HASTINGS UTILITY BOARD
AGENDA

Hastings Public Library
314 North Denver Avenue
August 12, 2021
9:00 AM

ROLL CALL:

PLEDGE OF ALLEGIANCE:

MOTION TO ADOPT CURRENT AGENDA FOR August 12, 2021 REGULAR MEETING.

PUBLIC NOTICE - Official Notice of the Regular Meeting was published in the Hastings Tribune on Tuesday, August 10, 2021. Pursuant to Nebraska Revised Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is located at the back of the Hastings Public Library. Also, a current copy of the Nebraska Open Meetings Act is posted on the south wall of the Library, which is accessible to members of the public.

MANAGER'S COMMUNICATIONS:

BOARD CHAIRMAN'S COMMUNICATIONS:

BOARD MEMBERS' COMMUNICATIONS:

CITIZEN COMMUNICATIONS:

CONSENT AGENDA:

1. <u>All Consent Items.</u>

    (a) Approval of the minutes of the Hastings Utility Board Meeting of July 8, 2021.

REGULAR AGENDA:

2. <u>Unfinished Business of Preceding Meeting.</u>

3. <u>General Business.</u>

    (a) Finance

        i. 21/22 Budget and Approval Schedule

New Budget Overview

Utility Fees Update

Tree Trimming Plans

(b) Production

(c) Operations

(d) Administration

(e) Other

4. Possible Closed Session (if necessary or requested).

ADJOURN:

The Hastings Utility Board reserves the right to enter into an executive session at any time during the meeting, in accordance with the Nebraska Open Meetings Act, even though the closed session may not be indicated on the agenda. It is the intention of the Hastings Utility Board to take up the items on the agenda in sequential order. However, the Hastings Utilities Board reserves the right to take up matters in a different order to accommodate the schedule of the Utility Board Members, persons having items on the agenda, and the public.

CITY OF HASTINGS, NEBRASKA
MINUTES OF UTILITY BOARD REGULAR MEETING
Thursday, July 8, 2021

Pursuant to due call and notice thereof, a Regular Meeting of the Utility Board of Hastings, Nebraska was conducted in the Hastings Public Library, 314 N. Denver Avenue., on July 8, 2021.

ROLL CALL:

The meeting was called to order at 9:00 a.m. in Regular Session by Bill Hitesman, with the following members present: Jeanette DeWalt, Susan Meeske, Mark Hemje, Butch Ehly, Corey Stutte (Mayor), Clint Shukei (City Attorney), Eric Nielsen, Marty Stange, Rich Klienhample, Robin Ginn, Lori Hartmann, Kevin Johnson, Keith Lionhardt, Derek Zeisler, Lee Vrooman, Brandon Lubken, Ed Fleharty, Dave Ptak, Doug Buogart, Noel Nienhueser,
Absent: Shane Raitt

PLEDGE OF ALLEGIANCE:

The Chairman led the group in recital of the Pledge of Allegiance to the United States of America.

MOTION TO ADOPT CURRENT AGENDA FOR July 8, 2021 REGULAR MEETING.

Moved by Jeanette DeWalt. seconded by Mark Hemje to adopt current agenda for July 8, 2021 regular meeting. Roll Call: Ayes: Bill Hitesman, Mark Hemje, Susan Meeske, Jeanette DeWalt. Nays: None.
Absent: Shane Raitt . The motion carried.

PUBLIC NOTICE - Official Notice of the Regular Meeting was published in the Hastings Tribune on Wednesday, July 7, 2021. Pursuant to Nebraska Revised Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is located at the Hastings Library. Also, a current copy of the Nebraska Open Meetings Act is posted on the wall of the Council Chambers which is accessible to members of the public.

Official Notice of the Regular Meeting was published in the Hastings Tribune on Wednesday July 7, 2021.

MANAGER'S COMMUNICATIONS:

Kevin: Water was in Fisher fountain for the fourth, but was drained because there was a leak. The leaks have been fixed.
Lee: Seeding will be done for the grass with a few more coats of paint. The other issues to be fixed, Should be running for good in a few weeks. Will have the same lights and programming as it did in the past. Later there will be programming so you can turn your radio on to link with the lights of the show.
Bill: Will there be an open celebration when everything is fixed?
Dave: We can, but there have been delays. We can wait until music is ready or do it before the music. Fence has been moved back so it is not so close to the fountain.
Bill: Would like to do a celebration since this has been such a big part of Hastings.

