CITY OF HASTINGS, NEBRASKA
MINUTES OF CITY COUNCIL REGULAR MEETING
Monday, March 12, 2018

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Hastings, Nebraska was conducted in the Council Chambers of City Hall, 220 N. Hastings Avenue, on March 12, 2018.

The meeting was called to order at 5:30 p.m. in Regular Session by Mayor Stutte with the following members present: Butch Eley, Jeniffer Beahm, Ginny Skutnik, Sarah Hoops, Scott Snell, Phil Odom, Paul Hamelink, John Harrington. Absent: None.

The Mayor led the group in recital of the Pledge of Allegiance to the United States of America.

Moved by Ginny Skutnik seconded by Scott Snell to adopt current agenda for March 12, 2018 Regular Meeting. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

Mayor Stutte read the Public Notice - Pursuant to the Nebraska Revised Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is located at the back of the Council Chambers. Also, a current copy of the Nebraska Open Meetings Act is posted on the south wall of the Council Chambers which is accessible to members of the public.

COUNCIL COMMUNICATION:
Councilmember Skutnik reported on the Museum Board meeting held last Friday.

CITIZEN COMMUNICATIONS:
None.

MAYOR'S COMMUNICATIONS:
Mayor Stutte welcomed scouts who are working on Citizenship in the Community merit badges.

He congratulated the Hastings Fire Department on their new ISO rating, improving from 3 to 2.

Mayor Stutte recognized service anniversaries for Courtney Drake 40 years; Brian Wallace 20 years; and Kathy Eley 40 years. Mayor Stutte presented Kathy Eley with a certificate for her service as the city’s first woman police officer. Chief Story spoke on Kathy's 40 years of service to the community.

CONSENT AGENDA:
1. All Consent Items.
Moved by Ginny Skutnik seconded by John Harrington to approve all consent items as presented.
Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.
(a) Approval of the minutes of the Council Meeting of February 27, 2018
(b) Approval of the minutes of the Worksession of February 19, 2018
(c) Approval of claims and payroll
(d) Approve receiving and placing on file department monthly reports
(e) Approval of Out of District Water and Sewer Connection Fees for 2018
(f) Approval of the request of Dave Zach to utilize the city streets for the Christian Festival on June 10, 2018
(g) Approval of the request of Tim Buchholz to utilize city streets for the Happy Camper Run-5K/Mile Fun Run on June 23, 2018

REGULAR AGENDA:
2. Unfinished Business of Preceding Meeting.
None.

3. Public Hearings.
(a) Public hearing on the request of West Fork Inc. for a Conditional Use Permit for self-storage units at 230 East "D" Street. Don Threewitt, Development Services Director, gave a staff report. This is a second storage building similar to the existing building on the lot. Staff has assessed criteria and approved moving forward with recommendations listed in the motion. No public testimony was given. Clerk received no objections.

Moved by Paul Hamelink seconded by Ginny Skutnik to approve Resolution 2018-14…approving the request of West Fork Inc. for a Conditional Use Permit for self-storage units at 230 East "D" Street. City staff discussed with the applicant landscaping the green space area of the property. The applicant will submit a landscape plan. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

(b) Public hearing on the request of Bruna Enterprises, LLC for a Comprehensive Plan amendment from "Suburban Residential" to "Commercial/Retail" at 100 North Shore Drive. Don Threewitt, gave a staff report. This action intends to align the comprehensive plan with the current and future use of the property as office space. No public testimony was given. Clerk received no objections.

ORDINANCE NO. 4547 APPROVING COMPREHENSIVE DEVELOPMENT PLAN AMENDMENT FROM "SUBURBAN RESIDENTIAL" TO "COMMERCIAL/RETAIL" AT 100 NORTH SHORE DRIVE.

Said Ordinance was read by title and thereafter Councilmember Phil Odom moved for passage of the ordinance, which motion was seconded by Councilmember Butch Eley.

The Mayor then stated the question "Shall Ordinance No. 4547 be passed and adopted?" Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

Councilmember Ginny Skutnik moved that the statutory rule requiring reading on three different days be suspended; Councilmember Sarah Hoops seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on March 16, 2018. Effective date of the ordinance is March 28, 2018.

(c) Public hearing on the request of Bruna Enterprises, LLC for a change of zoning from "RP-3 Multiple-Family Planned Residential" to C-O "Commercial Office" at 100 North Shore Drive. Don Threewitt, gave a staff report. This will complete the rezone and make compatible with current and future use. No public testimony was given. Clerk received no objections.

ORDINANCE NO. 4546 APPROVING A CHANGE OF ZONING FROM "RP-3 MULTIPLE-FAMILY PLANNED RESIDENTIAL" TO C-O "COMMERCIAL OFFICE" AT 100 NORTH SHORE DRIVE.

Said Ordinance was read by title and thereafter Councilmember Sarah Hoops moved for passage of the ordinance, which motion was seconded by Councilmember Paul Hamelink.

