butch Eley seconded by Matt Fong to adopt current agenda for February 27, 2024 Regular Meeting, removing item 5(f). Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

**PUBLIC NOTICE** - Official Notice of the Regular Meeting was published in the Hastings Tribune on Friday, February 23, 2024. Pursuant to Nebraska Revised Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is available for public review and a current copy of the Nebraska Open Meetings Act is posted and accessible to members of the public.

**COUNCIL COMMUNICATION:**
Councilmember Rowan commented on the designation of Airport of the Year.

**CITIZEN COMMUNICATIONS:**
None.

**MAYOR'S COMMUNICATIONS:**
Mayor Stutte congratulated Good Samaritan Village on the opening of their Village Green (Senior Living Apartments).

**CONSENT AGENDA:**
1. <u>All Consent Items.</u>
Moved by Matt Fong seconded by Shawn Hartmann to approve all consent items as presented. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.
(a) Approval of the minutes of the Council Meeting of February 12, 2024
(b) Approval of claims and payroll
(c) Approval of the request of Highland Park Farmers Market LLC for use of City property for the Highland Park Farmers Market from May 18, 2024 to October 30, 2024
(d) Approval of Work Order EL-270, temp power for EPA/EA/Terratherm for the Minnesota Sub Site at 2nd Street and Minnesota Avenue

(e) Approval of Work Order GA-379, new 4" medium pressure gas main on Utecht Avenue, 39th Street south to 33rd Street, 33rd Street, East Laux Drive to Utecht Avenue (1700 ft.)

**REGULAR AGENDA:**
2. Unfinished Business of Preceding Meeting.
None.

3. Public Hearings.
None.

4. General Business.
(a) Strategic Planning Advisory Committee presentation
Shawn Metcalf thanked the Strategic Planning Advisory Committee for their work. Jodi Graves gave the presentation on behalf of the Strategic Planning Advisory Committee (SPAC). She explained the process used by the SPAC and what is expected next. Major findings from the survey and focus groups included economic development/housing, transportation, and communication. She explained that the initiatives are the City Council's responsibility and projects are the staff's. Jacque Cranson, Phil Boon, and Rich Wilton also spoke. The cost of the community survey was approximately $25,000. Shawn asked a contractor to assist the City Council through the Strategic Plan, which is expected to cost approximately $7,000. Mayor Stutte and Council thanked SPAC for their service. Committee members are as follows: Ward 1 - Rich Wilton and Dave Worrell; Ward 2 - Jacque Cranson and Caroline Kemp; Ward 3 - Phil Boon and Jodi Graves; Ward 4 - Faye Friesen and Joe Kindig

(b) EngageHastings Kick-off
Shawn Metcalf, Chad Bunger, and Tony Herrman gave a presentation on EngageHastings software. The link for EngageHastings can be found on the homepage of the city's website. City staff will update projects, so residents can see what is happening and get their questions answered. There are tools citizens can use to engage with projects and give input.

(c) Moved by Shawn Hartmann seconded by Steve Huntley to approve extending the Smith Softball Complex operating agreement between the City of Hastings and the Nebraska Softball Foundation for a 10-year period. Jeff Hassenstab reported that the original operating agreement for the Smith Softball Complex was a thirty-year term that began on March 28, 1994. In that agreement, the Nebraska Softball Foundation (NSF) has the option to renew the agreement for three successive ten-year terms. The softball foundation has given written notice to the City to extend the agreement for another ten-year period. The City and NSF negotiated the contract extension and made desired changes. Joe Patterson, Nebraska Softball Foundation representative, stated that this is a win-win situation for the City and NSF. The complex was built with pickle card money funding for buildings and softball fields, except for fields 7 and 8, which were built by the City. Mayor Stutte thanked the Nebraska Softball Foundation for the partnership with the community. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

(d) Moved by Matt Fong seconded by Butch Eley to approve the request of the City of Hastings for a contract amendment to Community Development Block Grant Project 21-DTR-007, Hastings Downtown Revitalization Project, to extend the end date from April 25, 2024 to December 31, 2024. Randy Chick, 520 W 1st, Community Redevelopment Authority (CRA), spoke about this item. The City of Hastings is the grantee for Community Development Block Grant (CDBG) 21-DTR-007, the CDBG Downtown Revitalization project in the amount of $400,000. We have two years to complete any improvements. These funds have been targeted for facade improvements throughout the downtown area. The need for an extension request is due to delays in receiving applications for the funds. The need for an extension of the contract end date has been discussed with Department of Economic Development program representatives. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