Corey: Thanks to all the YWCA workers for getting the parade together and all of the hard work. Thank you to the staff for their work on getting the fountain ready.

BOARD CHAIRMAN'S COMMUNICATIONS:

None

BOARD MEMBERS' COMMUNICATIONS:

None

CITIZEN COMMUNICATIONS:

None

CONSENT AGENDA:

1. All Consent Items.

   (a) Approval of the minutes of the Hastings Utility Board Meeting of June 10, 2021.

   Defer to next months meeting.

REGULAR AGENDA:

2. Unfinished Business of Preceding Meeting.

3. General Business.

   (a) Finance

      i. '21/'22 Capital Budget Proposals

   Kevin: Still working on the budgets, but take a minute to get the big ticket items. Targeting August time frame for the full budget. Supervisors will go through their presentations.
   Brandon discussed the budget for water.
   Dave: The American recovery plan that is coming out, we have applied for the first half. We will receive half this year and half next year. This will help be used for the water main replacement. A good funding source to get the project running.
   Jeanette asked if the 4 million has been approved? Is this a grant or a loan?

Dave, yes it has. It is a grant. We have to use it or return it. Large portion of this will got to the water replacement mains.
Corey: The rules are still be worked out. This is the first time money has directly allocated from the federal government to local governments.
Bill: Who over sees the grant?
Dave: Waiting to find that out what the final rules are.
Corey: Rules are continuing to be revised.
Ed discussed the budget for the gas department.
Susan: how are you determining the smart meter? What areas of town they go into first?
Ed: 10 year rotation
Kevin: averages are actual not budget
Mark: Question on vehicles. Is there shared use?
Ed: Yes, all vehicles are back and forth between departments.
Bill: Are there so many hours that you run before looking at replacing the truck.
Ed: Yes and other things are tracked.
Kevin: We do not have a former life cycle program, This needs to be implicated.
Brandon: The hours differ form the type of work that is done. Some hours are harder than others.
Ed: Our equipment has documentation on oil changes, filter, etc.
Rich discussed the budget for WEC(Whelan Energy Center)
Joint is HU and PPGA
Keith will have more information when the contractors get back with them on time and cost.
Business interruption could be 2 weeks to 2 months if it is not replaced.
South Fence is in relation to the Hartwell renewables.
Susan: what is the Hartwell renewable?
Kevin: It is the flint project, the new plant that is coming out.
Hartwell renewable is the top electric and top 5
Noel discussed the budget for the sub station
Kevin: We will have more discussion about the IRP and the solar farm. We are still in development and analysis options.
Jeanette: Will PPGA share the cost of the WEC substation:
Noel: No, it is not tied to the generation.
Kevin: This is primarily part of the renewables is solely on us.
Brandan discussed the sewer and PCF budget.
Doug discussed the electric budget.
Kevin: We have an admin capital budget. This year the IT will have a capital budget. No slides were made for these.
Keith: There is one additional large item which is the security gate and the North Denver facility.
Eric: It is consolidating all IT. Software budget will pass through department.2 major projects.
Susan: What about all of the upgrades? When the people will be moved.
Eric: Those are still going. those are shared projects with the city.
Kevin: That is what we have for now. We will have more information in August.

(b) Production

(c) Operations

i. ASR Status Update

Kevin: I was asked last month if I could get an ASRs status.
Marty to discuss the ASR status. (Aquifer Storage and Restoration)
Bill: When you hit the acceptable levels, how long do you have to wait to run it again"?
Marty: Depending on reporting and testing. A lot of testing and flushing before a well is shut down.

(d) Administration

(e) Other

i. Comp. Study-Wages and Benefits

Dave: every 3 years there is a comparability study. We don't compare people, we compare positions. Great number of matches this year and a limited amount of adjustments. Some have a 5% increase, 5-15% increase and some are froze. Maximum increase of 5%. over that is half this year and half next year. Over 15% is divided into the next 3 years. Maximum is 8%. Benefits side was really good. The only thing that would need to be adjusted is the vacation accrual. Minor adjustments done through the handbook.
Lori: All the information has been communicated to the supervisors and the employees. This was a draft.
When it is approved it will be communicated.