The Mayor then stated the question "Shall Ordinance No. 4546 be passed and adopted?" Upon roll call vote the following Councilmembers voted Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

Councilmember Ginny Skutnik moved that the statutory rule requiring reading on three different days be suspended; Councilmember Sarah Hoops seconded the motion to suspend the rules and upon roll call vote the following Councilmembers voted Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion to suspend the rules was adopted by three fourths vote of the Council and the statutory rule was declared suspended for consideration of said ordinance.

The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted upon second and final reading and the Mayor signed and approved the ordinance. City Clerk attested the passage approval of the same and affixed her signature thereto. Published in the Hastings Tribune on March 16, 2018. Effective date of the ordinance is March 28, 2018.

(d) Public hearing on the application of Casey's Retail Company dba "Casey's General Store #2719" for a Class "D" Liquor License at 810 W. 18th Street. No public testimony was given. Clerk received no objections.

Moved by Sarah Hoops seconded by Ginny Skutnik to approve Resolution No. 2018-22…approving the application of Casey's Retail Company dba "Casey's General Store #2719" for a Class "D" Liquor License at 810 W. 18th Street. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

(e) Approval of the manager application of Tina M. Krings in connection with the Class "D" Liquor License of Casey's Retail Company dba "Casey's General Store #2719" located at 810 W. 18th Street.

Moved by John Harrington seconded by Butch Eley to approve the manager application of Tina M. Krings in connection with the Class "D" Liquor License of Casey's Retail Company dba "Casey's General Store #2719" located at 810 W. 18th Street. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

4. General Business.
(a) Moved by Ginny Skutnik seconded by Butch Eley to approve the Preliminary/Final Plat for West Fork South Subdivision. Don Threewitt, gave a staff report. Applicant has worked with staff and met all requirements to move forward. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

(b) Moved by Butch Eley seconded by Ginny Skutnik to approve the request of Della Bader to increase the height of a privacy fence at 926 N. Bellevue Avenue. Don Threewitt stated the request is due to an elevation change between two houses, allowing the property owner privacy.
Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

(c) Moved by Scott Snell seconded by Sarah Hoops to award contract to Rose Equipment, INC., for one (1) New 2018 Model T2 Asphalt Recycler for Street Department in the amount of $74,148. Dave Wacker, City Engineer, gave a staff report. This will recycle chunk asphalt to use throughout the year.
Steve Kostner, Street Superintendent, addressed the council on the machine capabilities and stated the bid was within the budgeted amount.

(d) Moved by Sarah Hoops seconded by Scott Snell to award contract to Matt Friend Truck Equipment Inc., for two stainless steel Salt and Sand spreaders for the Street Department in the amount of $18,600.00 each for a total of $37,200. Dave Wacker gave a staff report. This equipment will be used in the city's ice and snow control program. Steve Kostner addressed the council on the stainless steel units and stated the bid was within the budgeted amount. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

(e) Moved by Scott Snell seconded by Sarah Hoops to award contract for supplying one (1) 2017 Model Komptech Terminator Shredder to Power Screening, LLC, in the amount of $775,000. Dave Wacker stated this is an unexpected and unbudgeted item. The budget will be opened later under the landfill fund, which is a proprietary fund. Jack Newlun, Landfill Superintendent, stated the shredder reduces material coming into the landfill 40-60 percent, expanding the life of our landfill. He stated there are problems with the integrity of the steel on the current machine, purchased in 2016. Concern was voiced over a lack of multiple bids on a large cost machine.
Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

(f) Moved by Sarah Hoops seconded by Butch Eley to award the Enterprise Resource Planning solution contract to Tyler Technologies. Mayor Stutte thanked the IT Strategy Committee, Kevin Schawang, Lindsey Stone and staff for working on this solution. Kevin Schawang, Information Technology, gave a presentation. (attached and made part of these minutes) The committee looked at efficiencies and a needs assessment. The best method was decided to be through the use of technology, ERP (Enterprise Resource Planning). The implementation plan will take two years to complete. Only one vendor was able to supply required and optional modules. Employees will need extensive initial onsite training. The city will begin with the finance module, as this is necessary for all other modules. Hardware and security is in place, so minimal additional cost will be necessary. Citizens will see improved customer experience with permitting and transparency, as modules are added. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

5. Ordinances and Resolutions.
(a) Moved by Ginny Skutnik seconded by John Harrington to approve Resolution 2018-23…for Bank Signature Authority for accounts of Hastings Utilities. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

(b) Moved by Butch Eley seconded by Scott Snell to approve Resolution No. 2018-25…approving the Hastings Downtown Revitalization Program Guidelines. Randy Chick, BID/CRA, spoke in support.
Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

6. Final Passage of Ordinances.
None.

7. Appointments.
None.

8. Miscellaneous and Other Business.
None.

Moved by Ginny Skutnik seconded by Butch Eley there being no further business to adjourn at 6:32p.m. Roll Call: Ayes: John Harrington, Paul Hamelink, Phil Odom, Scott Snell, Butch Eley, Sarah Hoops, Ginny Skutnik, Jeniffer Beahm. Nays: None. Absent: None. The motion carried.

APPROVED:

____
Corey Stutte, Mayor

ATTEST:

____
Kimberly S. Jacobitz, City Clerk

(S E A L)