5. Ordinances and Resolutions.
(a) Moved by Shawn Hartmann seconded by Butch Eley to approve Resolution 2024-03 Accepting the work and certificate of the City Engineer in Water Extension District No. 2022-1.
Lee Vrooman reported that this action formally accepts the work and finalizes the cost of the water extension district. The total cost of Water Extension District 2022-1 (M Street) is $299,347.71. Of this total cost, $44,241.69 is General Obligation that will be paid by the City of Hastings and $255,106.02 will be assessed to the adjacent property owners included in the district. General Obligation for this project is the portion of the water main that is in the intersections and Right-of-Way. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

(b) Moved by Jeniffer Beahm seconded by Shawn Hartmann to approve Resolution No. 2024-04 accepting the schedule of assessments as prepared by the City Engineer for special assessments proposed to be levied in Water Extension District No. 2022-1 and setting a hearing date relative to the levy of said special assessments. Lee Vrooman reported that this action accepts the schedule of assessments for Water Extension District No. 2022-1, M Street, and sets up the hearing date for the Board of Equalization for April 8, 2024. Attachments detail the assessment for each property in the district. Subsequent action will be required at the April 8th meeting to finalize the assessments. Notices will be sent to each property owner in the district informing them of the date of the public hearing for the Board of Equalization. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

(c) ORDINANCE NO. 4751 CREATING STREET IMPROVEMENT DISTRICT NO. 2023-1, M STREET, BALTIMORE AVENUE TO 815 FEET EAST

Lee Vrooman reported that this ordinance will create Street Improvement District No. 2023-1. The project will include 9" paving with curb and gutter from the intersection of M Street and Baltimore Avenue to a distance of 815 feet east. Notices of district creation will be sent out to property owners in the district. The schedule for construction will be dependent on contractor availability.

Said Ordinance was read by title and thereafter Councilmember Matt Fong moved for passage of the ordinance, which motion was seconded by Councilmember Shawn Hartmann. Upon roll call vote the following Councilmembers voted Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

Councilmember Matt Fong moved that the statutory rule requiring reading on three different days be suspended; Councilmember Shawn Hartmann seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance. The ordinance is declared to be lawfully adopted upon publication as required by law.

(d) Moved by Butch Eley seconded by Brad Consbruck to approve Resolution No. 2024-05 approving the plans, specifications and authorization to advertise for bids for Street Improvement District 2023-1, M Street. Lee Vrooman reported that plans and specifications for Street Improvement District No. 2023-1, M Street, have been completed and are included in the packet. The bid opening date for this work will be March 20, 2024, with an award date of April 8, 2024. The plans and specifications are being brought before the council because the project is part of a district. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

(e) Moved by Shawn Hartmann seconded by Matt Fong to approve Resolution 2024-06 Approval and authorization for the Mayor to sign the Adjusted Urban Area Boundaries Map. Lee Vrooman reported that the Nebraska Department of Transportation (NDOT) has requested that the City Council approve the Adjusted Urban Area Boundary Map that is included in the packet. This map corresponds and aligns with the urban boundary map created by the Bureau of the Census. The 2020 Bureau of the Census map is the minimum requirement for the Adjusted Urban Area Boundaries Map. The NDOT map meets this requirement. Approval of this map helps NDOT continue to receive Federal Aid. This map does not have an impact on the City. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

6. Final Passage of Ordinances.
(a) ORDINANCE NO. 4752 TO EXTEND THE BOUNDARIES AND INCLUDE WITHIN THE CORPORATE LIMITS OF AND ANNEX TO THE CITY OF HASTINGS, NEBRASKA CERTAIN CONTIGUOUS AND ADJACENT LANDS OUTSIDE OF THE CITY OF HASTINGS. (THE THREE AREAS CONSIDERED FOR ANNEXATION ARE CITY-OWNED LAND FOR THE PARKVIEW CEMETERY, (PROPERTY 1.H) IN AREA #1, AREA #2, INDUSTRIAL PARK NORTH, AREA #3, INDUSTRIAL PARK WEST)

Moved by Matt Fong seconded by Shawn Hartmann to approve Ordinance No. 4752, on third and final reading, annexing Area #2, Industrial Park North; and Area #3, Industrial Park West Area and Property 1H- the Hastings Cemetery. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

7. Appointments.
None.

8. Miscellaneous and Other Business.
None.

Moved by Steve Huntley seconded by Butch Eley there being no further business to come before the City Council to adjourn at 6:56 P.M. Roll Call: Ayes: Steve Huntley, Jeniffer Beahm, Brad Consbruck, Butch Eley, Marc Rowan, Shawn Hartmann, Matt Fong. Nays: None. Absent: Joy Huffaker. The motion carried.

APPROVED:

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Corey Stutte, Mayor

ATTEST:

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Kimberly S. Jacobitz, City Clerk

( S E A L )