4. <u>Possible Closed Session (if necessary or requested).</u>

Moved by Susan Meeske seconded by Jeanette DeWalt to go into Closed Session, which Closed Session is clearly necessary for the protection of the public interest in that said Closed Session will consist of a strategy session relative to negotiations. Roll Call: Ayes: Bill Hitesman, Mark Hemje, Susan Meeske, Jeanette DeWalt. Nays: None. Absent: Shane Raitt. The motion carried.
The meeting closed to the public at 10:24 a.m.

ADJOURN:

Moved by Jeanette DeWalt seconded by Susan Meeske that there being no further business, the meeting adjourn at 10:53 a.m. Roll Call: Ayes: Bill Hitesman, Mark Hemje, Susan Meesek, Jeanette DeWalt. Nays; None. Absent: Shane Raitt. The motion carried.

APPROVED:

Board Secretary

Department: Utility Administration
Staff Contact: Kevin Johnson
Utility Board Meeting Date: 8/12/2021

AGENDA ITEM SUMMARY SHEET

Description of Item:

Names of People/Business affected by this action:

Why Council action is required:

Type of action requested:

No Action Required

Suggested motion:

Deadlines associated with action:

Department head comments:

City Administrator comments:

Advisory Board Meeting
August 12, 2021

Utility Department Budget Highlights 2021 / 2022

Kevin Johnson

Manager, Utilities

HASTINGS UTILITIES

Budget Assumptions 21/22

Revenue Growth (Non-Rate) from Development		*1 %*
Expense Inflation (Forecasts)		*3 %*
Rate Stabilization Funds Utilized (Electric & Gas)		*NA*
Financial Target = Unencumbered Cash & Rate Stabilization Funds as % of Operating Expense		*> 50 %*
Capital Execution Rate (Target)		*70 – 80 %*
Staffing Headcount (FTE's)		*NO Increase*
Utility Rate Increase Projected:	*Electric ('20 COS Study)*	*1%*
	Gas ('20 COS Study)	*3%*
	Water	*ZERO*
	Sewer	*ZERO*

Utility Fees Updated (Annual Review)

IT Related Expenses Budgeted in IT, Allocated to Each Utility Dept

HASTINGS UTILITIES

Utilities Dept Staffing

2021-22 Personnel Authorization Schedule
Utilities

Utilities Department - Division	Full-Time	Part-Time	Total	
Electric				
Distribution, Substation, and Metering	18	2	20	includes 2 interns - not on org chart
North Denver Station	7	0	7	
Whelan Energy Center	77	1	78	includes 1 seasonal - not on org chart
Electric Totals	102	3	105	
Gas	18	0	18	
Water	14	0	14	
Engineering	19	1.5	20.5	includes 1 intern and part-time meter reader
Pollution Control Facility	9	0	9	
General Administrative				
Administration	4	0	4	
Business Office	10	0	10	
Environmental Engineering	4	0	4	
Maintenance and Mechanic	2	0	2	
Marketing and Energy Supply	4	0	4	
Meter Readers	3	0.5	3.5	4 meter readers, one splits time with engineering
Warehouse	4	0	4	
General Administrative Totals	31	0.5	31.5	
Grand Total	**193**	**5**	**198**	

HASTINGS UTILITIES

Utilities Dept Staffing

Staff Level by Fiscal Yr Ending

	2022	***2021***	***2020***	***2019***	***2018***
ELECTRICAL DISTRIB/SUB/METERING *	20	20	20	18	18
ELECTRICAL PRODUCTION-WEC **	78	78	82	82	82
ENERGY SUPPLY - NDS DISPATCH	7	7	7	7	7
ELECTRIC TOTALS	**105**	**105**	**109**	**107**	**107**
GAS DEPARTMENT	18	18	20	19	19
WATER DEPARTMENT	14	15	16	17	17
POLLUTION CONTROL FACILITY	9	9	9	10	10
GENERAL ADMINISTRATIVE ***	31.5	27	48	49	65
Utilities Dept TOTALS	***177.5***	***174***	***202***	***202***	***218***
Utility to City Positions	City Wide		Utility to City Positions		
ENGINEERING	20.5	14			
ENVIRNMENTAL	4	4			
FINANCE	9			7	
HR	4			2	
IT	11			3	
Total with Dept Transfer	226	192	202	214	218

	Funded by HU
ENGINEERING	70%
ENVIRNMENTAL	95%
FINANCE	80%
HR	45%
IT	50%

* (2) Summer interns

** (1) Seasonal part-time

*** (1) Splits time w/ Engineering

HASTINGS UTILITIES

Critical Capital Planning 21/22

ELECTRIC DEPT	*$15.294M*	*PRIOR = $8.110M*
North Denver		
• Replace Heating Boiler	$260K	
Don Henry		
• Gas Turbine DCS Recontrol	$545K	
Community Solar Farm		
• Solar Field Expansion	$1.0M	
Substations		
• System Upgrades	$2.24M	
• Garage & Shop	$800K	
Heartwell Renewables (FLINT)		
• Electric Systems	$4.235M	
Distribution System		
• AMI – SMART Meters	$995K	
• Conversions	$700K	
• Underground Additions	$450K	

Projects > $250K

HASTINGS UTILITIES

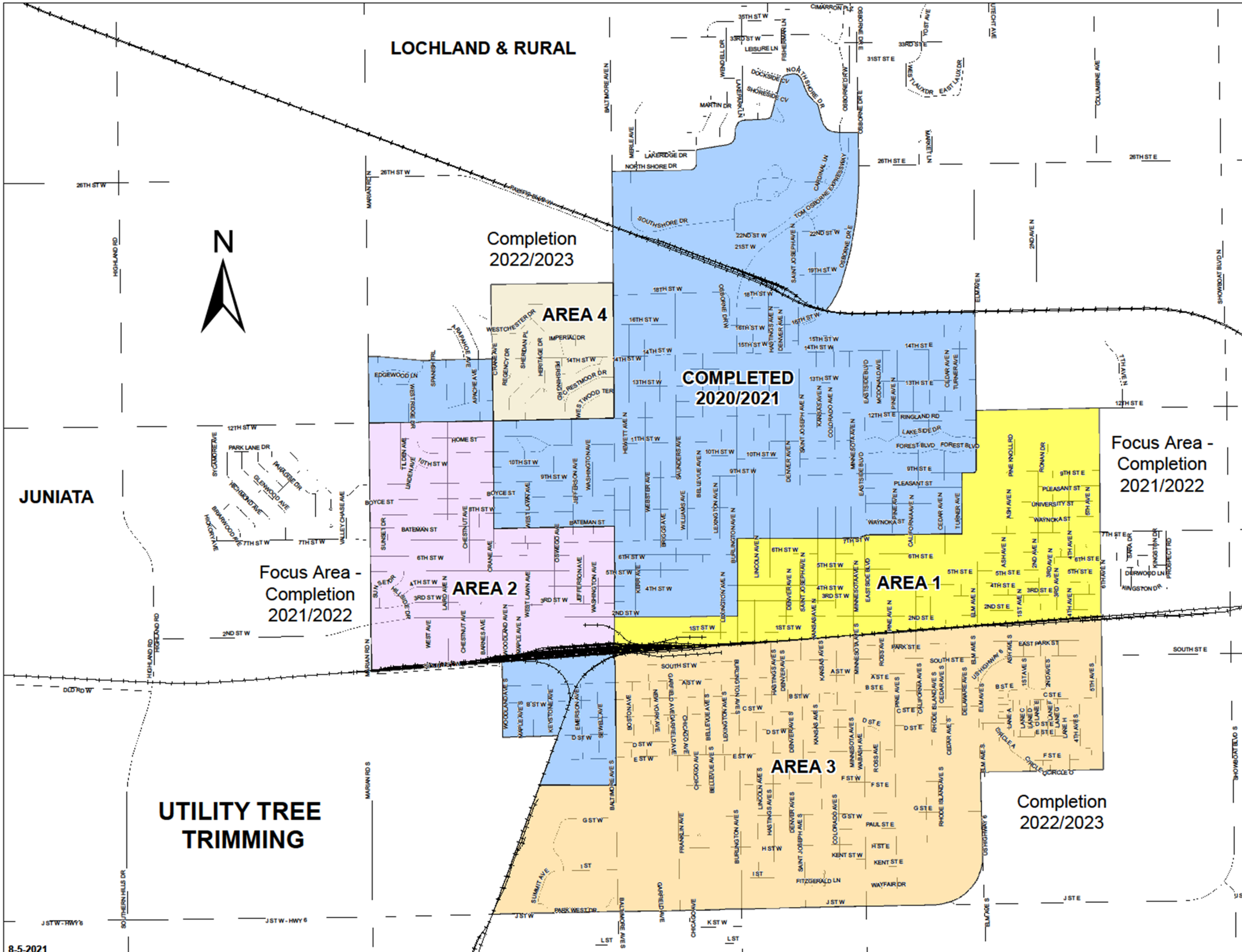
CITY OF HASTINGS - UTILITIES			
ELECTRIC FUND BUDGET - CASH			
FISCAL YEAR ENDING 9-30-22			
	9/30/2022 BUDGETED	9/30/2023 FORECAST	9/30/2024 FORECAST
Revenues:			
Operating	$ 38,751,000	$ 39,138,510	$ 39,529,895
Rate Increase	387,510	786,645	794,512
To Rate Stabilization Fund			
Flint			3,600,000
Interest	90,000	90,900	91,809
Participation & Capacity Agreements	770,000	777,700	785,477
Net Coal Sales (Ethanol)	800,000	808,000	816,080
Contribution in Aid of Construction	-	-	800,000
Bond Proceeds		10,000,000	
Other	489,500	494,395	499,339
Total Revenues	41,288,010	52,096,150	46,917,112
Operating Expenses	$41,295,479	42,534,343	43,810,374
Capital Improvements	15,294,369	19,193,600	10,655,178
Debt Service	-	375,000	375,000
Other	272,770	280,953	289,382
Total Expenditures	56,862,618	62,383,896	55,129,933
Subtotal: Revenues Less Expenditures	(15,574,608)	(10,287,746)	(8,212,822)
Accrual Reconciliation	-	-	-
Increase or (Dec.) in Unencumbered Cash	(15,574,608)	(10,287,746)	(8,212,822)
Cash & Investments Balance Beginning of Year	45,468,104	29,893,496	19,605,750
Cash & Investments Balance End of Year	$ 29,893,496	$ 19,605,750	$ 11,392,928
Electric Fund:			
Unencumbered Cash	$ 19,169,496	$ 8,840,116	$ 585,660
Rate Stabilization	7,525,000	7,525,000	7,525,000
Insurance	2,010,000	2,010,000	2,010,000
Closure/Post Closure	1,189,000	1,230,634	1,272,268
Reserve	-		
Debt Service	-	-	-
Cash & Investments Balance End of Year	$ 29,893,496	$ 19,605,750	$ 11,392,928

HASTINGS UTILITIES

Electric Dept Highlights

- 1% Rate increase planned from 2020 COS Study
- IRP Study, including current HU generating assets reviews, still in progress
- Soft wholesale market due primarily to wind and solar (and more renewable growth planned) in SPP market
- February weather event, while beneficial to Feb & current fiscal year earnings, not a trending event
  - $5M transferred to Elec Rate Stabilization fund, now $7.5M
- Capital planning of $15M
  - Heartwell Renewables ~$4+M
  - Substations ~$3M
  - Solar expansion ~$1M
  - AMI ~$1M
- Cash-to-Operating ratio > 50% target

HASTINGS UTILITIES


LOCHLAND & RURAL
Completion 2022/2023
AREA 4
COMPLETED 2020/2021
Focus Area - Completion 2021/2022
JUNIATA
Focus Area - Completion 2021/2022
AREA 2
AREA 1
AREA 3
Completion 2022/2023
UTILITY TREE TRIMMING
N
8-5-2021

Critical Capital Planning 21/22

	NEW BUDGET	*PRIOR YR*
GAS DEPT	$1.535M	$1.515M
Water Dept	$4.758M	$2.808M
• Well 6 Upgrade	$350K	
• Presser Booster (Well 33)	$300K	
• New Mains	$2.04M	
• Main Replacement Program	$1.72M	
• Heartwell Renewables Main	$325K (HR Contribution $272K)	
Pollution Control Dept	$3.129M	2.874M
• Activate Sludge Basin	$1.250M	
• Anaerobic Digester Upgrade	$700K	
• Coal Train Pump Station	$300K	
Administration Dept	$1.465M	$2.190M
• Technology Fiber	$875K	

Projects > $250K

HASTINGS UTILITIES

CITY OF HASTINGS - UTILITIES
COMBINED UTILITIES FUND - GAS DEPARTMENT BUDGET - CASH
FISCAL YEAR ENDING 9-30-22

	9/30/19 ACTUAL	9/30/20 ACTUAL	9/30/21 FORECAST	9/30/22 BUDGETED
Revenues:				
Operating	8,742,228	$7,787,136	8,620,705	9,500,000
Contribution in Aid of Construction	-	-	-	-
Interest and Other	522,931	538,351	2,342,767	86,831
Total Revenues	9,265,159	$8,325,487	$10,963,472	$9,586,831
Expenditures:				
Production:				
Natural Gas Purchased	4,836,312	3,727,673	9,520,403	4,539,000
Peak Shaving Plant Expense	48,453	40,311	-	115,000
Distribution Expense	1,052,247	1,053,183	1,101,141	1,262,126
Administrative & General				
Direct	894,620	763,270	996,292	1,235,992
Indirect	853,913	824,499	858,107	742,534
Cash Payment in Lieu of Taxes	349,689	301,402	347,688	346,732
Transfer to General Fund Resolution 1344	230,541	201,531	214,373	231,108
Intra-City Services Fund	33,965	31,612	1,717	50,000
Total Operating Expenses	8,299,741	$6,943,480	$13,039,721	$8,522,492
Capital Improvements	651,534	707,079	350,000	1,534,934
Economic Development	-	-	-	-
Transfer to City Health Insurance Fund	2,271,266	-	400,000	400,000
Loan to Street Lighting				
Other	79,176	181,371	472,040	50,000
Total Expenditures	$11,301,717	$7,831,930	$14,261,761	$10,507,426
Sub-total: Revenues Less Expenditures	($2,036,558)	$493,556	($3,298,288)	($920,595)
Accrual Reconciliation	770,866	(793,299)		
Incr or (Dec) in Unenc Cash	($1,265,692)	($299,743)	($3,298,288)	($920,595)
Cash & Investments Balance Beginning of Ye	$17,483,171	$ 16,217,479	$15,917,736	$12,619,448
Cash & Investments Balance End of Year	$ 16,217,479	$15,917,736	$12,619,448	$11,698,853
Gas Fund:				
Unencumbered Cash	4,420,988	$4,138,228	$3,494,212	$2,973,617
Rate Stabilization Fund	7,440,491	7,444,763	4,790,491	4,790,491
Economic Development	1,513,000	1,513,000	1,513,000	1,513,000
Health Insurance Claims	2,311,000	2,289,745	2,289,745	1,889,745
Insurance	532,000	532,000	532,000	532,000
Cash & Investments Balance End of Year	16,217,479	$15,917,736	$12,619,448	$11,698,853

HASTINGS UTILITIES

Gas Dept Highlights

- 3% Rate increase planned from 2020 COS Study
  - 2% for rates improvement, 1% to supplement Rate Stabilization fund
- Bypass pipeline, ~$11M, removed from capital consideration
- February weather event, ~$6M gas cost increase, offset from Rate Stabilization and PGA factor increase, now further offset planned with $2.2M from NE State relief fund
- Self-insurance fund contribution $400K
- Capital planning of ~$1.5M, comparable to 2020
  - Gas main upgrades Lochland, CCC
- Cash-to-Operating ratio > 50% target
- Budget includes update efforts for West Ave propane plant

HASTINGS UTILITIES

CITY OF HASTINGS - UTILITIES						
COMBINED UTILITIES FUND - WATER DEPARTMENT BUDGET - CASH						
FISCAL YEAR ENDING 9-30-22						
	9/30/2022	9/30/2023	9/30/2024	9/30/2025	9/30/2026	9/30/2027
	BUDGETED	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST
Revenues:						
Operating	$ 7,250,000	$ 7,322,500	$ 7,395,725	$ 7,469,682	$ 7,544,379	$ 7,619,823
Rate Increase	-	-	-	-	-	-
From Rate Stabilization Fund	-	-	-	-	-	-
Flint			500,000	500,000	500,000	500,000
Contribution in Aid of Construction	322,437	15,000	1,615,000	815,000	15,000	15,000
SRF Loan	-	-	-	-	-	-
Reimbursement from PPGA	-	-	-	-	-	-
Interest and Other	110,871	111,980	113,100	114,231	115,373	116,527
Total Revenues	7,683,308	7,449,480	9,623,825	8,898,913	8,174,752	8,251,349
Expenditures:						
Operating Expenses	$5,140,055	5,294,257	5,453,084	5,616,677	5,785,177	5,958,733
Capital Improvements	4,707,606	7,190,200	3,549,766	2,344,963	7,506,208	8,464,132
Debt service- SRF loan	125,000	125,000	125,000	125,000	125,000	125,000
Share of Admin Capital	-	-	-	-	-	-
Other	45,000	46,350	47,741	49,173	50,648	52,167
Total Expenditures	10,017,661	12,655,807	9,175,591	8,135,813	13,467,033	14,600,032
Subtotal: Revenues Less Expenditures	(2,334,353)	(5,206,327)	448,234	763,100	(5,292,281)	(6,348,682)
Accrual Reconciliation	-	-	-	-	-	-
Increase or (Dec.) in Unencumbered Cash	(2,334,353)	(5,206,327)	448,234	763,100	(5,292,281)	(6,348,682)
Cash & Investments Balance Beginning of Year	$16,047,278	13,712,925	8,506,598	8,954,832	9,717,932	4,425,651
Cash & Investments Balance End of Year	$ 13,712,925	$ 8,506,598	$ 8,954,832	$ 9,717,932	$ 4,425,651	$ (1,923,032)
Unencumbered Cash	$ 10,175,925	$ 5,019,598	$ 5,467,832	$ 6,230,932	$ 938,651	$ (5,410,032)
Rate Stabilization	2,785,000	$2,785,000	$2,785,000	$2,785,000	$2,785,000	$2,785,000
Insurance	302,000	302,000	302,000	302,000	302,000	302,000
Customer Deposits	450,000	400,000	400,000	400,000	400,000	400,000
Cash & Investments Balance End of Year	$ 13,712,925	$ 8,506,598	$ 8,954,832	$ 9,717,932	$ 4,425,651	$ (1,923,032)

HASTINGS UTILITIES

Water Dept Highlights

- ZERO Rate increase planned
- ASR results continue to be favorable, no capital projections budgeted
- Capital planning of $4.8M
  - New Main Replacement Program initiated @ $1.7M
  - New mains from city-wide development expected @ $2.4M
  - Water Booster Station (Westbrook area)
  - Main addition on M to serve new Justice Center
  - Main replacement downtown in conjunction with Quiet Crossings
- Cash-to-Operating ratio > 50% target
- Cost of Service Study planned

HASTINGS UTILITIES

ALL PROJECTIONS ASSUME 1% REVENUE GROWTH FROM DEVELOPMENT & 3% EXPENSE INFLATION

CITY OF HASTINGS - UTILITIES

COMBINED UTILITIES FUND - POLLUTION CONTROL DEPARTMENT BUDGET - CASH

FISCAL YEAR ENDING 9-30-22

	9/30/2022 BUDGETED	9/30/2023 FORECAST	9/30/2024 FORECAST	9/30/2025 FORECAST	9/30/2026 FORECAST	9/30/2027 FORECAST
Revenues:						
Operating	7,300,000	$ 7,373,000	$ 7,446,730	$ 7,521,197	$ 7,596,409	$ 7,672,373
Rate Increase	-	-	-	-	-	-
From Rate Stabilization Fund	-	-	-	-	-	-
Flint			350,000	350,000	350,000	350,000
Contribution in Aid of Construction	-	-	64,000	80,000	370,000	-
Interest and Other	92,947	93,876	94,815	95,763	96,721	97,688
Debt Issuance	-	-	-	-	-	-
Transfer from Rate Stabilization Fund	-	-	-	-	-	-
Total Revenues	7,392,947	7,466,876	7,955,545	8,046,961	8,413,130	8,120,062
Expenditures						
Operating Expenses	$4,130,743	4,254,665	4,382,305	4,513,774	4,649,187	4,788,663
Debt Service	1,736,725	1,581,375	1,671,825	1,389,525	1,386,425	1,355,150
Capital Improvements	3,128,654	1,905,600	1,231,348	754,414	1,236,024	3,204,496
Share of Admin Capital	-	-	-	-	-	-
Other	$327,000	336,810	346,914	357,322	368,041	379,083
Total Expenditures	9,323,122	8,078,450	7,632,392	7,015,035	7,639,678	9,727,391
Subtotal: Revenues Less Expenditures	(1,930,175)	(611,573)	323,153	1,031,926	773,453	(1,607,330)
Accrual Reconciliation	-	-	-	-	-	-
Increase or (Dec.) in Unencumbered Cash	(1,930,175)	(611,573)	323,153	1,031,926	773,453	(1,607,330)
Cash & Investments Balance Beginning of Year	$7,837,741	5,907,567	5,295,993	5,619,146	6,651,072	7,424,525
Cash & Investments Balance End of Year	$ 5,907,567	$ 5,295,993	$ 5,619,146	$ 6,651,072	$ 7,424,525	$ 5,817,195
Unencumbered Cash	$4,291,567	$ 517,123	$ 840,276	$ 1,872,202	$ 2,645,655	$ 1,038,325
Rate Stabilization	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000
Insurance	166,000	166,000	166,000	166,000	166,000	166,000
Debt Service	-	3,162,870	3,162,870	3,162,870	3,162,870	3,162,870
Cash & Investments Balance End of Year	$ 5,907,567	$ 5,295,993	$ 5,619,146	$ 6,651,072	$ 7,424,525	$ 5,817,195

HASTINGS UTILITIES

PCF/Sewer Dept Highlights

- ZERO Rate increase planned
- Cash-to-Operating ratio > 50% target
- Capital plans slightly greater than 2020
  - Primary Digester Rehab project extended to ’21
  - East Aeration Basin into service $1.25M
- Organizational reviews continue placing more emphasis on Instrumentation/Maintenance at PCF
- Cost of Service Study planned

HASTINGS UTILITIES

Department: Utility Administration
Staff Contact: Kevin Johnson
Utility Board Meeting Date: 8/12/2021

AGENDA ITEM SUMMARY SHEET

Description of Item:

Names of People/Business affected by this action:

Why Council action is required:

Type of action requested:
No Action Required

Suggested motion:

Deadlines associated with action:

Department head comments:

City Administrator comments:

Department: Utility Administration
Staff Contact: Derek Zeisler
Utility Board Meeting Date: 8/12/2021

AGENDA ITEM SUMMARY SHEET

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Department head comments:

City Administrator comments:

Customer Fees

2021-2022

HASTINGS UTILITIES

Customer Service Fees

	Current Fee	Proposed Fee
Returned Payment Item	25.00	25.00
Posting Charge	15.00	25.00
Reconnect Fee (MR)	50.00	75.00
Reconnect Fee-After hours (MR)	100.00	150.00
Reconnect Fee-Off at Pole	50.00	75.00
Reconnect Fee-Off at Pole, After hours	100.00	200.00
Temporary Disconnect/Reconnect	30.00	30.00
Same Day Turn On Charge	45.00	50.00
Same Day Turn On Charge-After 4:30 pm	90.00	100.00

HASTINGS UTILITIES

Customer Service Fees

	Current Fee	Proposed Fee
Service Call	30.00	50.00
Service Call- After Hours & Lunchtime	45.00	100.00
Special Meter Reading	30.00	30.00
Payment Collection at Premises	30.00	30.00

Pole Attachment Fees

	Current Fee	**Proposed Fee** (with contract renewal)
Spectrum	4.50	10.00
Hastings College	4.50	10.00
Dutton-Lainson	4.50	10.00
Allo (Glenwood)	10.00	10.00

HASTINGS UTILITIES

Miscellaneous Fees

Pedestal Installation (Underground)

Current Fee	Proposed Fee
350.00	500.00

New Installation or Replacement of Gas Service Line

Current Fee	Proposed Fee
3.00/ft	4.00/ft

HASTINGS UTILITIES

Department: Utility Administration
Staff Contact: Kevin Johnson
Utility Board Meeting Date: 8/12/2021

AGENDA ITEM SUMMARY SHEET

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